



STATE OF INDIANA

Michael R. Pence, Governor

DEPARTMENT OF ADMINISTRATION
Commissioner's Office

Indiana Government Center South
402 West Washington Street, Room W469
Indianapolis, IN 46204

Award Recommendation Letter

Date: February 12, 2013

To: Nate Day, Director of Strategic Sourcing
Indiana Department of Administration 

From: Teresa Deaton-Reese, CPPO, Senior Account Manager

Subject: Recommendation for Selection of Fire Engine, 300-13-54681 for the Indiana Department of Natural Resources

Total Purchase Price: \$112,419.00

Based on the evaluation of the bid received, Donley & Associates, Inc. is recommended for award. Terms of this recommendation are included in this letter.

The State of Indiana received one (1) proposal:

- Donley & Associates, Inc.

When necessary, the state clarified with the respondent to ensure specifications were met for each item. Additionally, the respondent was given the opportunity to improve the pricing from their original bid.

Donley & Associates, Inc. claimed and qualified for the Indiana Small Business Preference (15%) which is reflected below in the final evaluation price.

Donley & Associates, Inc. claimed the US Manufactured Preference.

Donley & Associates, Inc. offered the lowest price for the item in this solicitation. Donley Associates, Inc. meeting all specifications and offering the lowest price is recommended for the award.

Evaluation

	Donley & Associates, Inc.		
Description	Unit Price	Preference	Evaluation Amount
Fire Engine	\$112,419.00	ISBP -15%	\$95,556.15

Award Summary

During the course of evaluation, the state scrutinized the proposal to determine the viability of the proposed business solutions to meet the needs of the state. The Indiana Department of Administration evaluated the proposal based on the stipulated criteria outlined in the bid documents.

This award will result in a one-time purchase.

A handwritten signature in cursive script that reads "Teresa Deaton-Reese".

Teresa Deaton-Reese, CPPO

Senior Account Manager

Indiana Department of Administration