



Indianapolis Airport Authority

REQUEST FOR INFORMATION

Issued: October 14, 2015

Solicitation for: Striping, Removal, and Re-Striping of Parking Spaces and Crosswalks, Stop Blocks, and Stop Lettering

Responses Due: 2:00 p.m. (local time) on October 28, 2015

INTRODUCTION: Because this procurement involves a service, the Indianapolis Airport Authority (“Authority”) is not required by law to go through or engage in any competitive process whatsoever for identifying and selecting a person or entity to perform the work. Notwithstanding, the Authority believes that it’s important to have open and fair competition for these business opportunities whenever reasonably possible under the circumstances. Accordingly, the Authority is hereby issuing this RFI to give interested persons and entities the opportunity to be considered for this service contract.

STRIPING, REMOVAL, AND RESTRIPIING OF PARKING SPACES AND CROSSWALKS, STOP BLOCKS AND STOP LETTERING: This Request for Information (“RFI”) is being issued by the Indianapolis Airport Authority in order to solicit expressions of interest and information from qualified persons or entities who wish to be considered as a provider of the services described herein. Thus, qualified persons or entities with such an interest (the “Respondents”) are invited to respond to this RFI.

This RFI is intended to provide pertinent information to the Authority so that it may evaluate the experience and qualifications of the Respondents to perform the desired work. The selection of a particular service provider, and whether to award a service contract, are entirely within the Authority’s exclusive judgment and sole discretion.

SCOPE OF WORK: The Authority is seeking responses from persons and entities having the qualifications and expertise who wish to be considered for Striping, Removal, and Restriping of parking spaces and crosswalks, stop blocks and stop lettering of designated areas in the parking garage and parking lots. Reference Exhibit “A” titled “Specifications for Scope of Work”, and the maps in Exhibit “B-1” titled “Maps of Overall Area”, “B-2” titled “Maps of the Areas for Painting of Stop Blocks and the Word Stop”, and “B-3” titled “Maps of Areas to Remove Crosshatch and Paint Parking Spaces”. The Authority expects

the work in the areas identified in Exhibit "B-1", "B-2", and "B-3" to be completed by 12/31/2015.

The Authority intends to select one (1) or two (2) firms for Stripping, Removal, and Re-Striping of the area in Exhibit "B-1", "B-2", and "B-3" and may request additional services upon an on-call basis when additional services described in Exhibit "A" is required based upon in-house qualifications and ability to respond quickly. If a Respondent is selected to perform the current scope of work in Exhibit "A", the Authority does not guarantee work assignments as it is driven by the need of the Authority as they arise, and the Authority is not required to utilize the selected Respondent for future work.

QUALIFICATIONS: In your written response to this RFI, you will be expected to provide information and details about your firm or entity, its background, history, ownership structure, experience/expertise in this particular field, legal structure, and other relevant and appropriate information for the Authority's consideration. The minimum information to be provided is set forth in Exhibit "C" titled "Questionnaire" attached hereto and made a part hereof.

SUBMISSION & TIMELINE: Any person or entity desiring to respond to this RFI should provide a written submission to the Authority as described herein. It should clearly identify the person or entity making the submission and consist of one (1) original and five (5) copies, along with one electronic copy on compact disk or USB flash drive. Submissions should be presented as 8½ x 11 inch documents or as documents easily folded to that size, be 10 pt. type with margins at minimum of 1 inch, and must not be longer than 8 pages (excluding appendices). Tabbed appendices are permitted if clearly labeled and will not be included as part of the 8 page limit.

All mailed submissions must be received at the below address, and all hand delivered submissions must be received at Guest Services (Level 3 of Terminal) which is located also at the below address. All Proposals must be addressed to:

Indianapolis Airport Authority
RFI – Striping, Removal, and Re-Striping of Parking Spaces and
Crosswalks, Stop Blocks and Stop Lettering
Attention: Courtney Kasper
7800 Col. H. Weir Cook Memorial Dr., Suite 100
Indianapolis, Indiana 46241

For a submission to be timely submitted under this RFI, it must be received by the Authority no later than 2:00 p.m. (local time) on October 28, 2015 (the "Due Date & Time"). Submissions received after the foregoing Due Date & Time will not be considered by the Authority.

Following receipt of the submissions to this RFI, the Authority, in its sole discretion, may select a Respondent(s) for the project described herein. In connection therewith, the Authority may seek supplemental information, or conduct preliminary interviews, final interviews, or move immediately to a contract negotiation. Authority reserves the right, in its sole and absolute discretion, to make a selection based solely upon the submissions to this RFI. The schedule for selection will vary based upon numerous factors, including, by way of example and not of limitation, the nature of and need for the service and the number of responses to this RFI.

CONTENTS OF SUBMISSION: Respondents, in their submission, should address and/or answer each of the questions in Exhibit “C” titled “Questionnaire”. Please provide responses by stating the associated number and restating the question in your submittal.

INQUIRIES: Any and all inquiries pertaining to this RFI must be submitted to the email address of ParkingRFI@ind.com. The deadline for submitting inquiries is 12:00 p.m. (local time) on October 20, 2015. The Authority reserves the right to determine whether or not to respond to any inquiries. If responses are provided by the Authority, the responses will be written. Copies of the written responses will be issued via Addendum and will be available on the Indianapolis Airport website on October 21, 2015. You are not to contact any other Authority staff member or any other person or entity working for Authority; if you do, you may be disqualified from further consideration for a contract under this RFI.

BUSINESS DIVERSITY PARTICIPATION: Supplier Diversity goals will not be numerically evaluated on this solicitation. In accordance with policy established by the Authority, the Authority’s Board of Directors and its Executive Director have determined there is a reasonable expectation of minority, women and veteran-owned business enterprise participation for airport projects. The supplier diversity participation goals of 15% MBE; 10% WBE; and 3% VBE have been established.

If a firm is certified as minority, women, and veteran-owned business enterprise (M/W/VBE), include that information in the response. The Authority only recognizes those M/W/VBE firms certified by the State of Indiana, City of Indianapolis, or Mid-States Minority Supplier Development Council.

Respondents seeking assistance in achieving the supplier diversity participation goals should start by visiting the Indianapolis International Airport’s Supplier Diversity website supplierdiversity.ind.com at www.indianapolisairport.com.

CONFIDENTIAL INFORMATION: If a Respondent provides proprietary data/material to the Authority in connection with this RFI, and if said

Respondent requests, in writing to Authority, that such proprietary data/material not be disclosed by the Authority to any third person or entity, then, in such event, the proprietary data/materials should be placed and sealed in a separate, marked envelope and the Authority will review said request in conformance with the Indiana Access to Public Records Act, Indiana Code § 5-14-3, and will notify the Respondent of the Authority's determination.

