



STATE OF INDIANA
Department of Correction

Indiana Government Center – South

Mitchell E. Daniels, Jr.
Governor

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Bruce Lemmon
Commissioner

March 29, 2012

The Honorable Alan Wilson
Delaware County Circuit Court No. 2
100 West Washington Street
Muncie, Indiana 47305

RE: 2012 Inspection of the Delaware County Juvenile Detention Center
March 28, 2012

Dear Judge Wilson:

An inspection of the Juvenile Detention Standards as required by 210 IAC 6 was conducted at the Delaware County Juvenile Detention Center on March 28, 2012. Conducting the inspection from the Indiana Department of Correction were Tom Hanlon, Vanessa Krause, Shannon Bowling and Esther Hinton.

The Delaware County Juvenile Detention Center is located at 3412 West Kilgore Avenue in Muncie, Indiana. The rated bed capacity of the detention center is 42 beds. David Dickerson is the Director of the facility.

This inspection constitutes the fifteenth-annual inspection of Delaware County Juvenile Detention Center. Compliance with all mandatory standards and at least 90% of the recommended standards is required to attain a certificate of Full Compliance from the Indiana Department of Correction. The inspection included a review of all standards, a tour of the facility and interviews with detention staff and residents. Juveniles offered no instances of abuse and no complaints about conditions were noted. Staff were well versed in policy and procedure, and offered support for administration.

Summary of Tour:

1. Facility was clean and well maintained.
2. Recommended developing and maintaining inventories on tools used in kitchenette.
3. Recommend placing dates on bread.

Summary of Folders:

1. Highly recommend transitioning files to an electronic format.
2. Replace all Standard Compliance Checklist each year.
3. Recommend updating facility policies and procedures to incorporate hand-written changes/corrections made in previous years.

4. Recommend updates in policy include same wording as Standard.
5. Highlight relevant material in documentation, not just in policy.

Standards found to be non-compliant:

Standard # Remarks

210 IAC 6

3-1.46 Written policy, procedure, and practice provide for a daily population report on every juvenile in detention, including the day admitted; accumulated days of stay; and probation officer assigned. The report is provided to the court, the Chief Probation Officer of each jurisdiction using the facility, and the parent agency.(ACA-1E-03)

Needs to include Probation Officer assigned and population report.

3-1.67 The contents of records are identified and separated according to an established format. (ACA-1E-06)

Records are not separated according to an established format.

3-3.145 Written policy, procedure, and practice govern the control and use of tools and culinary and medical equipment. (ACA-3A-23)

Culinary tools – no inventory was present.

3-3.178 Written policy, procedure, and practice provide that juveniles charged with rule violations are present at their hearings unless they waive that right in writing or through their behavior. Juveniles may be excluded during the testimony of any juvenile whose testimony must be given in confidence. The reasons for the juvenile's absence or exclusion are documented. (ACA-3C-15)

Add to policy. “Juveniles may be excluded during the testimony of any juvenile whose testimony must be given in confidence.”

3-3.180 Written policy and procedure allow juveniles to request the services of any staff member to represent them at disciplinary hearings and to question relevant witnesses. Staff representatives are appointed when it is apparent that juveniles are not capable of effectively collecting and presenting evidence on their own. (ACA-3C-17)

Add to policy. “Staff representatives are appointed when it is apparent that juveniles are not capable of effectively collecting and presenting evidence on their own.”

3-4.245 Sick call for nonemergency medical service, conducted by a physician and/or other qualified medical personnel, is available to each juvenile at least three times a week. For facilities that operate with no more than twenty (20) juveniles, sick calls must be available at a minimum of once per week. (ACA-4C-29)

Documents reflect sick call is only twice a week, population is 28.5.

Delaware County Juvenile Detention Center
2012 Inspection
March 29, 2012

The detention center was found to be in compliance with 100% of all mandatory standards, and 97.38% of all recommended standards. Attached is a certificate of Full Compliance issued to the Delaware County Juvenile Detention Center. This report becomes public information ten (10) working days from the date of mailing. If you have any questions concerning this report, please contact me at (765)720-5266

Respectfully submitted,

Esther Hinton,
Detention Inspector

Cc: Tom Hanlon, Director, Program Review Division, IDOC
David Dickerson, Director, Delaware County Juvenile Detention Center