

Dietitian 4
Role: 001QG4 - Dietitian 4

A Day in the Life:

The essential functions of this role are as follows:

- Plans regular and modified diet menus and instructs dietetic technicians, supervisors and others in the preparation of meals;
- Assesses quality, texture, quantity and nutritional value of food being served to meet specified patient needs;
- Assists in specifying and requisitioning food, materials, supplies and equipment;
- Assists in the supervision and maintenance of the sanitation program;
- Supervises the modified diet program including preparation, service, calculation and writing menus and diets;
- Confers with medical staff regarding diets and general food service;
- Performs nutritional analysis of menus to ensure conformance as required and inter-department dietary training;
- Compiles individual patient diet histories and food acceptance surveys;
- Makes recommendations to clinical staff regarding diets and modifications;
- Records diet histories and assessments, charts and progress notes;
- Trains and reviews work of food service staff in the preparation and service of meals.

The job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time.

What You'll Need for Success:

- Registered as a dietitian by the American Dietetic Association or possesses registration eligibility status;
- Specialized knowledge of the principles, techniques and terminology of modern dietetics and institutional management gained through experience and formal education typically after a baccalaureate degree;
- Working knowledge of modern methods, materials and equipment used in quantity food service and the care necessary to conserve all resources;
- Ability to plan menus and oversee personnel in modified and regular diet preparation and service;
- Ability to conduct food service and/or nutrition related training programs as needed;
- Ability to interact with treatment team, medical and administrative staff and patients.

Supervisory Responsibilities/Direct Reports:

This role may be utilized in a supervisory capacity based on agency needs.

Difficulty of Work:

The Dietitian performs duties based on agency guidelines and under direct supervision of the senior dietitian or Food Service Director. Judgment is required in selecting the most appropriate guidelines and or in initiating alternative work methods to ensure patients food programs are met. The work is broad in scope and involves many variables in the application of dietetic and management principles.

Responsibility:

The Dietitian contributes substantially to decision-making which affects the quality of food, economics of operation and total service to the patient. While not the final authority, the individual must exercise judgment in applying alternatives and when to confer with supervisor on unusual problems.

Personal Work Relationships:

This individual will be expected to partner with agency personnel and related stakeholders working towards completion of assigned functions. Exceptional customer service is provided to agency partners and/or the general public.

A high level of judgement and effective communication is required during times of contact with residents or incarcerated individuals.

Partnership with relevant public agencies, federal, state & local governments and/or community leaders may be required.

Residents or incarcerated individuals may have family, friends, community partners and/or other interested parties come to the facility requesting information or to visit with the person according to policies and procedures.

Physical Effort:

Depending on the duties performed or environment setting, frequent walking, standing, climbing stairs or ladders, bending, stooping, pushing, pulling and/or similar movements may be involved.

This role requires keen observational and hearing skills to stay alert for possible dangerous situations.

Working Conditions:

This role performs work in a state operated hospital facility.

There is potential for exposure to infectious diseases in this role.

This role performs work in a standard office environment.

This role performs work in extreme (hot or cold) temperatures, small/tight spaces or other uncomfortable situations.

This role may experience periods of high stress and/or pressure.

This role requires the appropriate use of Personal Protective Equipment (PPE) when necessary.

Competencies

- Displaying Technical Expertise
- Demonstrating Initiative
- Driving for Results
- Prioritizing and Organizing Work

Last Updated (By and Date)

K.Woods 3.2.22

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