EVALUATION: Submissions will be reviewed, evaluated and ranked by an internal team at Authority. Authority may elect to proceed with negotiating a final contract with the prevailing Respondent, or, in its sole discretion, may elect to cancel the procurement or take other steps that it deems necessary or appropriate in connection therewith.

CONTRACT: After the selection of a prevailing Respondent(s), Authority shall provide a copy of its standard form of Services Agreement for review and execution. If the parties are unable to promptly finalize and execute the Services Agreement (as determined by the Authority), then, in such event, the Authority shall have the sole right and discretion to cease any and all negotiations and other interactions with the prevailing Respondent(s) and elect to negotiate with the next highest ranked Respondent(s) in an effort to reach an agreement or cancel the procurement.

EXHIBIT "A"

Specifications for Scope of Work

The successful Respondent(s) may perform a "Scope of Work" determined by the Authority including, but not limited, to the following:

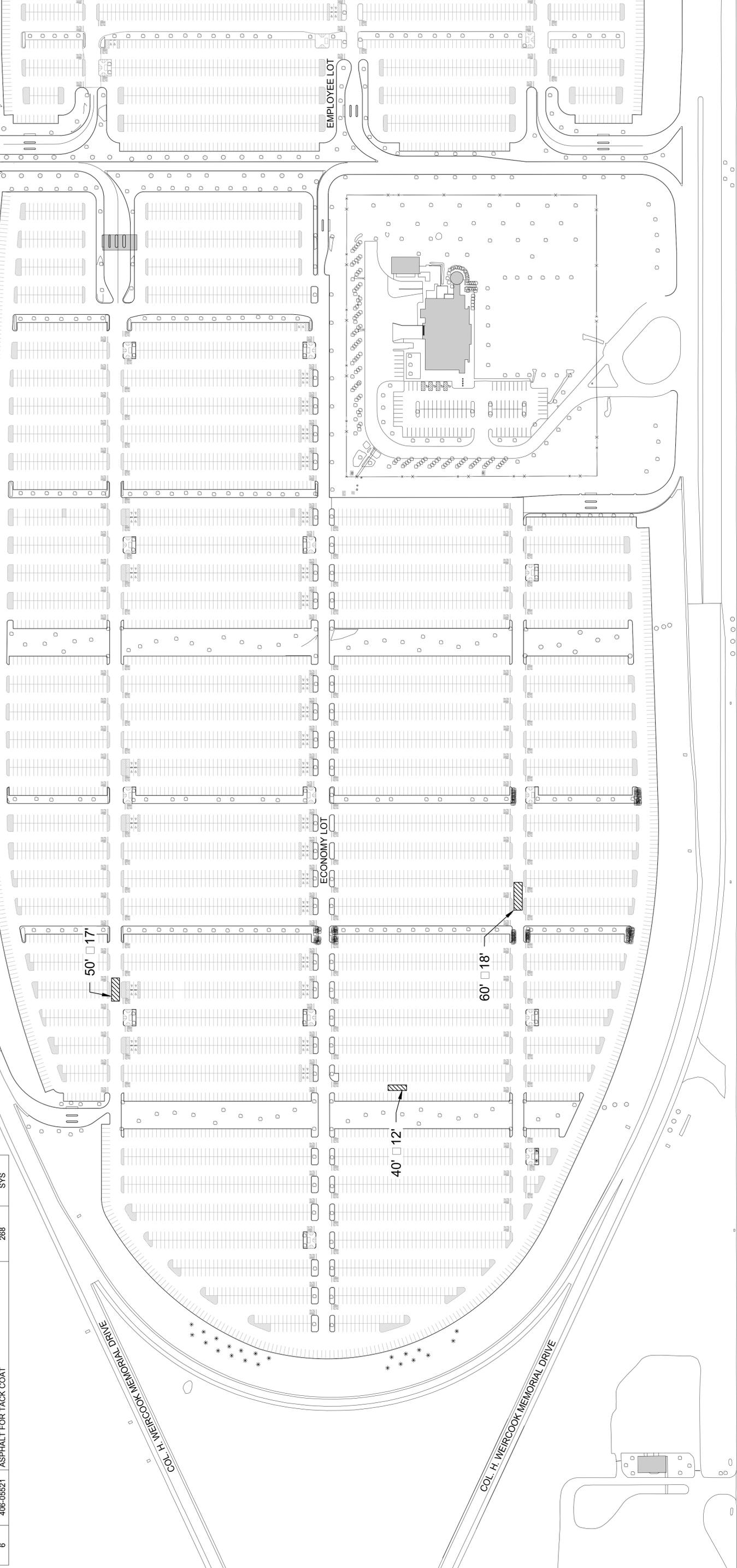
1. Striping and/or Restriping of parking spaces for vehicles, crosswalks, directional information, handicap vehicle parking, removing crosshatch areas and creating new spaces in designated areas of the garage. Striping stop blocks and stop lettering in both lots.
2. Ability to design layout of parking spaces or reconfigure parking spaces.
3. Striping and Restriping requires traffic zone latex paint sprayed on for asphalt surfaces. Concrete surfaces shall be painted with chlorinated rubber base paint. All handicap accessible spots must be marked in accordance with the marking requirements of the Americans with Disabilities Act.
4. Application should not be made unless pavement and ambient temperatures are above 50 degrees F and good drying conditions are present or can be provided for the next 24 hours.
5. Schedule of work shall be such that no vehicular traffic is normally on parking areas for 3 hours.
6. All respondents shall supply technical data for the paint proposed.
7. Care shall be taken so as to not cause damage to property and any adjoining property with equipment or materials.
8. Successful respondent may be requested on future scope of work to prep areas by power cleaning and removing all debris.
9. Respondents are to be insured and provide certificate of insurance if selected.
10. Respondents are to be fully licensed to complete all work required.

EXHIBIT "B-1"

Maps of Overall Area

ECONOMY PARKING LOT QUANTITIES

ECONOMY LOT		DESCRIPTION		Estimated	Unit
ITEM NO.	INDOT ITEM CODE			Units	
3	306-08038	MILLING, ASPHALT, 4"		268	SYS
4	402-07433	HMA, TYPE B, 9.5" SURFACE		23	TON
5	402-07438	HMA, TYPE B, 19.0" INTERMEDIATE		37	TON
6	406-05521	ASPHALT FOR TACK COAT		268	SYS



ECONOMY LOT MAINTENANCE OF TRAFFIC NOTES

1. Work shall not begin before 7:00 a.m. each morning.
2. Contractor shall attempt to close parking spaces near the patch areas a minimum of 48 hours prior to commencing work in those areas.
3. Contractor shall fill all open trenches/excavations within four (4) hours of removal.
4. Staging areas shall be coordinated with IAA prior to the start of construction.
5. Contractor shall place barricades around the work zones to separate and direct traffic around the work zones.
6. Contractor shall keep the work areas free of debris from construction on a constant basis as well as cleaning the pavement surface at the end of each work day.
7. Any traffic maintenance operations requiring flagger operations and temporary signage shall be in accordance with the Indiana Manual of Uniform Traffic Control Devices.

