Project DELTA
Monthly Brief
Indiana Department of Correction

A quick look at what you need to know

This month, we are continuing with the changes made as a direct response to the feedback from the post go-live survey. To that end, we have opted to include as much information as possible on the **latest improvements in DELTA, upcoming development & features**, as well as some **key reminders**. We recognize there is a lot of information and have organized it by module to make it easier to find the updates most relevant to you.

If you have other suggestions about how to improve our communications or have any questions, please reach out to us at ProjectDELTA@idoc.in.gov.

In this edition:

- Critical improvements available in DELTA now
- Recent bug fixes that have been made
- What's coming in the next Sprint
- An update on QRGs
- Coming soon: DELTA intranet update

Critical fixes
in DELTA

Critical improvements

Our Module Owners, SMEs, Help Desk, and vendor partners have developed the **following critical improvements that are available in DELTA now:**

- **Classification**
    - Classification users can **upload, view, store, and print documents** on the CHR Request screen
    - A caseworker **can see all the annual reviews on the first day of the month** that they are due

- **Intake**
    - A **"Warrant - Detainer" Indicator has been added** to the Offender Flags panel in DELTA
    - The **Date of Birth field will no longer be required** when creating a new offender
    - All **SSNs will be standardized** to have 9 numbers, with no spaces and no special characters

- **Movement**
    - When printing the Bed Assignments screen, **the entire page will be created in a PDF**

- **Parole**
    - There is now a **free text option in the Parole Crime dropdown field** for Juvenile and ICOTS offenders
    - The **Parole Intake checklist can be completed** when an offender is no longer "Lifetime Inactive"
    - Parole Agents and Parole District Supervisors **can add new Goals and Objectives** to the Adult Parole Case Plan **after it has been approved**

- **Parole Board**
    - The Parole Board Hearing Results & Parole Board Violation Hearing Results **can be printed**

- **Sentencing**
    - An error message will appear if a user **tries to deprive, restore, or rescind more credits than are available**
    - DELTA will **calculate good time credit earned on EDCT/CPCT** Deprivations, Restorations, Recissions, and Time Cuts **separately from Time Served**
    - When a user adds a Release or Parole 'Discharge' Action, DELTA will stop calculating a case-count and leave all dates "as is" so that **Parole Violators will be correctly calculated**

- **Visitation**
  - A Visitation Coordinator can **upload a Visitor's Request for Reconsideration** document

- **Warrants**
  - Signatures were added/removed from the Issue Warrant and Warrant Dashboard screens to **match the current Parole Board member list**

- **Action Queue**
  - Staff with certain User Roles, as decided by DELTA Administrators, will be able to **delete specific Action Queue items**

- **Interfaces**

  - **Centurion staff will receive a nightly file** of all active IDOC offender's records and location information
  - Union Supply will receive a nightly file of active offenders' approved visitors, so the **visitors' orders for offenders are packed and delivered** by the commissary
  - Users **will select an offender type when a new offender is being created** in DELTA
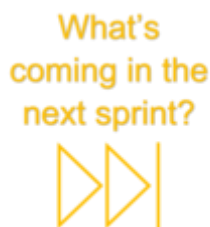

Bug updates

Our Module Owners, SMEs, Help Desk, and vendor partners have also been working hard to address issues with DELTA. The **following bugs fixes have been made and are available:**

- **Classification**
  - Users can **search in the CHR screen without a system error**

- **Conduct**
  - Legal users can **edit all the fields on the ROC**
  - The Reporting Employee can **update and edit the ROC while in PASS status**

- **Intake**
  - The **secondary emergency contacts error will no longer appear** when personal characteristics are saved
  - The **error code will no longer appear** when a user clicks the New Parole Offender and New Offender button
  - In Report 94, the **spinning and time out message is resolved**
  - The **Religious affiliation field** will be enabled after the user hits save
  - Previously **missing PREA assessments will appear** in the PREA screening list

- **Movement**

- When entering External Movement, a **drop-down list name was changed** from 'Inmate Type' to 'Offender Type'
- An **Action Queue item will be generated** for a Class A conduct violation

- **Parole**
  - The **lifetime parole radio button is enabled** in the Parole End Date column in the Parole Intake Checklist
  - The **submit button is now enabled** after the user hits save **on the Parole Intake Dashboard**

- **Parole Board**
  - Parole users can **print the Parole Board Dashboard before submitting** the form

- **Interfaces**

  - DELTA will **save the offender type selected** on the offender's personal characteristics screen
  - User will be able to **submit the Release Checklist/Authorization History** and receive an Action Queue item
  - The **Inmate Status field now populates** on the nightly file sent to Centurion staff

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What's coming in the next sprint?

