

Answers to Questions Re: RFP Family Development Evaluator

Q: Who is responsible for choosing the 3-4 agencies that will participate in the evaluation?

A: IHCDCA will work with CAAs to determine which are interested in participating and have the capacity to do so.

Q: Have agencies been told what to expect re: how much time they will be expected to invest in the evaluation?

A: Agencies are aware that some time will be required, but no estimate has been provided.

Q: What databases are participating agencies using?

A: Agencies use multiple and different databases ranging from excel spreadsheets to required proprietary government program databases to comprehensive case management systems – often within the same agency.

Q: To what extent is IHCDCA interested in reviewing and providing feedback throughout the data collection process?

A: IHCDCA would like to be kept informed regularly of barriers and successes, as well as early findings. IHCDCA also would like appropriate time to review all final deliverables.

Q: Is IHCDCA anticipating in-person or virtual interactions with participating agencies?

A: IHCDCA anticipates the final project may include both types of interactions but is open to proposals using either.

Q: Are points awarded for contracting with women/minority-owned businesses?

A: No points are allocated for contracting with women/minority-owned businesses.

Q: Are there any existing program design components that each agency's program is built on, or were in existing best practice literature? If not, would you like to see some of that in what the consultant provides?

A: There were/are no requirements from IHCDCA around components of agency's Family Development programs. We would love to see a discussion of best practice program design components as part of the analysis provided in the final report or in other parts of the scope.

Q: It sounds like some agencies have data on their programs but have not assessed it. Is there an expectation that the consultant would do those analyses? Or is the expectation that the consultant shows the "state of the data currently" and provide recommendations?

A: IHCDCA would like to see analyses of the data included in the consultant's scope. The evaluation should answer the question "To what extent are outcomes are being achieved by families participating in these programs?" However, IHCDCA does *not* anticipate the consultant using advanced statistical modeling; rather we believe the data will only allow for descriptive statistics, cross tabs and some basic analyses.

Q: We understand that there are 22 CAAs designated across Indiana. However, the RFP notes interest in examining 3-4 of these programs. Just to conform, will the full scope of the evaluation be focused only on these 3-4 agencies, or is the intention to review data on all 22 CAAs and conduct deeper analyses with 3-4?

A: You are correct. The scope is to focus only on the 3-4 agencies that are chosen for the project. Those 3-4 agencies will be chosen by IHCDA based on interest and ability to participate.

Q: Have there been any current/prior evaluations at the program level for the sites of interest?

A: There was an Evaluability Assessment completed for Family Development programs in CAAs across the state completed in 2018. We will post this assessment along with answers to questions on our website on Jan 5. If program evaluations have taken place, it would be at the agency-level, and I am not aware of any at this time.