LEGEND

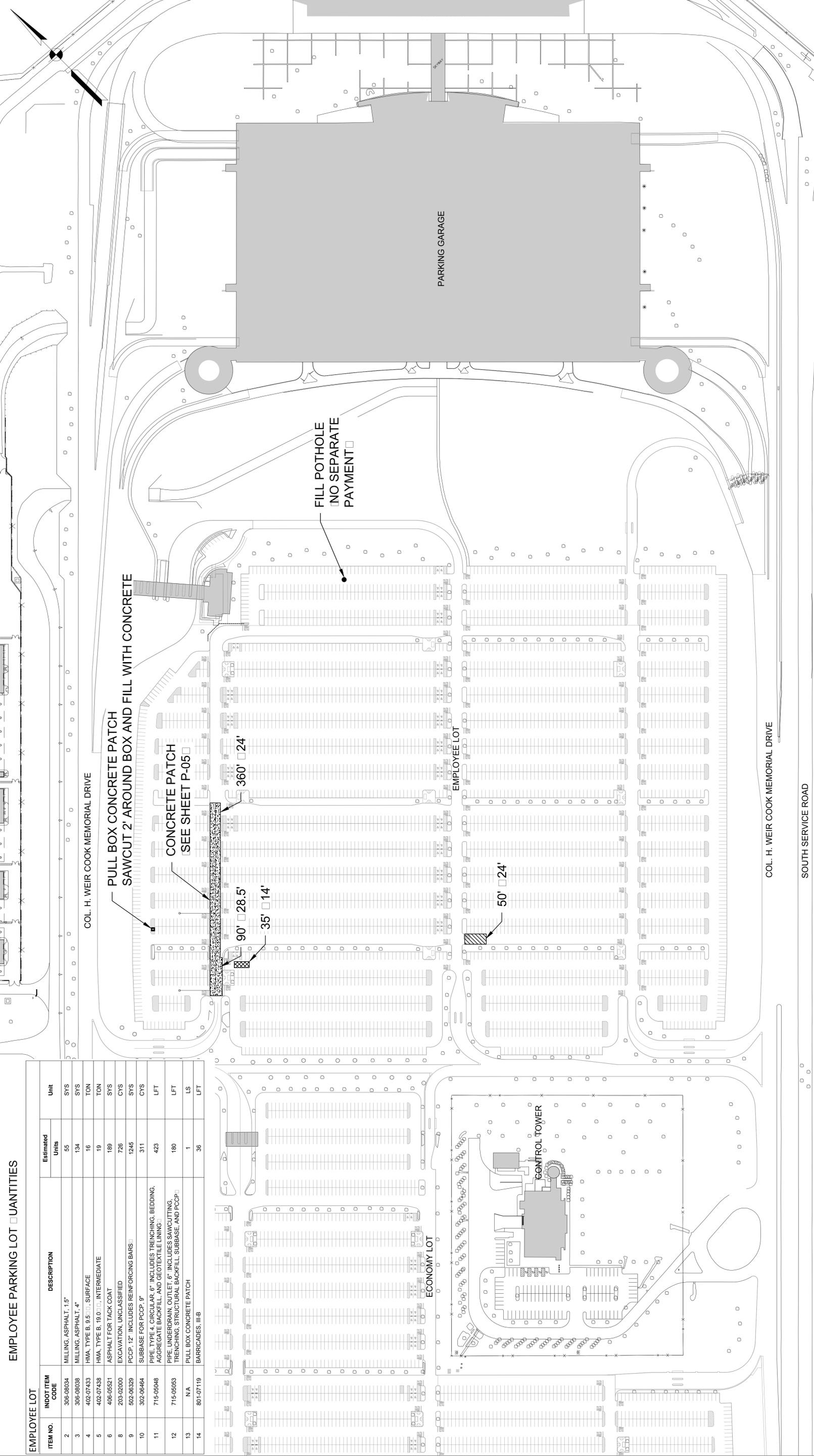
- ▨ 4" ASPHALT PAVEMENT PATCH
- ▤ 165 SYS HMA SURFACE, TYPE B, 9.5MM ON
- ▥ 265 SYS HMA INTERMEDIATE, TYPE B, 19.0MM

REVISONS		BY	APPR.
NO.	DATE		
3			
2			
1			

Indianapolis Airport Authority AIRPORT		SCALE: 1" = 100'
PROJECT 201501 IAA LOCALIZED REHABILITATION 1-15-017		DATE: 4/3/2015
SHEET TITLE ECONOMY PARKING LOT PLAN		SHEET P-02
PLANS PREPARED BY SHREWSBERRY	DESIGNED KRP	DRAWN SES
	CHECKED MRB	APPROVED MRB

EMPLOYEE PARKING LOT QUANTITIES

ITEM NO.	INDOT ITEM CODE	DESCRIPTION	Estimated Units	Unit
2	306-08034	MILLING, ASPHALT, 1.5"	55	SYS
3	306-08038	MILLING, ASPHALT, 4"	134	SYS
4	402-07433	HMA, TYPE B, 9.5" SURFACE	16	TON
5	402-07438	HMA, TYPE B, 19.0" INTERMEDIATE	19	TON
6	406-06521	ASPHALT FOR TACK COAT	189	SYS
8	203-02000	EXCAVATION, UNCLASSIFIED	726	CYS
9	502-06329	PCCP, 12" INCLUDES REINFORCING BARS	1245	SYS
10	302-06464	SUBBASE FOR PCCP, 9"	311	CYS
11	715-06048	PIPE, TYPE 4, CIRCULAR, 6" INCLUDES TRENCHING, BEDDING, AGGREGATE BACKFILL, AND GEOTEXTILE LINING	423	LFT
12	715-06083	PIPE UNDERDRAIN, OUTLET, 6" INCLUDES SAWCUTTING, TRENCHING, STRUCTURAL BACKFILL, SUBBASE, AND PCCP	180	LFT
13	N/A	PULL BOX CONCRETE PATCH	1	LS
14	801-07119	BARRICADES, III-B	36	LFT



EMPLOYEE LOT MAINTENANCE OF TRAFFIC NOTES

1. Work shall not begin before 7:00 a.m. each morning.
2. Contractor shall attempt to close parking spaces near the patch areas a minimum of 48 hours prior to commencing work in those areas.
3. Contractor shall fill all open trenches/excavations within four (4) hours of removal.
4. Staging areas shall be coordinated with IAA prior to the start of construction.
5. Contractor shall keep the work area free of debris from construction on a constant basis as well as cleaning the pavement surface at the end of each work day.
6. Any traffic maintenance operations requiring flagger operations and temporary signage shall be in accordance with the Indiana Manual of Uniform Traffic Control Devices.

