



To: Real Estate Department Partners

Notice: **RED-25-29**

From: Real Estate Department

Date: July 24, 2025

Re: **Final Submission Requirements for the July 28, 2025 Competitive Tax Credit Rounds & Common Issues**

On July 14, 2025, IHCD released Schedule G of the 2026-2027 Qualified Allocation Plan (QAP). This Schedule establishes the final submission requirements for July 28, 2025 competitive tax credit application rounds. The Schedule can be accessed [here](#) under “2026-2027 QAP Schedules.” It is also attached to this RED Notice. **Please note that an application will not be accepted without the submission of both the application in the online system and the Excel Form A via the document upload section.** OneDrive folders will not be set up for application documents.

Furthermore, below is a list of common issues:

Annual Expense Page

The below error message is appearing on the Annual Expense page when moving to the next page. Information on this page is also not saving which is throwing off the accuracy of the Proforma. This issue is actively being worked on but in the case where a fix does not get deployed before the application deadline IHCD will rely on the Excel Form A for the Annual Expense and Proforma information.

IP_CreateAnnualExpense

Required fields are missing: [RHTC_Application_Extension_c]

Go Back

Continue

Other Income Source Heading

The Other Income Source heading on the Income and Expense page is not correct. It says Annual Amount but should say Monthly Amount. Please enter the Monthly amount in this field.



ADDRESS 30 South Meridian Street, Suite 900, Indianapolis, IN 46204
PHONE 317 232 7777 TOLL FREE 800 872 0371 WEB www.ihcda.IN.gov

EQUAL OPPORTUNITY EMPLOYER AND HOUSING AGENCY

Monthly Rent by Unit Type		Total Monthly Rent Unit Type
	\$ 290.00	\$ 1,004.00
RHTC		HAP
▼	▼	▼
Other Income Source Name		Other Income Source - Annual Amount
		\$ 134.00
FRM_50Percent	FRM_60Percent	Id

Scoring

We do not expect anyone to use the scoring function of the Online App. IHCD A will refer to the self-score section of the Excel Form A for your scoring information.

Document Checklist Subheading

You will find there is not a subheading for every possible document you may upload. The intention is to select the subheading that relates to the section of the QAP the document applies to. For example, if you are submitting a Purchase Agreement under 5.1 H Readiness to Proceed you would select the Sub Section Site Control. If you do not find a subheading that seems appropriate that is okay, just select one and make sure the name of the document properly describes the contents.

Question Responses not Saving

We have been informed of certain questions on different pages not saving responses. Please continue to notify us if you discover specific questions not saving. IHCD A is tracking the questions with issues and will refer to the Excel Form A when there are discrepancies.