



**STATE OF INDIANA
Department of Correction**

Indiana Government Center - South

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Mitchell E. Daniels, Jr.
Governor

Bruce Lemmon
Commissioner

March 1, 2012

The Honorable Stephen R. Heimann
Bartholomew County Circuit Court
234 W. Washington Street
Columbus, Indiana 47201

**RE: Bartholomew County Youth Services Center-Detention Unit
2012 Juvenile Detention Inspection
February 29, 2012**

Dear Judge Heimann:

As required by 210 IAC 6, an inspection of the Bartholomew County Youth Services Center – Detention Unit was conducted by Tom Hanlon, Vanessa Krause, and Shannon Bowling with the Indiana Department of Correction.

The Bartholomew County Youth Services Center is operated by the Bartholomew County Circuit Court, and is located at 2350 Illinois Street, in Columbus, Indiana. The rated bed capacity of the Detention Unit is 18, and the facility Director is Jason Bowser.

This inspection constitutes the 16th-annual inspection of the Bartholomew County Youth Services Center – Detention Unit. This inspection included a tour of the facility, a review of all mandatory standards and non-mandatory standards, and interviews with staff and students. Students interviewed offered no complaints of mistreatment, and the staff interviewed was well trained in policy and procedure and complimentary of the administration.

Standards determined to be non-compliant:

210 IAC 6-3

- 2.96 Sleeping room has a minimum of the following facilities and conditions:
-sanitation facilities including access to toilet facilities that are available for use without staff assistance 24 hours a day
-wash basin with hot and cold running water
-a bed, desk or closet space, chair or stool
-natural light
-temperatures that are appropriate to the summer and winter (ACA-2C-03)
No toilets or wash basins are available in sleeping rooms at the Detention Unit.
- 2.99 All housing units with five or more juveniles have a minimum of two toilets. (ACA-2C-06)
One toilet in living units – housing 8 to 9 juveniles.
- 2.102 Handicapped juveniles are housed in a manner that provides for their safety and security. (ACA-2C-09)
Detention Unit's living units are not handicapped accessible for staff or students.
- 4.225 Written policy, procedure and practice provide for unimpeded access to health care and for a system for processing complaints regarding health care. These policies are communicated orally and in writing to juveniles upon arrival at the facility and are put in a language clearly understood by each juvenile. (ACA-4C-07)
Detention Unit's policy states that it is in writing in the student handbook but upon review this was not included.
- 5.289 When the juvenile bears the mailing costs, there is no limit on the volume of letters he/she can send or receive. (ACA 5G-02)
Detention Unit limits postage that can be sent out.

Summary of Tour:

- Recommend that more attention is given to sanitation and upkeep of the facility's appearance. Many areas could be improved through painting.

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Bartholomew Co. Youth Services Center

Summary of Folders:

- Recommend that all Policy and Procedures are updated and mirror the ACA Standards. There are several with handwritten changes on them.
- Recommend adding sick call request process to student handbook.
- Highlight documentation in all packets that pertain to the standard in that packet

The center was found to be in compliance with **100%** of all mandatory standards, and **98.14%** of all non-mandatory standards. This report becomes public information 10 days from the date of mailing. Please contact me at (317) 833-8806 if you have any questions concerning this report.

Respectfully submitted,

Shannon Bowling
Program Review Division
Indiana Department of Correction

cc: Tom Hanlon, Director, Program Review Division, IDOC
Jason Bowser, Director Bartholomew County Youth Services Center
File