LEGEND

- 1.5" ASPHALT PAVEMENT PATCH
- 4" ASPHALT PAVEMENT PATCH
- 12" PCCP ON 9" SUBBASE FOR PCCP
- 165 LBS HMA SURFACE, TYPE B, 9.5MM
- 265 LBS HMA SURFACE, TYPE B, 9.5MM ON 165 LBS HMA INTERMEDIATE, TYPE B, 19.0MM
- CONCRETE PATCH - BUS ROUTE

3	NO.	DATE	REVISIONS	BY	APPR.
2	1				
1	1				

AIRPORT INTERNATIONAL AIRPORT	PROJECT 201501 IAA LOCALIZED REHABILITATION 1-15-017
SCALE: 1" = 100'	DATE: 4/3/2015
SHEET TITLE EMPLOYEE PARKING LOT PLAN	SHEET P-03

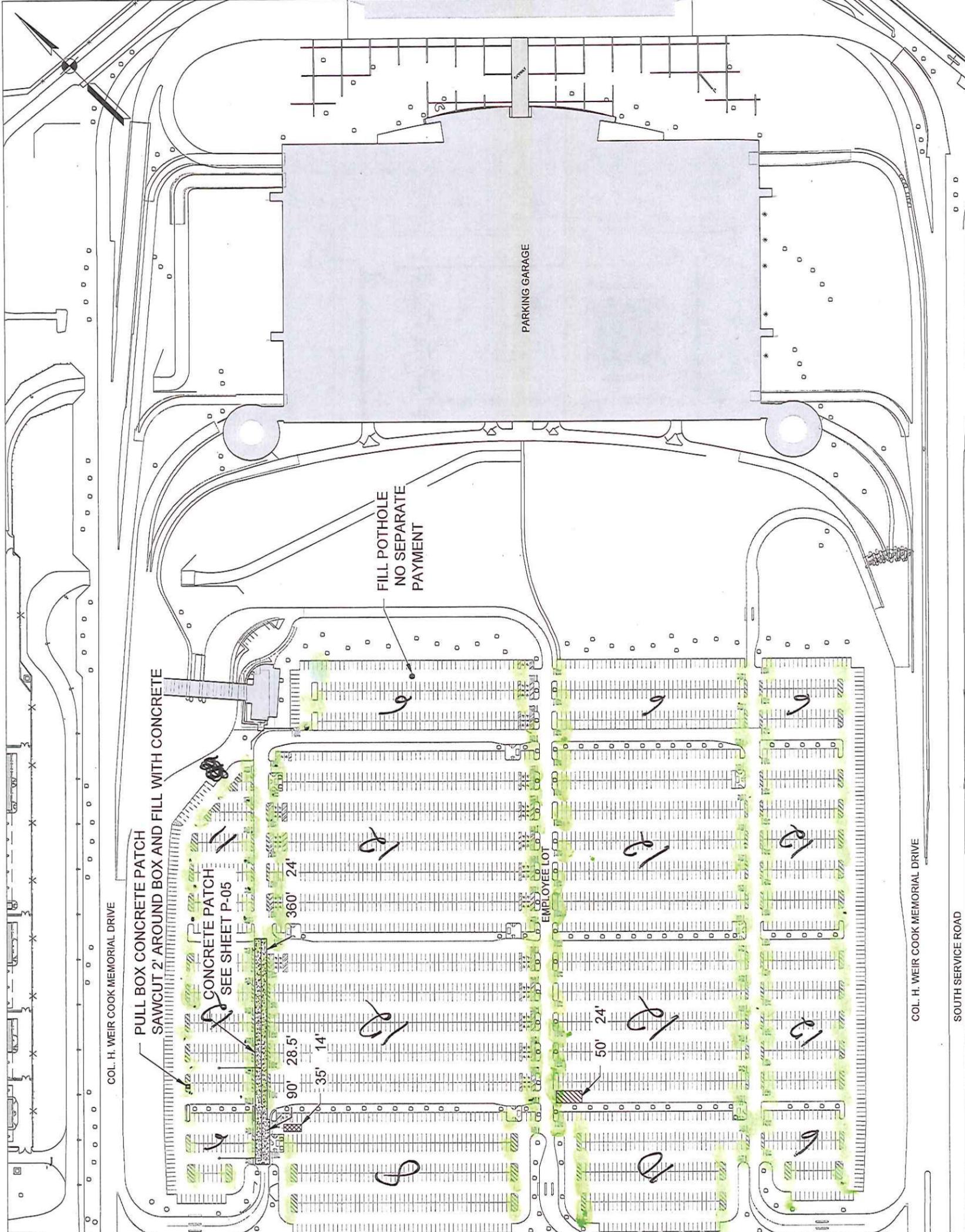
PLANS PREPARED BY	DESIGNED	DRAWN	CHECKED	APPROVED
SHREWSBERRY	KRP	SES	MRB	MRB

EXHIBIT "B-2"

Maps of the Areas for Painting of Stop Blocks and the Word "STOP"

EMPLOYEE PARKING LOT QUANTITIES

ITEM NO.	INDOT ITEM CODE	DESCRIPTION	Estimated Units	Unit
2	305-06034	M'LING. ASPHALT, 1.5"	55	SYS
3	305-06038	M'LING. ASPHALT, 4"	134	SYS
4	402-07433	HMA, TYPE B, 9.5" SURFACE	16	TON
5	402-07439	HMA, TYPE B, 19.0" INTERMEDIATE	19	TON
6	405-05521	ASPHALT FOR TACK COAT	169	SYS
8	203-02020	EXCAVATION UNCLASSIFIED	726	CYS
9	502-05329	PCCP, 12" INCLUDES REINFORCING BARS	1245	SYS
10	302-06454	SUBBASE FOR PCCP, 5"	311	CYS
11	715-05048	PIPE, TYPE 4, CIRCULAR, 6" INCLUDES TRENCHING, BEDDING, AGGREGATE BACKFILL, AND GEOTEXTILE LINING	423	LFT
12	715-05053	PIPE UNDERDRAIN, OUTLET, 6" INCLUDES SAWCUTTING, TRENCHING, STRUCTURAL BACKFILL, SUBBASE, AND PCCP	150	LFT
13	N/A	PULL BOX CONCRETE PATCH	1	LS
14	601-07119	BARRICADES, III-B	36	LFT



