

## **Appeal Process**

If you are unhappy with the decision of Indiana Disability Rights (IDR) in the denial or termination of client services, you may appeal the decision within twenty (20) calendar days of IDR's action or decision. The appeal should be made in writing to:

Executive Director Indiana Disability Rights 4701 N. Keystone Avenue, Suite 222 Indianapolis, Indiana 46205 or ExecutiveDirector@IndianaDisabilityRights.org

Upon receipt, the Executive Director will investigate the decision and examine any additional information submitted with the appeal. A written decision will be issued within thirty (30) calendar days of receipt of request for review. Requests for an expedited review will be considered.

If you are unhappy with the decision of the Executive Director, you may seek review of the decision by the IPAS Commission. The review request should be made in writing within twenty (20) calendar days from the date of the response from the Executive Director. Mail requests to:

IPAS Commission Chairperson Indiana Disability Rights 4701 N. Keystone Avenue, Suite 222 Indianapolis, Indiana 46205 or <u>ExecutiveDirector@IndianaDisabilityRights.org</u>

The IPAS Commission Chairperson will investigate the decision and issue a written response within forty-five (45) calendar days of receipt of the request. Requests for an expedited review will be considered. The decision of the IPAS Commission Chairperson is final.

Confidentiality will be maintained for all information included in a request for appeal.

To request an accommodation for the appeal process, contact IDR at 317-722-5555.

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Equality Through Advocacy The Protection and Advocacy System for the State of Indiana

4701 N Keystone Ave Suite 222 Indianapolis IN 46205 IndianaDisabilityRights.org Phone: 317.722.5555 Toll Free: 800.622.4845 Fax: 317.722.5564