

FILED



ETHICS DISCLOSURE STATEMENT
CONFLICTS OF INTEREST – DECISIONS AND VOTING
State Form 55660 (R / 10-15)
OFFICE OF THE INSPECTOR GENERAL
IC 4-2-6-9

DEC 2 2024

INDIANA STATE
ETHICS COMMISSION

In accordance with IC 4-2-6-9, you must file your disclosure with the State Ethics Commission no later than seven (7) days after the conduct that gives rise to the conflict. You must also include a copy of the notification provided to your agency appointing authority and ethics officer when filing this disclosure. This disclosure will be posted on the Inspector General's website.

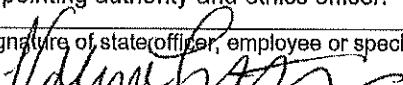
Describe the screen established by your ethics officer. (Attach additional pages as needed.)
See attached Screening Protocol.

AFFIRMATION

Your signature below affirms that your disclosures on this form are true, complete, and correct to the best of your knowledge and belief. In addition to this form, you have attached a copy of your written disclosure to your agency appointing authority and ethics officer.

Signature of state officer, employee or special state appointee

Date signed (month, day, year)


Printed full name of state officer, employee or special state appointee
Valerie Tachtiris

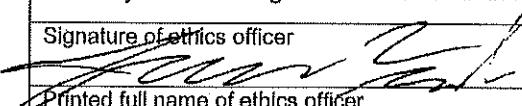
December 2, 2021

FOR ETHICS OFFICER USE ONLY

Your signature below affirms that you have reviewed this disclosure form and that it is true, complete, and correct to the best of your knowledge and belief. You also attest that your agency has implemented the screen described above.

Signature of ethics officer

Date signed (month, day, year)


Printed full name of ethics officer
James French

12-2-24

**Protocol to Screen the Indiana Department of Environmental Management's
Office of Legal Counsel's Valerie Tachtiris
from Any Matters Regarding Toyota Material Handling, Inc.**

Ms. Valerie Tachtiris is Deputy General Counsel for the Office of Legal Counsel (OLC) at the Indiana Department of Environmental Management (IDEM). Ms. Tachtiris' duties include work as an attorney and co-supervision of other attorneys within OLC, as well as management of the Office of Records Management (ORM) within IDEM.

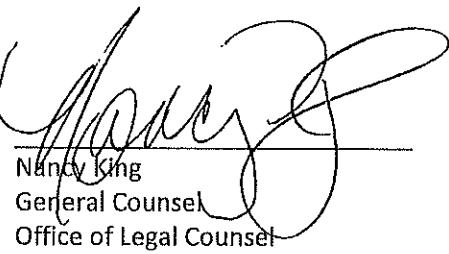
Ms. Tachtiris has applied for a position with Toyota Material Handling, Inc. (TMH), a forklift manufacturing company that holds a Title V air permit administered by IDEM. Though Ms. Tachtiris does not have any matters involving Toyota, nor does she participate in decisions or votes pertaining to Toyota in her day-to-day at IDEM, per IC 4-2-6-9, IDEM is instituting the following to ensure Ms. Tachtiris is screened from any potential conflict of interest with Toyota.

1. IDEM OLC General Counsel Nancy King (GC King) is Ms. Tachtiris' direct supervisor. GC King will not assign any current or future matter that may arise involving Toyota, or any of its clients, to Ms. Tachtiris.
2. Ms. Tachtiris shall recuse herself from the portion of any meeting at IDEM in which discussions specific to Toyota, or in which any of its clients or interests are discussed or are expected to be discussed.
3. Ms. Tachtiris shall not discuss any matter involving Toyota, or any of its clients or with any other IDEM employee.
4. GC King will notify in writing all employees in her supervisory chain that they are not to discuss any matters involving Toyota, or any of its clients, with Ms. Tachtiris, nor send her any emails concerning Toyota.
5. Ms. Tachtiris shall not participate in decisions regarding or relating to Toyota, or any of its clients.
6. Ms. Tachtiris shall not access any correspondence or files relating to or involving Toyota, or any of its clients, either during her hours of work at IDEM or by utilizing State equipment. Such documents, if not a matter of public record in IDEM's Virtual File Cabinet, shall be housed with the employee assigned to the matter or kept where Ms. Tachtiris does not have access to alter the documents.
7. Ms. Tachtiris shall immediately inform GC King and IDEM Ethics Officer James French if any provision of this screening protocol is violated.
8. Ms. Tachtiris shall follow IC 4-2-6-9(b) and file a written disclosure statement with the State Ethics Commission.
9. All signatories to this screening protocol shall review it within thirty (30) days from the date of the last signature to ensure it has been followed and determine if the circumstances have changed to make the protocol no longer necessary.


Valerie Tachtis
Deputy General Counsel
Office of Legal Counsel

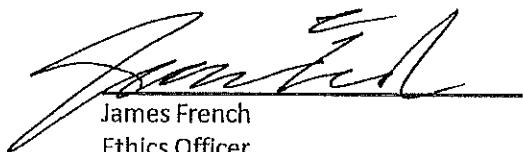
December 2, 2024

Date


Nancy King
General Counsel
Office of Legal Counsel

12/2/24

Date


James French
Ethics Officer
Office of Legal Counsel

12-2-24

Date



Outlook

Screen and Disclosure for Valerie Tachtiris--Toyota Material Handling

From French, James M <JFrench@idem.IN.gov>

Date Mon 12/2/2024 4:12 PM

To Rockensucess, Brian <BRockens@idem.IN.gov>

1 attachment (767 KB)

20241202161505509.pdf;

Commissioner Rockensucess,

This email serves as notification to the appointing authority per IC 4-2-6-9(b)(2)(D) that OLC's Valerie Tachtiris has a potential conflict of interest. Ms. Tachtiris has applied for an attorney position with Toyota Material Handling, Inc., a manufacturing company that holds an air permit administered by IDEM. Per IC 4-2-6-9, IDEM is instituting the following to ensure Ms. Tachtiris is screened from any potential conflict of interest with TMH. Ms. Tachtiris and I have discussed IC 4-2-6-9; she will file a written disclosure to the Office of the Inspector General and we will implement a screening protocol at IDEM, see attached. Ms. Tachtiris' supervisor, Nancy King, has been notified of the screening protocol. Please reach out if you have any questions, thanks.

Best,
Michael

James Michael French
Attorney | IDEM
Tel: (317) 234-2170
Email: jfrench@idem.in.gov

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The information contained in this email and any attachment(s) is confidential information protected by legal privileges, including but not limited to the attorney-client, work product and/or deliberative process privileges. The information is exempt from disclosure pursuant to IC 5-14-3-4(b)(2) and (6) and other applicable laws. It is only for the use of the named, intended recipient(s), and the privileges are not waived by virtue of this having been sent by e-mail or mistakenly sent to any unintended recipient(s). If the person(s) actually receiving this email or any other reader of the email is not the named, intended recipient(s) or the employee(s) or agent(s) responsible to deliver it to the named, intended recipient(s), any use, dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify the sender by e-mail or by phone at (317) 234-2170 and permanently delete all copies of this e-mail.