- EMPLOYEE LOT MAINTENANCE OF TRAFFIC NOTES**
1. Work shall not begin before 7:00 a.m. each morning.
 2. Contractor shall attempt to close parking spaces near the patch areas a minimum of 48 hours prior to commencing work in those areas.
 3. Contractor shall fill all open trenches/excavations within four (4) hours of removal.
 4. Staging areas shall be coordinated with IAA prior to the start of construction.
 5. Contractor shall keep the work area free of debris from construction on a constant basis as well as cleaning the pavement surface at the end of each work day.
 6. Any traffic maintenance operations requires flagger operations and temporary signs shall

TOTAL - 143

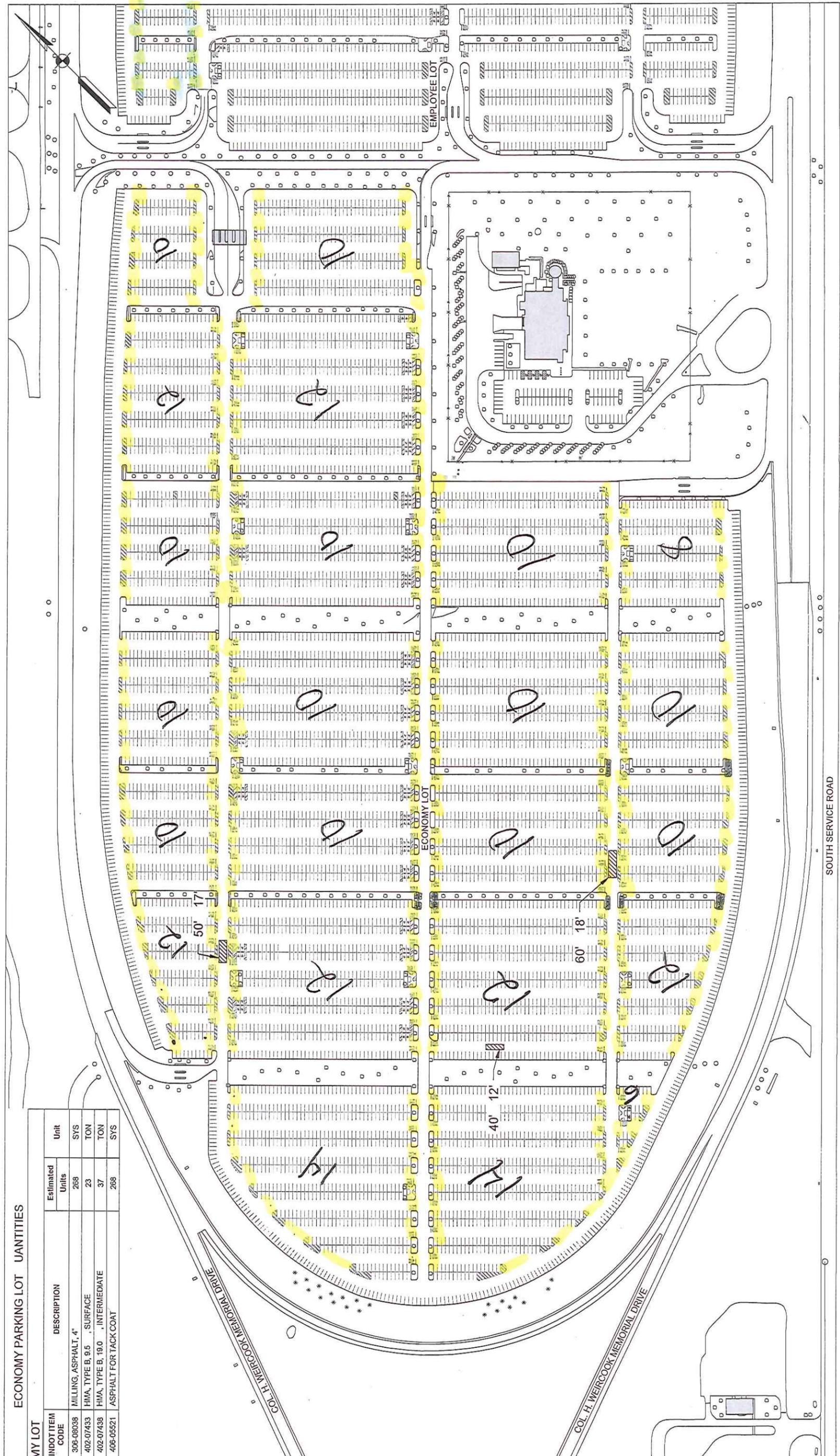
- LEGEND**
- 1.5" ASPHALT PAVEMENT PATCH
 - 165 SYS HMA SURFACE, TYPE B, 9.5MM
 - 4" ASPHALT PAVEMENT PATCH
 - 165 SYS HMA SURFACE, TYPE B, 9.5MM ON
 - 265 SYS HMA INTERMEDIATE, TYPE B, 19.0MM
 - CONCRETE PATCH - BUS ROUTE

NO.	DATE	BY	APPR.
3			
2			
1			

Indianapolis Airport Authority
 AIRPORT
 INTERNATIONAL AIRPORT
 PROJECT: 201501 IAA LOCALIZED REHABILITATION
 I-15-017
 SCALE: 1" = 100'
 DATE: 4/3/2015
 SHEET TITLE: SHEET

ECONOMY PARKING LOT QUANTITIES

ECONOMY LOT		DESCRIPTION	Unit
ITEM NO.	INDOT ITEM CODE		
3	306-08038	MILLING, ASPHALT, 4"	SYS
4	402-07433	HMA, TYPE B, 9.5" SURFACE	TON
5	402-07438	HMA, TYPE B, 19.0" INTERMEDIATE	TON
6	406-05521	ASPHALT FOR TACK COAT	SYS



- ECONOMY LOT MAINTENANCE OF TRAFFIC NOTES**
1. Work shall not begin before 7:00 a.m. each morning.
 2. Contractor shall attempt to close parking spaces near the patch areas a minimum of 48 hours prior to commencing work in those areas.
 3. Contractor shall fill all open trenches/excavations within four (4) hours of removal.
 4. Contractor shall place barricades around the work zones to separate and direct traffic around the work zones.
 5. Contractor shall keep the work areas free of debris from construction on a constant basis as well as cleaning the pavement surface at the end of each work day.

