

## Occupational Therapist Assistant

### Role: 002FH4 - Occupational Therapist Assistant

#### **A Day in the Life:**

The essential functions of this role are as follows:

- Communicates effectively with patients and interdisciplinary team.
- Assures patient's treatment is based upon patient's strengths, needs, and interests.
- Re-evaluates as necessary.
- Provides training and education of patient and interdisciplinary team members to carry out the treatment plan.
- Leadership and positive role modeling skills will be exhibited throughout the activity.

The job description is not designed to cover or contain a comprehensive listing of activities, duties, or responsibilities that are required of the employee. Other duties, responsibilities, and activities may change or be assigned at anytime.

#### **What You'll Need for Success:**

Working Requirements:

- Specialized knowledge of principles of occupational therapy.
- Working knowledge of causes, symptoms, and nature of various mental and physical impairments and general rehabilitation methods.
- Working knowledge and understanding of the limitations and treatment needs of mental illness.
- Ability to develop appropriate individual occupational therapy treatment plans for patients.
- Effectively communicate, both orally and in writing.
- Ability to successfully lead patients in individual and group activities.
- Ability to critically evaluate and report upon the progress of patients.
- Ability to train and oversee non-professional staff.

The ideal candidate in this role should minimally have either:

- Associates degree or higher in Occupational Therapy from an American Occupational Therapy Association (AOTA) or the Accreditation Council for Occupational Therapy Education (AOTE) certified school.
- Pass the National Board of Occupational Therapists (NBCOT) COTA examination.
- Active State of Indiana Licensure for Occupational Therapy Assistant.
- Certified or willing to become certified in professional rescuer CPR/AED.
- Related certifications and coursework may be considered for education or experience.

#### **Supervisory Responsibilities/Direct Reports:**

This role may be utilized in a supervisory capacity based on agency needs.

#### **Difficulty of Work:**

Assignments require consideration of various options while selecting the type of occupational therapy program to meet each patient's needs and capabilities. Occupational Therapist Assistant follows all applicable federal and state laws, regulations, and guidelines for the protection and fair treatment of mental illness. Occupational

Therapist Assistant utilizes judgment in applying these guidelines when evaluating the patients' capabilities, needs, and progress. Incumbent also exercises judgment in developing therapy treatment plans

**Responsibility:**

General instructions are received prior to the course of work. Occupational Therapist Assistant will consult with the supervisor on matters that depart from instructions and guidelines. The supervisor reviews work for methods, general conclusions, and accuracy. Occupational Therapist Assistant contributes ideas and recommendations such as developing individual treatment plans and evaluating the progress achieved based on findings from data analysis.

**Personal Work Relationships:**

This individual will be expected to partner with agency personnel and related stakeholders working towards completion of assigned functions. Exceptional customer service is provided to agency partners and/or the general public.

A high level of judgement and effective communication is required during times of contact with residents or incarcerated individuals.

**Physical Effort:**

Depending on the duties performed or environment setting, frequent walking, standing, climbing stairs or ladders, bending, stooping, pushing, pulling and/or similar movements may be involved.

This role requires the ability to lift patients and push wheelchairs in some cases.

This role requires the ability to lift/transport items greater than 50 lbs with or without the assistance of equipment.

This role requires keen observational and hearing skills to stay alert for possible dangerous situations.

This role may experience long periods of repetitive movements requiring stamina.

**Working Conditions:**

This role performs work in a state operated hospital facility.

This role performs work outdoors and exposure to various outdoor weather conditions, rough terrain and wildlife may occur.

This role requires a high level of attention and safety due to work activities having risk of injury or loss of life.

There is potential for exposure to infectious diseases in this role.

This role performs work in a standard office environment.

This role requires the appropriate use of Personal Protective Equipment (PPE) when necessary.

**Competencies**

- Driving for Results
- Displaying Technical Expertise
- Critical Thinking
- Attentive Listening

**Last Updated (By and Date)**

F.Hudson 5.10.2023