



STATE OF INDIANA
Department of Correction

Indiana Government Center - South

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Michael R. Pence
Governor

Bruce Lemmon
Commissioner

October 7, 2013

The Honorable Lynn Murray
Howard County Circuit Court
Courthouse, Room 310
Kokomo, Indiana 46901

RE: Robert J. Kinsey Youth Center – Detention Unit
2013 Juvenile Detention Standards Inspection
July 29, 2013

Dear Judge Murray:

As required by 210 IAC 6, an inspection of the Robert J. Kinsey Youth Center-Detention Unit, Howard County was conducted on July 29, 2013. Detention Inspectors from the Indiana Department of Correction conducting the inspection were Vanessa Krause, Shannon Bowling, Kellie Whitcomb and Yul Lee.

The Kinsey Youth Center- Detention Center is operated by the Howard County Circuit Court and is located at 701 South Berkley Rd, Kokomo Indiana 46901. The facility was built in 1993 and accommodates 28 juveniles. The Detention Director is Jeff Lipinski and the Detention Manager is Tracey Derrick.

This inspection constitutes the Seventeenth annual inspection of the Howard County Juvenile Detention Center. 100% compliance with all mandatory standards and at least 90% of the recommended standards is required to attain "Full Compliance".

The inspection included a review of all mandatory and recommended standards, a tour of the facility, and detention staff and residents were interviewed. Juveniles offered no instances of abuse and no complaints about conditions were noted. Staff were well versed in policy and procedure and offered support for administration.

Summary of Tour:

- Suggest securing all flammable chemicals in a flammable cabinet
- Ensure fire extinguishers are checked by a qualified individual within 30 day intervals via NFPA 10-6.2.1

Summary of Folders:

- Highlight relevant policy and procedures.
- Number bullets and correspond with numbering in document.
- Include relevant documents to prove standard.
- Files are maintained electronically and is a fairly user friendly system.

Recommended Standards found to be in non-compliance:

Standard # Remarks

210 IAC 6

3-1.58 Written policy, procedure, and practice provide that all managerial staff receive 40 hours of training in addition to orientation training during their first year of employment and 40 hours of training each year thereafter. This training covers at a minimum the following areas:

- general management
- labor law
- staff/management relations
- the juvenile justice system
- relationships with other service agencies

No training for managerial staff for labor law, general management staff/managers relations.

3-1.59 Written policy, procedure, and practice provide that all new juvenile staff careworkers receive 120 hours of training during their first year of employment. At a minimum this training covers the following areas:

- security procedures
- supervision of juveniles
- signs of suicide risks
- suicide precautions
- use-of-force regulations and tactics
- report writing
- juvenile rules of conduct
- rights and responsibilities of juveniles
- fire and emergency procedures
- safety procedures
- key control
- interpersonal relations
- social/cultural lifestyles of the juvenile population
- communication skills
- first aid/CPR
- counseling techniques

Can not prove training in all points in standard or that 120 hours are completed.

3-2.94 Living units are primarily designed for single occupancy sleeping rooms; multiple occupancy rooms do not exceed 20 percent of the bed capacity of the unit.(ACA-2C-01)

Multiple occupancy rooms exceed 20% of the rated bed capacity.

3-2.102 Handicapped juveniles are housed in a manner that provides for their safety and security. Rooms or housing units used by the handicapped are designed for their use and provide for integration with the general population. Appropriate facility programs and activities are accessible to handicapped juveniles confined in the facility. (ACA-2C-09)

None of the cells are handicap accessible.

3-4.203 Shelf goods, refrigerated foods, and frozen foods shall be maintained at temperatures established under the Indiana state department of health standards. (ACA-4A-11)

Documentation proves non-compliance with standard.

3-4.248 There is a written suicide prevention and intervention program that is reviewed and approved by a qualified medical or mental health professional. All staff with responsibility for juvenile supervision are trained in the implementation of the program, which includes specific procedures for intake screening, identification, and supervision of suicide prone juveniles. (ACA-4C-35)

Need to prove staff training in all items listed in the standard.

The facility was found to be in compliance with 100% of all mandatory standards, and 97.8% of the recommended standards. Attached is a certificate of "Full Compliance" issued to the Center. This report becomes public information ten (10) working days from the date of mailing. Please contact me at (317)407-1917 should you have any questions concerning this report.

Respectfully submitted,



Shannon Bowling
Detention Inspector

Cc: Vanessa Krause, Director, Program Review Division, IDOC
Jeff Lipinski, Facility Director, Kinsey Youth Center
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COMMISSION ON ACCREDITATION FOR CORRECTIONS
AND THE
AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	Juvenile Detention Facilities, 3rd Edition	JDC
Supplement		
Facility/Program	Howard Co. Juv. Det. Center	
Audit Dates	29-Jul-13	
Auditors	Vanessa Krause, Shannon Bowling, Kellie Whitcomb, Yul Lee	

	MANDATORY	NON-MANDATORY
Number of Standards in the Manual	26	275
Number of Standards Not Applicable	0	2
Number of Standards Applicable	26	273
Number of Standards in Non-compliance	0	6
Number of Standards in Compliance	26	267
Percentage (%) of Standards in Compliance	100%	97.8%

The number of standards in the manual *minus* number of not-applicable standards *equals* the number of standards that are applicable.

The number of applicable standards *minus* the number of standards in non-compliance *equals* the number of standards in compliance.

The number of standards in compliance divided by the number of standards that are applicable *equals* the percentage of standards in compliance.

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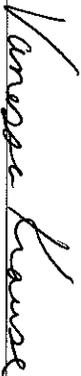
This is to certify that the

Howard County Juvenile Detention Center

Has successfully displayed continued practices worthy of this certificate of

Full Compliance

in accordance with Indiana Juvenile Detention Standards (210 IAC 6)



Vanessa Krause, Director
Program Review Division
Indiana Department of Correction



Shannon Bowling, Detention Inspector
Program Review Division
Indiana Department of Correction

October 7, 2013
Date

2013-45
Certificate Number

This certificate shall be subject to revocation at any time for failure to comply with established standards

Indiana Department of Correction
Program Review Division
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