Total - 244

LEGEND

- 4" ASPHALT PAVEMENT PATCH
- 165 SYS HMA SURFACE, TYPE B, 9.5MM ON
- 265 SYS HMA INTERMEDIATE, TYPE B, 19.0MM

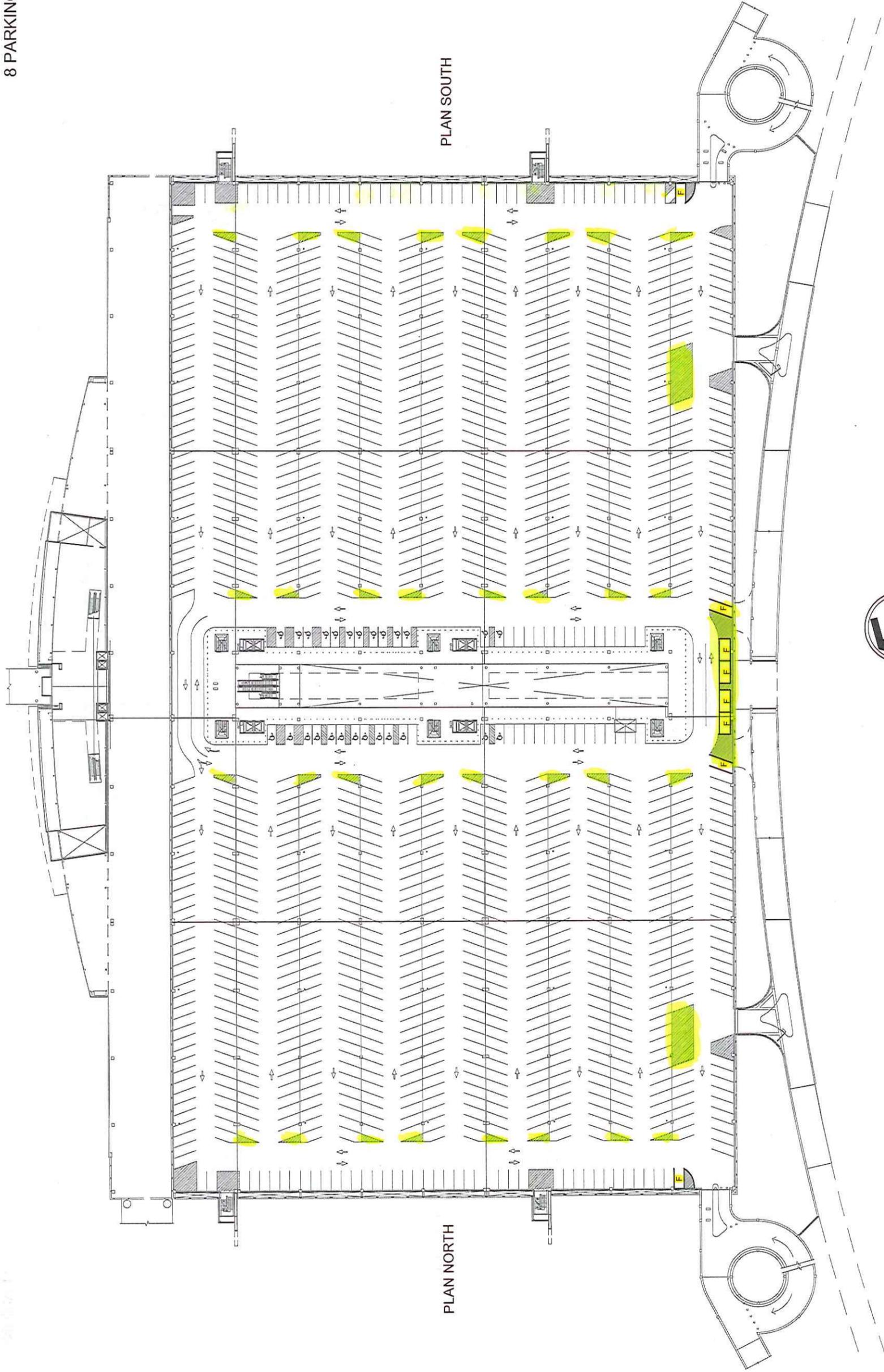
NO.	DATE	REVISIONS	BY	APP.
3				
2				
1				

Indianapolis Airport Authority
 AIRPORT INTERNATIONAL AIRPORT
 PROJECT 201501 IAA LOCALIZED REHABILITATION
 I-15-017
 SCALE: 1" = 100'
 DATE: 4/3/2015
 SHEET TITLE SHEET

EXHIBIT "B-3"

Maps of the Areas to Remove Crosshatch and Paint Parking Spaces

8 PARKING SPACES



PARKING GARAGE - LEVEL 2
 SCALE: 1" = 90'-0"

