
To: Real Estate Department Partners
From: Real Estate Department
Date: December 15, 2023
Re: Draft Tenant Income Certification Forms for Comment

Notice: RED-23-61

IHCDA has released new draft versions of the following Tenant Income Certification (TIC) Forms. All forms have been updated for HOTMA compliance.

- #22- Tenant Income Certification (for LIHTC)
- #28- 100% Recertification Exemption Tenant Recertification Form (for LIHTC)
- #34- Extended Use Policy Annual Household and Rent Update Form (for LIHTC)
- #38- HOME-HTF-CDBG-CDBG-D-NSP Tenant Income Certification
- #38A- HOME TBRA and Housing First Program Tenant Income Certification
- #39- Recertification form for CDBG-CDBG-D- NSP
- #47- OOR & Homeowner Income Certification

The forms can be found on [IHCDA's compliance webpage](#) under the header "Compliance Forms."

IHCDA will accept comments on the draft TIC forms until 5:00 p.m. Eastern Time on Thursday December 21, 2023. Comments should be submitted via email to Matt Rayburn at mrayburn@ihcda.in.gov. IHCDA encourages partners to review the overall layout of the form, the calculation logic, and the updated instruction pages.