Next Sprint

Our Module Owners, SMEs, Help Desk, and vendor partners are currently working on DELTA Sprint 41. In Sprint 41, the following updates are currently planned:

User Stories:

- **Case Management**
  - In the 60 Day Note Template, Lifetime Parole Placement, Outstanding Warrants/Detainers, and Category 4 or 6 Monitoring will be auto populated
  - All fields in the 60 Day Note Template and 180 Day Release Review Template will be required
  - DELTA will ask the user to save details entered in vital records before leaving the page
  - Certain requirements to enter education information in the personal history screen will be removed so that vital records can be saved

- o There will be an Approved or Eligible for CTP panel on the 180 Day Release Review Template that asks if the CTP progress report has been completed and, if not, when will it be due
- o Users will have an Action Queue to create the progress report before 70 days prior to the commencement date

- **Classification**
  - o On the CHR request screen, the Unit Team Staff panel will allow for Program/Job assignment approvals
  - o After Facility Classification Supervisors submit a referral, Count Officers will be sent emails notifying them that the assignment has been approved or denied
  - o Users will see Program/Job Assignments as Hearing Report Types on the Offender's CHR History screen

- **Conduct**
  - o Users will be able to select a second Offense Code
  - o An Action Queue item will prompt users to move offenders back to their highest earning class 90 days after their TEC class sanction

- **Events**
  - o The events number will show the facility code and year
  - o A Completed Date filter will be added to the events search
  - o Users will be able to search events by SID and Case status
  - o Events will have a Secondary Offense field
  - o A narrative with a max of 4000 characters will be able to be added to an event
  - o Latitude and longitude will be able to be captured for certain offenses
  - o When an event is marked as Critical Incident, the Disturbance Level can be provided
  - o Events will be able to be marked as Confidential and Investigation so only authorized users are able to access them
  - o Only authorized users will have the ability to create a PREA event
  - o 'Off grounds' will be added as an event location option

- **Intake**
  - o The following flags will be added to the Offender Flag panel: "PREA Victim Likely", "PREA Aggressor Likely", "Law Enf/Corr Officer Death", "DOC Warrant", "Court Deprived Credit", "Kitchen Cleared", "CTP Status", "Commencement Date", and the VMR flag

- **Movement**
  - o Staff will be able to transfer offenders that don't have a finalized classification in order to transfer between facilities

- **Programs and Work**
  - o DELTA will validate that a job referral has been approved when a Count Officer is trying to add a job assignment

- **Release**
  - Users will receive an email notification when a change is made to CTP details affecting the release
  - The most serious offense will be displayed on the CTP Details screen
  - The temporary ineligible flag will set an offender's CTP status to ineligible on the CTP Details screen
  - Offenders who are returning from Parole and have not yet had a new classification CDI completed will be marked ineligible for CTP
  - Offenders will lose CTP eligibility for any active Warrant or Detainer

- **Visitation**
  - IDOC's Modification of Offender's Visiting Privileges form will be used
  - IDOC's Offender Notification of Visitor Denial Status form will be used

- **Interfaces**

  - There will be a record of offenders currently under DOC supervision available to be sent to the FBI NDEx program office

Bug Fixes:

- **Classification**
  - Updates to the CHR screen include:

    - Corrections to Action Queue triggers
    - The radio buttons on the Supervision or Classification Review section will say 'Approve' or 'Deny'
    - A Notification section will be added
    - The Program/Job drop-down list will have the expected options
    - The correct Users will appear in the drop-down list
    - The Hearing Report Type will be populated with the Program/Job referral
    - The Date field will show the date the request was approved or denied

- **Conduct**
  - The event will only save once a date and time are added
  - The 'Max 4000 character' warning will only appear when the text reaches 4000 characters
  - Longitude and Latitude will be required fields if the event type or secondary offense is chosen
  - A second code will be able to be selected without receiving a pop up
  - Investigations Officers will be able to submit Events
  - The Completed Date field will only appear for Investigation Events or if the "Intelligence" value is selected from the Case Status
  - All Events will populate in the Events search, even if there is no Event Type

- Users will not be able to submit Events without completing the Narrative

- **Events**
  - Reporting Employees will no longer be able to complete PREA Events

- **Intake**
  - There will no longer be an error message when modifying the CTP commencement date
  - The 'Kitchen Cleared' flag has been fixed

- **Release**
  - DELTA will correctly set the offender as CTP eligible when criteria have been met
  - Users will be able to see the most serious offense on the CTP screen
  - CTP status will remain as eligible when an inactive detainer was created during the current or prior incarceration period
  - The Action Queue will notify users 70 days prior to the CTP commencement date

- **Visitation**

  - Comments will no longer appear in the Reason for Denial section of the Denial / Restriction of Visitation Privileges form

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An Update on QRGs

Updated QRGs on your Facility Shared Drive

The Division of Workforce Engagement has been diligently working with Module Owners and our vendor partners to make updates to Quick Reference Guides (QRGs), as new User Stories are released to DELTA. **On your Facility's Shared Drive, you can see updated QRGs in the following Modules:**

- Case Management – Adult
- Case Management – Juvenile
- Classification – Adult
- Classification – Juvenile
- Count
- Detainers & Holds
- Gang Management
- Intake – Adult
- Intake – Juvenile
- Movement
- Religious Services

- Warrants

Once the DELTA Intranet site is updated, all QRGs for each Module will be hosted there.

Intranet update

We are continuing to **update the new DELTA Intranet site!** When we have more information on the expected launch date, we will share with all staff.

With the redesign of the DELTA Intranet site, staff will be able to **easily access all Module information in a single location**, including QRGs, Interim Solutions, and DELTA Videos. In addition, all of the new features and upcoming bug fixes & User Stories will be available on the site, by module. Our hope is that these updates will make it **easier to understand what is being added to DELTA and when**, as well as provide a central place to get the resources you need.