

Radiographer
Role: 001QP6 - Radiographer

A Day in the Life:

The essential functions of this role are as follows:

- Provides clear guidelines for the units to follow in preparing the patient for x-rays;
- Provides support to patients during x-ray processes, recognizing any special patient needs;
- Processes x-rays, evaluates quality of x-ray, screens and retakes as necessary;
- X-ray results will be transcribed and delivered to the unit to be reviewed by the ordering physician;
- Organizes and maintains x-ray film library as well as detailed patient records;
- Performs maintenance and repairs to x-ray equipment as necessary or contacts vendors for repairs;
- Schedules patients for EKGs (electrocardiograms);
- Enters patient information into system;
- Follows procedures for applying appropriate equipment/devices to patients for conducting EKGs;
- Provides EKG tracings; sends all abnormal tracings with previous tracings for comparison by cardiologist;
- Follow established acceptable length of time for EKG critical results, values and STAT EKGs;
- Communicates EKG findings to medical staff and units;
- Tracks/compiles EKG statistics;
- Conducts monthly maintenance of EKG equipment;
- Orders and maintains all supplies and equipment for x-ray department and EKG processes;
- Provides performance improvement data to the Medical Director and executive committee.

The job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. Other duties, responsibilities and activities may change or be assigned at any time.

What You'll Need for Success:

- Knowledgeable and ability to select suitable techniques and equipment to provide quality x-ray examinations with maximum safety to patients and staff;
- Up-to-date on standards set forth through the American Registry of Radiologic Technologists (ARRT);
- Practical knowledge of facility, state and federal rules governing radiation control and use of equipment to ensure safety of patients and staff;
- Working knowledge of human anatomy, physiology and medical terminology;
- Practical knowledge of quality of x-ray films and developing and processing procedures;
- General knowledge of fluoroscopic techniques and ability to assist radiologist in such procedures;
- Ability to operate, understand and repair x-ray and processing equipment;
- Ability to prepare a variety of inventory and activity reports and to maintain files and records;
- Ability to work with mentally ill and/or non-ambulatory patients requiring this role to deal with uncooperative or combative patients or patients with communications or motor disabilities;
- Process understanding and ability to operate EKG processing equipment;
- Possess good communication skills (working in cooperation with medical and nursing staff).

Supervisory Responsibilities/Direct Reports:

This role may be utilized in a supervisory capacity based on agency needs.

Difficulty of Work:

The Radiographer/EKG Technician follows professional radiological procedures and EKG procedures in performing standard x-ray examinations and EKGs, but uses judgment in selecting appropriate procedures to adjust to temperament or physical needs of patient as well as technical requirements of x-ray equipment and EKG equipment.

Responsibility:

The Radiographer/EKG Technician is responsible for quality of x-rays and EKGs following standard examination and processing procedures. Work is performed highly independently without direct supervision. X-rays and EKGs are ordered by physician, but this individual uses judgment in selecting best methods to complete examinations. Work is reviewed for adherence to physician's orders, technical adequacy and conformance with practice. The technologist will ensure timely preventative maintenance of all x-ray and EKG equipment; and ensures proper protective barriers are in place for patients and staff to prevent radiation exposure.

Personal Work Relationships:

This individual will be expected to partner with agency personnel and related stakeholders working towards completion of assigned functions. Exceptional customer service is provided to agency partners and/or the general public.

Residents or incarcerated individuals may have family, friends, community partners and/or other interested parties come to the facility requesting information or to visit with the person according to policies and procedures.

A high level of judgement and effective communication is required during times of contact with residents or incarcerated individuals.

Physical Effort:

Depending on the duties performed or environment setting, frequent walking, standing, climbing stairs or ladders, bending, stooping, pushing, pulling and/or similar movements may be involved.

This role requires above average strength when restraining one or more patients or incarcerated individuals as per departmental policy and procedure.

This role requires the ability to lift patients and push wheelchairs in some cases.

This role requires the ability to run short distances to provide immediate care, protection, or attention to patients or incarcerated individuals.

This role requires legible handwriting to help partners in understanding written communication.

This role requires keen observational and hearing skills to stay alert for possible dangerous situations.

Working Conditions:

There is potential for exposure to infectious diseases in this role.

This role performs work in a state operated hospital facility.

This role may experience periods of high stress and/or pressure.

This role requires the appropriate use of Personal Protective Equipment (PPE) when necessary.

Competencies

- Acquiring Information
- Acting with Integrity
- Delivering High Quality Work
- Displaying Technical Expertise
- Showing Care and Understanding
- Solving Complex Problems

Last Updated (By and Date)

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