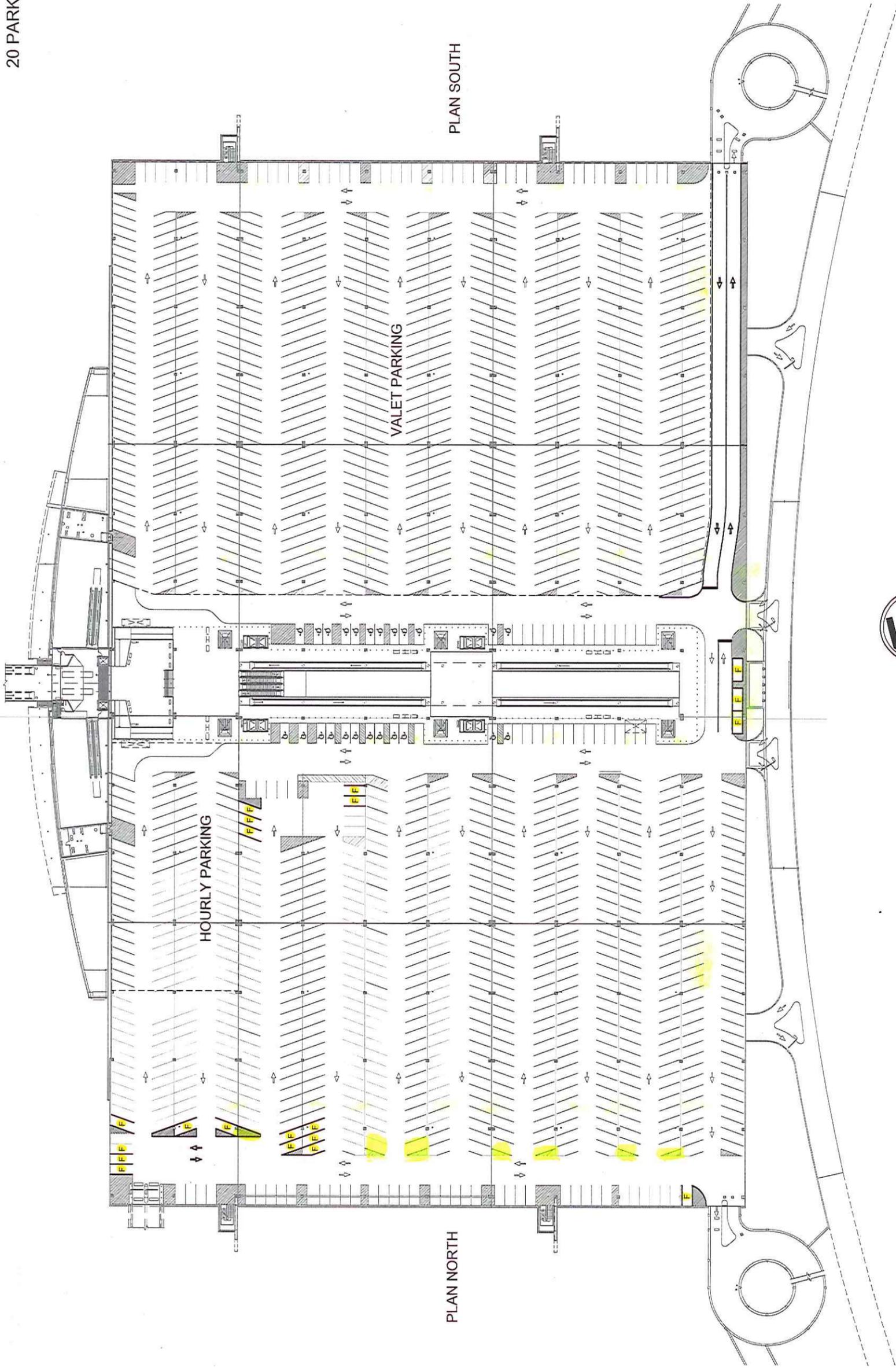
1
 LVL 2

CE Solutions
 structural engineers
 10 Shoshone Drive
 Carmel, IN 46032
 317-818-1912
 cesolutionsinc.com

INDIANAPOLIS AIRPORT
 PARKING GARAGE LAYOUT STUDY

CES PROJECT # 15-116.1
 DATE CREATED 9/3/2015
 DWG. NO.: LEVEL 2

20 PARKING SPACES



PARKING GARAGE - LEVEL 3

SCALE: 1" = 90'-0"

1
LVL 3

CE Solutions
structural engineers

10 Shoshone Drive
Carmel, IN 46032
317.818.1912
cesolutionsinc.com

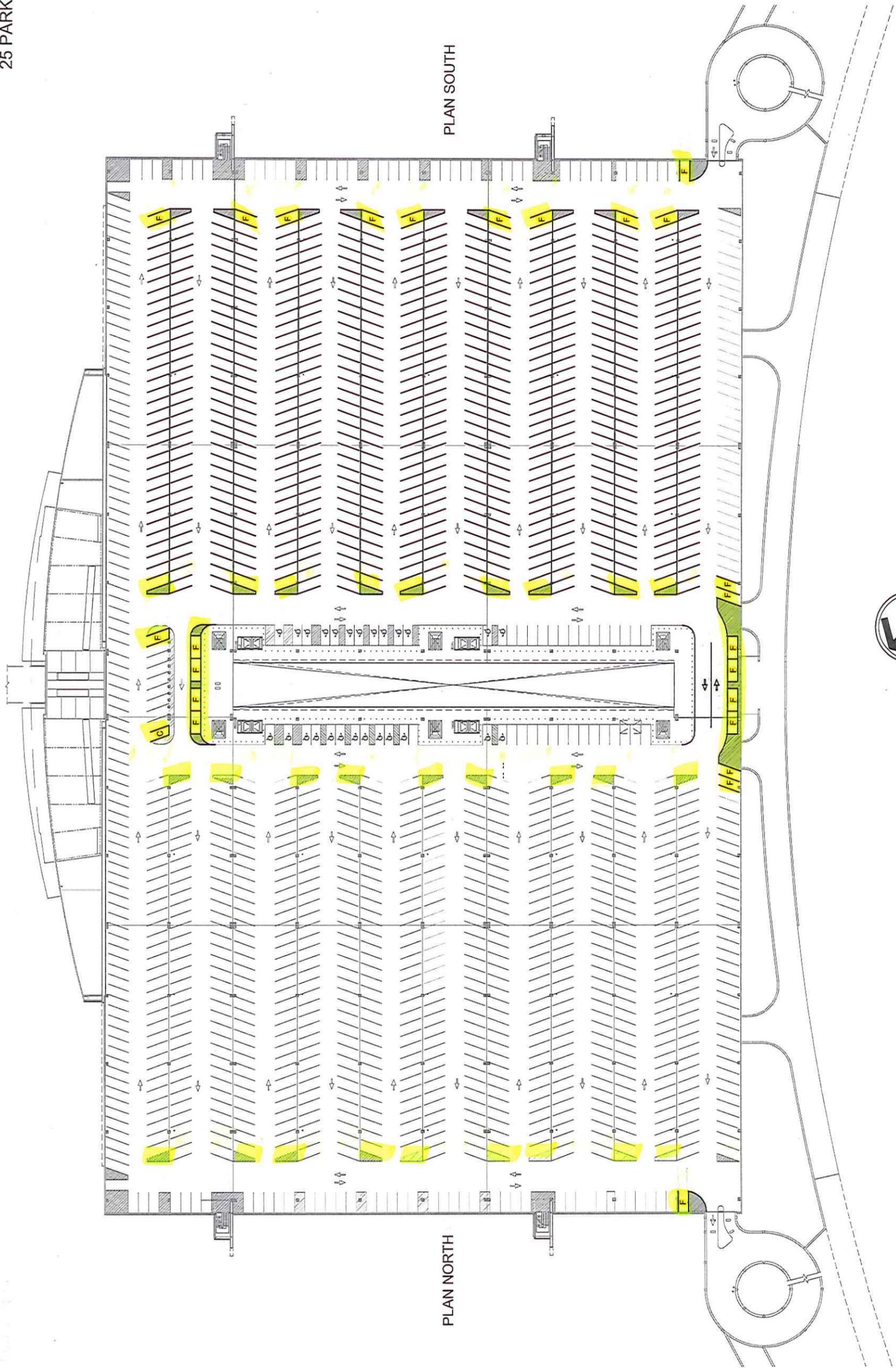
INDIANAPOLIS AIRPORT
PARKING GARAGE LAYOUT STUDY

CES PROJECT # 15-116.1	DATE CREATED 9/3/2015	DWG. NO.: LEVEL 3
---------------------------	--------------------------	----------------------

25 PARKING SPACES

PLAN SOUTH

PLAN NORTH



PARKING GARAGE - LEVEL 4
 SCALE: 1" = 90'-0"

