Project **DELTA** Download
Indiana Department of Correction

April 2023

Key Definition:

System Functionality

"System Functionality" is a term that refers to the actions and business processes that will be available in DELTA.

Our Module Owners have prioritized the importance of system functionality throughout the design and development of DELTA, with continued development planned post go-live.

What **YOU** Can Do Now

Here are 3 things you should do to prepare for your job responsibilities in the DELTA system:

1. **Participate in our Experience Lab** (based on feedback, we have extended our available Labs and non-Pilot participants can opt-in here). As a reminder, our DELTA Experience Labs offer the opportunity for staff to request temporary access to the DELTA system in order to

News to Know:

DELTA Launches Monday, May 15th!

Our go-live of the DELTA system will be on Monday, May 15th (extended from April 24th). As a reminder, this decision was not made lightly, but based on input and feedback from our Module Owners, our Steering Committee, IOT and others – including the Governor's Office - DOC Leadership believes it to be the decision in the best interest of our staff & agency.

As shared last week in an agency-wide email, addressing the preparedness needs of our staff ahead of the go-live of DELTA is of the utmost importance. We believe this decision will allow us to improve your experience while providing additional time to become more comfortable with DELTA.

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Pilot #2 is April 24th-28th!

The Project DELTA team is conducting a 2nd Pilot from April 24th to April 28th. As you may know, we recently conducted our first Pilot at 6 locations across the state (Central Office, Rockville, South Bend, Wabash Valley, Logansport Juvenile, and Madison Parole District).

During our initial Pilot participants provided the project team with invaluable feedback, which we've been actively working to address around the clock since it ended on March 31st. We've taken steps to enhance our 2nd Pilot with additional functionality, new support processes, bug fixes & more that we believe will lead to a more successful go-live experience for all DOC staff.

further explore & become comfortable with system functionality.

2. **Review Quick Reference Guides and [micro-learning videos](#)** to become familiar with how to complete processes relevant to your job responsibilities in the DELTA system *including how to easily complete Conduct and Incident Reports.* (Note: Over 280 QRGs are available on your facility's Training shared folder).

3. **Familiarize yourself with the [DELTA Intranet Site](#),** a key source of information and additional resources including an interim solutions guide, DELTA contact lists, FAQs and more.

DELTA Video Series

Visit our **[Project DELTA Stream Channel](#)** where we continue to update content including a new [Conduct Comparison Video](#)!

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Thank you again for your hard work and dedication. We hope this brief timeline extension allows for more productive – and less stressful – work ahead to help us all achieve success with this critical transition.

Please reach out to the DELTA Inbox (ProjectDELTA@idoc.in.gov) with any questions you may have.

Questions?

Start by reaching out to your facility or parole district's Change Agent Network team who can: Provide the latest information on DELTA including DELTA resources and where to find them, connect you with the appropriate Project Team member, if needed, to answer a specific question. The full contact list can be found [here](#).

If you have training related questions, we ask that you reach out to your facility or parole district's assigned *DELTA Dean* from Division of Workforce Engagement (formerly Staff Development & Training). The full contact list can be found [here.](#)

Still have questions? Reach out to us at the Project DELTA Inbox (ProjectDELTA@idoc.in.gov).

* Please Note: You must be on the state network in order to access links in this newsletter