



STATE OF INDIANA

ADDENDUM 3

Request for Proposal 24-78424

INDIANA DEPARTMENT OF ADMINISTRATION

**On Behalf Of
Family and Social Services Administration (FSSA)**

**Solicitation For:
Enterprise Decision Support Solutions (EDSS)**

**Submission Due Date:
July 18, 2024**

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Procurement Division

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Summary of Changes

Deletions are indicated via ~~striketrough~~ and additions have been made in red font in the corresponding documents.

1. The following edits have been made to the RFP Main Document, Enterprise Decision Support Solutions - RFP # 24-78424:

A. In Section 1.4.1, "Minimum Requirements":

CAE Respondents Requirements

The following represents the Prime Contractor qualifications of the CAE Respondents:

- a. A minimum of five (5) years maintaining and operating solution architecture and cloud engineering using Azure native services.
- b. Demonstrated prior experience in maintaining:
 - o Cloud infrastructure described in Attachment K Section 3.6. ~~21.4~~
 - o Experience in software described in Attachment K Section 2.4

B. In Section 1.7, "Question/Inquiry Process":

Following the **Round 1** question/inquiry due date, Procurement Division personnel will compile a list of the questions/inquiries submitted by all Respondents, redacting the name of the company who submitted the question. The responses will be posted to the IDOA website according to the timetable established in [Section 1.24](#). Only answers posted on the IDOA website will be considered binding and valid by the State. No Respondent shall rely upon, take any action, or make any decision based upon any verbal communication with any State employee. **If the Respondent has additional questions solely related to the State's responses to Round 1 Written Questions, they may submit a Round 2 Written Question. Round 2 Written Questions may be submitted in Attachment G, Q&A Template, via email to rfp@idoa.IN.gov and must be received by the time and date indicated in Section 1.24.**

The subject line of the email submissions must clearly state the following:
"RFP 24-78424 Round 2 Questions/Inquiries – [INSERT COMPANY NAME]".

If it becomes necessary to revise any part of this solicitation, or if additional information is necessary for a clearer interpretation of provisions of this solicitation prior to the due date for proposals, an Addendum will be posted on the IDOA website. If such Addenda issuance is necessary, the Procurement Division may extend the due date and time of proposals to accommodate such additional information requirements, if required.

C. In Section 1.24, “Summary of Milestones”:

Activity	Date
Issue of solicitation	April 19, 2024
Pre-Proposal Conference	April 29, 2024 3:00 PM Eastern Time [Microsoft Teams Meeting Link]
Deadline to Submit Round 1 Written Questions	May 1, 2024 by 3:00 PM Eastern Time
Deadline to Submit Attachment I (optional)	May 1, 2024 by 3:00 PM Eastern Time
Response to Round 1 Written Questions/Amendments	May 22, 2024
Deadline to Submit Round 2 Written Questions	May 28, 2024
Response to Round 2 Written Questions/Amendments	June 7, 2024

2. The following edits have been made to Attachment D.1, EDW Cost Proposal, Enterprise Decision Support Solutions – RFP #24-78424:

- A. On the ‘M&O’ tab, updated the instructions text in cell B5.
- B. On the ‘M&O’ tab, update the text in cell C19 to read: “M&O (**Initial** Environment)”
- C. On the “Other Costs (Non-Labor)” tab, the items list has been updated, and relevant descriptions have been added.

D. Created the “Teradata Detail” tab

E. Created the “Informatica Detail” tab

3. The following edits have been made to Attachment D.2, CAE Cost Proposal, Enterprise Decision Support Solutions – RFP #24-78424:

A. On the ‘Transitions Costs’ tab: Updated cell L31 formula to capture all months of the transition period.

B. On the ‘Staff Hourly Rates’ & ‘M&O Staffing Cost Summary’ tabs: Updated references to include the “Reporting Manager” role.

4. The following edits have been made to Attachment F.1, EDW Technical Proposal, Enterprise Decision Support Solutions – RFP #24-78424

A. In Question 4, “System Support and Reporting”

4. System Support and Reporting (Attachment K, Section 3.2)

Please explain how you propose to execute system support requirements detailed in Section 3.2 in its entirety, including but not limited to the specific elements highlighted below:

- a. How you will perform the Data Warehouse Management responsibilities outlined in Section 3.2.1, including the management of the Enterprise Data Store central repository and data marts.
- b. Your overall approach towards Information Management as described in section 3.2.2, including your processes to ensure adherence to the Data Governance Plan.
- c. Your plan to execute all reporting requirements as detailed in Section 3.2.3, including the following information at a minimum:
 - i. Describe how you will ensure State and Federally-required reports and extracts are completed in a timely manner and meet the requirements of the State as outlined in Section 3.2.3.4 and 3.2.3.5. **Note: Include any software, hardware, tools, licenses, and/or subscriptions that will be used to meet this requirement in Attachment D – Cost Proposal, tab “Other Costs (Non-Labor)”.**
 - ii. Describe how you will support the creation of new and/or Ad Hoc reports as described in 3.2.3.5.2.
 - iii. Describe your experience with and detail how you will support reporting requirements that use data extracts, as detailed in 3.2.3.5.4.

5. The following edits have been made to Attachment F.2, CAE Technical Proposal, Enterprise Decision Support Solutions – RFP #24-78424:

A. In Question 4, “System Support and Reporting”

4. System Support and Reporting (Attachment K, Sections ~~2.5 and 3.2~~)

B. In Question 9, “Business Continuity and Disaster Recover”:

9. Business Continuity and Disaster Recovery (Attachment ~~K~~, Section 3.7)

Please explain how you propose to execute Section 3.7 in its entirety, specifically including your company’s Business Continuity and Disaster Recovery Plans as outlined in Sections 3.7.1 and 3.7.2, respectively.

6. The following edits have been made to Attachment K, Scope of Work, Enterprise Decision Support Solutions – RFP #24-78424:

A. In Section 7.1.1 General Staffing Requirements

k. Contractor staff are expected to be available during the business hours established by the State and adhere to the State calendar and recognition of State holidays. In the event there is a conflict in recognized holidays between the Contractor and the State where State offices are closed, the Contractor shall deploy their team remotely to meet any emergent needs and execute the standard M&O operations.

~~l. Ensure that all staff are located, and operate from within the United States (in specific, rare cases exceptions may be granted).~~

B. In Section 7.2, “Vital Personnel”:

Preferred Qualifications:

- ~~• At least two (2) years of prior experience working with the Teradata platform~~
- Management of projects that required collaboration with other vendors, and management of projects of similar size and complexity desirable
- EDW:
 - ~~At least two (2) years of prior experience working with the Teradata platform~~
 - Previous experience with Medicaid and MMIS development
 - Previous experience with social service