

What's included in this module:

The Property module is a new module that provides staff the ability to track and manage every property item that the incarcerated individual has in their possession. This module will allow for an inventory form to follow the incarcerated individual from each facility and housing unit for easier tracking of items.

What's in it for me?

One system for all of my work

Enhanced tracking of data

More available information

Associated Roles:



Custody Staff



Mailroom Staff



Property Manager



Module: Property

Key Changes?



There will be a new Property module in DELTA, which will allow staff to search for property, track storage locations, input property details, and manage property queues.



Stored property can be searched by filtering the Property Area, Property Location, DOC Number, Property Category, and/or Property Type.



Staff will be able to transfer property from one facility to another on the Storage Locations screen.



DELTA will allow the user to search for specific property that belongs to an incarcerated individual. A list of all of their property can be printed, and the incarcerated individual can sign it before it is sent to the new facility.



DELTA will track personal and state issued property, and property can also be added to the offender's list. A list of vendors will be available to track items coming into the mailroom.



All third-party items will come to the Property Receivables Queue before sending the items to the offender. There will be a received toggle to indicate that the offender received the property, and it will be added to the offender's list of property.



Project DELTA



To find out more, visit: <https://www.in.gov/idoc/home/project-delta/>