



**Indiana Protection & Advocacy Services Commission  
Indiana Disability Rights  
4755 Kingsway Dr., Suite 100  
Indianapolis, IN 46205**

**Indiana Protection & Advocacy Services Commission – IPASC  
Public Meeting Date: Friday, November 21, 2025  
1:30pm – 3:30pm  
Meeting Minutes**

**IPASC Attendees:** L. Hoops, J. Radziminski, K. Dodson, S. Fulton, E. Bergeron, A. O’Haver, R. Wilson, R. Johnson, D. Heffelman; **Absent:** R. Lay, C. Huston.  
**Guest:** D. Powell (Prospective Commission member)

**IDR Attendees:** M. Keyes, M. Dalrymple, S. Adams, S. Taylor, A. Jarrett, M. Alter, D. Ward, T. Frayer, M. Wickham, D. Morris

- I. Call to Order – Meeting was called to order by J. Radziminski at 1:50pm.
- II. Introductions – Meeting attendees introduced themselves.
- III. Changes to Agenda, if any – It was stated that no voting on membership will take place at today’s meeting.
- IV. Approval of Minutes from 8/22/2025: K. Dodson motioned to accept and approve minutes from the 8/22/2025 Commission meeting; A. O’Haver seconded the motion. Motion carried to accept and approve minutes by unanimous voice-vote.
- V. Reports:
  - A. By-Laws Subcommittee (M. Dalrymple) – M. Dalrymple shared with members that ten topics within the by-laws have been identified that the subcommittee wants to address. Subcommittee will communicate with Commission when each item is being addressed. M. Dalrymple stated he anticipates having a draft proposal of changes to by-laws at the next meeting. M. Dalrymple stated he will make a copy of current by-laws available to Commission members.
  - B. Membership Subcommittee (A. O’Haver) – Commissioners with terms ending in 2025:
    1. Amber O’Haver (Nov. 2025) – 3<sup>rd</sup> Term – A. O’Haver stated she wants to renew her appointment to the Commission. J. Radziminski-Hooks motioned that A. O’Haver be re-appointed to the Commission; L. Hoops seconded the motion. Motion carried re-appointing A. O’Haver by unanimous voice-vote.
    2. Dani Heffelman (Nov. 2025)\* - 1<sup>st</sup> Term – D. Heffelman stated she will not seek re-appointment to the Commission.
    3. A. O’Haver stated there will not be a vote taken today on Membership.

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- C. Strategic Planning Subcommittee (J. Radziminski-Hooks) – J. Radziminski-Hooks stated she is continuing with trying to identify people to join the subcommittee.
  - D. (MHAC) Mental Health Advisory Council (R. Wilson) – R. Wilson shared with members that there is one vacancy on the Council. Several people have expressed interest and they're conducting interviews. She will have an update at the next meeting.
  - E. ED Report (M. Keyes) – M. Keyes stated that, due to funding, IDR is reducing the number of cases that they open in PADD and PAIMI. She also shared that IDR was awarded a \$5000 grant to train staff on monitoring safety precautions in state facilities. Additionally, IDR was awarded this grant due to Tina Frayer's efforts.
  - F. Quarterly Report (M. Keyes) – M. Keyes asked if anyone had questions regarding the report. Two questions were raised about systemic issues and how cases we can't take are handled. M. Keyes stated that D. Ward and M. Alter (IDR Intake) try extremely hard to refer those cases to other resources, i.e., other agencies, services, etc. In some instances, S. Adams has provided technical assistance to clients to help them self-advocate. Finally, M. Keyes discussed ways to help people self-advocate through available training, volunteer programs, etc.
  - G. Finance Report\* (M. Keyes):
    - 1. Q4 2025 Budget – M. Keyes stated that we stayed under budget.
    - 2. Updated FFY 2026 – M. Keyes stated we are still awaiting final numbers for 2026.
    - 3. M. Keyes stated IDR will be transitioning from PANDA to a new case management system, Legal Server.
- E. Bergeron motioned to approve the Finance Report; R. Johnson seconded. Motion to approve the Finance Report carried by unanimous voice-vote.

VI. Old Business:

- A. 2026 P & O Activity Updates – No Update.

VII. New Business:

- A. Proposed 2026 Meeting Dates\* – Members discussed suggested 2026 meeting dates. E. Bergeron motioned to change the 2/20/26 meeting to either 2/13/26 or 2/27/26; R. Johnson seconded the motion. Motion was not approved. A motion was made for a second date of 3/6/26; the motion carried by unanimous voice-vote approving 3/6/26 as next meeting date. J. Radziminski-Hooks asked that a poll be taken on the remaining proposed 2026 meeting dates.
- B. Performance Review\* – J. Radziminski-Hooks shared with members that M. Keyes has been rated "Successful" on her Performance Review. IDR staff inquired whether they would be able to provide input into M. Keyes' performance review. L. Hoops motioned to approve the "Successful" Performance Review rating for M. Keyes; R. Johnson seconded the motion. Motion carried approving the "Successful" Performance Review rating for M. Keyes.



VIII. Comments, other business, announcements:

A. Release of updated “Know Your Rights” book for adults (M. Wickham) – M. Wickham gave an updated overview of the new “Purple Book”.

IX. Next Meeting Date: **Friday, March 6, 2026**

X. Meeting Adjournment: Meeting was adjourned at 3:36pm (ET)

**\*Voting Items**