1
 LVL 4

CE Solutions
 structural engineers

10 Shoshone Drive
 Carmel, IN 46032
 317.818.1912
 cesolutionsinc.com

INDIANAPOLIS AIRPORT
 PARKING GARAGE LAYOUT STUDY

CES PROJECT #
 15-116.1

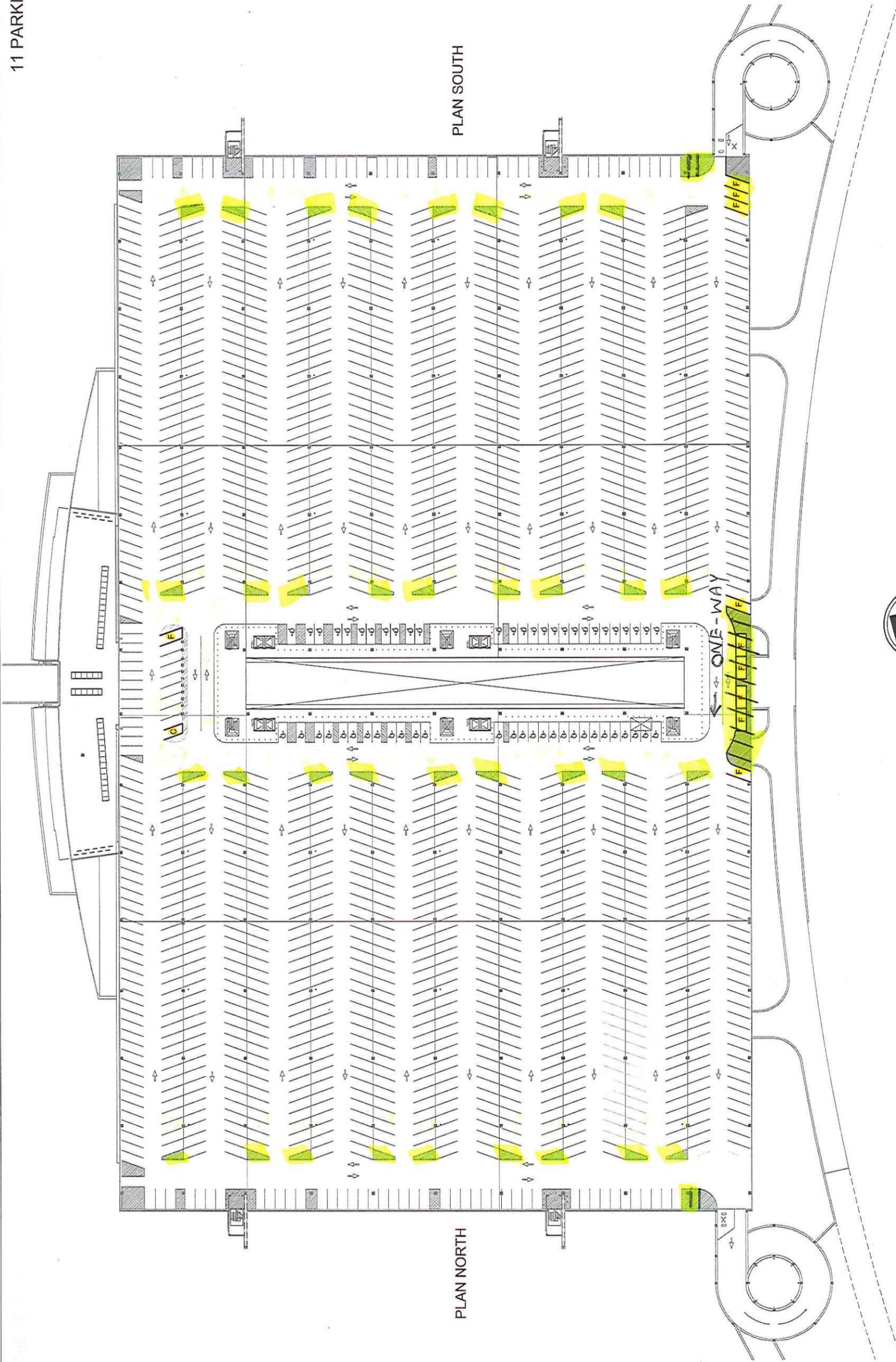
DATE CREATED
 9/3/2015

DWG. NO.:
 LEVEL 4
 (FUTURE)

11 PARKING SPACES

PLAN SOUTH

PLAN NORTH



PARKING GARAGE - LEVEL 5
 SCALE: 1" = 90'-0"

1
 LVL 5

CE Solutions
 structural engineers
 10 Shoshone Drive
 Carmel, IN 46032
 317.818.1912
 cesolutionsinc.com

INDIANAPOLIS AIRPORT
 PARKING GARAGE LAYOUT STUDY

CES PROJECT # 15-116.1
 DATE CREATED 9/3/2015
 DWG. NO.: LEVEL 5

EXHIBIT "C"

Questionnaire

Respondent to complete the below questionnaire for the Striping, Removal, and Re-Striping of Parking Spaces and Crosswalks for which the Respondent desires consideration. Please provide responses by stating the associated number and restating the question in your submittal:

Company Information and Experience

1. Respondent will provide the below information:
 - a. Legal Name of Entity
 - b. Doing Business under Other Company Name? If Yes, Name of Entity
 - c. Headquarters Address
 - d. City, State, Zip Code
 - e. Web Site Address
 - f. Number of Years in Business
 - g. Total Number of Employees
2. Respondent to describe company's experience in the services identified Exhibit "A" titled "Specifications for Scope of Work".
3. The Respondent should include a list of at least three (3) clients for whom the Respondent has provided services that are the same or similar to those services requested in this RFI. Listed organizations may be contacted to determine the quality of work performed and service received.

Respondent should include the following information for each reference:

- a) Name of the organization;
- b) List of services performed;
- c) Responsible official or contact person;
- d) Address, telephone number and email address.

Diversity Plan

4. Respondent to identify the potential types of services to be performed by certified M/W/VBE firms to meet the stated participation goals in the Section titled "Business Diversity Participation". If Respondent anticipates not meeting these stated goals, please identify what good faith efforts were taken by the Respondent and the results of those good faith efforts for each goal.

Costs

5. Please provide a detailed summary of the fees your firm would charge for each type of service, as well as any costs and expenses you would

anticipate incurring to perform Exhibit "A" titled "Specifications for Scope of Work". At a minimum pricing should include the following:

Cost to Stripe per parking space:_____ Handicap space:_____

Cost to Remove cross hatch lines to create a parking space:_____

Cost to Restripe per parking space:_____ Handicap space:_____

Cost per foot to paint crosswalk:_____

Cost per foot to paint directional information:_____

Cost per foot to paint curb black on sides and safety yellow on top:_____

Cost per square foot to sweep, power wash, and remove debris:_____

Cost per (1'x 10') Stop Block:_____

Cost per (4' x 10') STOP Lettering:_____

Total Cost to perform the work identified in Exhibit "B1", "B2", and "B3" Maps for Area:_____. Respondent is responsible to ensure any measurements provided by the Authority are accurate.