



STATE OF INDIANA

DEPARTMENT OF ADMINISTRATION
Commissioner's Office

Michael R. Pence, Governor

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204

Award Recommendation Letter

Date: March 2, 2016

To: Stan Judson, Director of Strategic Sourcing
Indiana Department of Administration

From: Greg Moorman, Strategic Sourcing Analyst
Indiana Department of Administration

Subject: Recommendation of Selection for Negotiated Bid 570-16-28341; Bread and Dairy Products for the Indiana Veterans Home

Estimated Annual Contract Amount: \$17,323.60

Based on the evaluation of the received bids, **Klosterman Baking Company** is recommended for award to provide Bread Products to the Indiana Veterans Home.

This solicitation gave Respondents the opportunity to submit proposals for the following product categories:

- Bread Products
- Dairy Products

After careful consideration, the State has concluded that this solicitation will not result in an award for Dairy Products.

The State of Indiana received two (2) proposals for bread products from two (2) vendors:

- ACD Suppliers, LLC
- Klosterman Baking Company

ACD Suppliers claimed and qualified for the Indiana Small Business preference.

Klosterman Baking Company claimed and qualified for the US Manufactured preference.

The proposals were evaluated by the Indiana Department of Administration (IDOA) and the Indiana Veterans Home according to the following criteria established in the bid documents. When necessary, Respondents were asked to clarify their responses in order to ensure bid criteria were met. Respondents were also given the chance to improve their pricing through a Best and Final Offer (BAFO) round.

The final results are as follows:

| Vendor | Total Bid Amount | Price Preference | Adjusted Offer | U.S. Manufactured |
|---------------|------------------|------------------|----------------|-------------------|
| Klosterman | \$ 17,323.60 | N/A | \$ 17,323.60 | Yes |
| ACD Suppliers | \$ 24,642.30 | ISB | \$ 20,945.96 | No |

E. AWARD SUMMARY

During the course of evaluations, the evaluation team studied proposals to determine the viability of the proposed business solutions to meet the goals of the program and the needs of the State. The team evaluated the proposals based on the stipulated criteria outlined in the bid documents.

The term of the contract shall be for a period of one (1) year from the date of contract execution. There may be three (3) one-year renewals for a total of four (4) years, at the State's option.

Greg Moorman
Strategic Sourcing Analyst
Indiana Department of Administration