

# IREF Resident Visitation Application

All prospective visitors must read the Indiana Department of Correction Visitation Policy on the IDOC web page and the Indianapolis Re-entry Education Facility (IREF) Visitation guidelines on the facility web page.

1. **Online Visitation Application:** Potential visitors may submit their visitation application electronically at <http://www.jpav.com>. If not a current J-Pay customer, individuals must open up a J-Pay account in order to proceed to the online application page.

- It is recommended that prior to submitting an online visitation application, the prospective visitor should communicate with the resident that they would like to visit. This can be done by writing the resident a letter. If the resident is in agreement, then the prospective visitor can submit an application to visit online.
- If a visitation application is submitted, and it is discovered that the resident does not want to visit with the potential visitor, the application will be denied.
- Properly completed on-line visitation applications shall be approved or denied within 7-10 business days upon receipt of the application.
- The status of the online visitor application can be viewed by going to at <http://www.jpav.com> to check if the application has been approved or denied.
- If an application is denied, please contact the resident you wish to visit for clarification. Do not call the facility to check on your visitation status; this information cannot be given over the phone.

2. **Printed Visitation Applications are still an option.**

- Residents shall be responsible for sending applications to family members and friends that do not want to utilize the (electronic) online visitor application.
- To check the status of your application, please contact the resident you wish to visit. Do not call the facility to check on your visitation status; this information cannot be given over the phone.

3. **Visitation Guidelines:**

- Visits will occur Monday - Friday from 6:30 PM – 8:30 PM.
- Visits will occur Saturday and Sunday from 8:00 AM – 10:15 AM, 1:30 PM – 3:30 PM, and 6:30 PM – 8:30 PM.
- **Please remember to always contact the facility before coming to visit for the latest visitation updates at (317) 639-2671.**

**\*Note: It is critical that all information is completely filled out prior to submitting the application form. Please be advised, that by completing and submitting this application to visit at any Indiana Department of Correction Facility, you are attesting to the truthfulness and accuracy of the information being submitted. Criminal background checks will be conducted on all persons 16 years and older that will be applying for visitation privileges.**

**\* AUTHORIZATION FOR MINOR CHILD TO VISIT: PLEASE USE STATE FORM 48965 AND SEND IN TO THE FACILITY IN ORDER TO PROCESS ONLINE VISITOR APPLICATION.**