



STATE OF INDIANA  
Department of Correction  
Indiana Government Center - South

Mitchell E. Daniels, Jr.  
Governor

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Bruce Lemmon  
Commissioner

May 21, 2012

The Honorable Marc Rothenberg  
Marion County Superior Court  
200 E. Washington Street  
Indianapolis, Indiana 46204

**RE: Marion County Juvenile Detention Center  
2012 Juvenile Detention Inspection  
May 21, 2012**

Dear Judge Marc Rothenberg,

As required by 210 IAC 6, an inspection of the Marion County juvenile Detention Center was conducted by Shannon Bowling, Vanessa Krause, and Esther Hinton: Juvenile Detention Inspectors with the Indiana Department of Correction.

The Marion County Juvenile Detention Center is operated by the Marion Superior Court, and is located at 2451 N. Keystone Ave. Indianapolis, IN. 46218. The rated bed capacity of the Detention Unit is 144, and the Facility Director is DeShane Reed.

This inspection constitutes the 16th annual inspection of the Marion County Juvenile Detention Center. This inspection included a tour of the facility, a review of all mandatory standards and non-mandatory standards, and interviews with the staff and students. There were no complaints from the students of any kind of mistreatment and the staff interviewed was very knowledgeable of policy and procedure and positive in regards to administration.

Standards determined to be non-compliant:  
210 IAC 6-3

- 1.45 Written policy, procedure, and practice provide that employees who have direct contact with juveniles receive a physical examination prior to job assignment. Employees receive reexaminations according to a defined need or schedule.  
**Staff is not required by the Marion County Courts to undergo pre-hire physicals.**

- 1.54 Written policy, procedure, and practice provide that the facility's employee staff development and training program is planned, coordinated, and supervised by a qualified supervisory employee. The training plan is reviewed annually.  
**Documentation of a Training Plan was not given and the Training Coordinator advised that a training plan is not developed.**
- 1.55 Library and reference services are available to complement the staff development and training program.  
**Documentation of a library or reference services was not given and the Training Coordinator advised that these items did not exist.**
- 1.58 Written policy, procedure, and practice provide that all managerial staff receive 40 hours of training in addition to orientation training during their first year of employment and 40 hours of training each year thereafter. This training covers at a minimum the following areas:
- general management
  - labor law
  - staff/management relations
  - the juvenile justice system
  - relationships with other service agencies
- Documentation of this required training was not provided and the Training Coordinator advised that managerial staff do not attend this training.**

- 5.297 Written policy, procedure, and practice provide for the forwarding of first class letters and packages after transfer or release.  
**Although policy was in place for this to occur at the facility, a memo was provided stating that all mail is returned to sender after transfer or release.**

#### Summary of Tour:

All areas of the facility were clean and organized.  
The programming available to the population at the facility is very impressive.

#### Summary of Folders:

Highlight information in the folders that pertain directly to that standard.  
Ensure annual reviews of policies are in the folders when the standard requests it.  
Ensure documentation of practice is placed in each folder and it is completely filled out.

Summary of Audit:

The Center was found to be in compliance with 100% of Mandatory folders and 98.15% on all non-mandatory folders. A certificate of "Full Compliance" will be issued. This report becomes public information 10 days from the date of mailing.

Shannon Bowling  
Detention Inspector

Cc: Tom Hanlon, Director, Program Review Division, !DOC  
DeShane Reed, Director, Marion County juvenile Detention Center  
file



COMMISSION ON ACCREDITATION FOR CORRECTIONS  
AND THE  
AMERICAN CORRECTIONAL ASSOCIATION

COMPLIANCE TALLY

Manual Type	Juvenile Detention Facilities, 3rd Edition	JDC
Supplement		
Facility/Program	Marion Co. Juv. Det. Center	
Audit Dates	May 17, 2012	
Director:	Tom Hanlon	
Auditors:	Vanessa Krause, Shannon Bowling, Esther Hinton	

	MANDATORY	NON-MANDATORY
Number of Standards in the Manual	26	275
Number of Standards Not Applicable	0	4
Number of Standards Applicable	26	271
Number of Standards in Non-compliance	0	5
Number of Standards in Compliance	26	266
Percentage(%) of Standards in Compliance	100%	98.15%

The number of standards in the manual *minus* number of not-applicable standards *equals* the number of standards that are applicable.

The number of applicable standards *minus* the number of standards in non-compliance *equals* the number of standards in compliance.

The number of standards in compliance divided by the number of standards that are applicable *equals* the percentage of standards in compliance.