

## About Us

Indiana Department of Administration (IDOA) Division of Supplier Diversity (DSD) is the certifying agency for the three following Indiana certifications: Minority Business Enterprises (MBE), Women Business Enterprises (WBE), and Indiana Veteran Owned Small Businesses (IVOSB). We act on behalf of the State of Indiana to actively promote, monitor, and enforce the standards for certification and compliance of M/WBEs and IVOSBs. The Division was established in 1983 by the State of Indiana when Indiana Code 4-13-16.5 became law.



### Business Outreach Strategy

Our division promotes the overall and growth and development that supports our two certification programs – M/WBE and IVOSB. Our business strategy is driven by the following key objectives:

- Adding value and diversity to Indiana's economy;
- Establishing strategic partnerships to promote M/WBE and IVOSB certification programs;
- Providing M/WBEs and IVOSBs with access to resources for procurement opportunities and contracts;
- Expanding the value of IDOA DSD certifications to work alongside the requirements of other national programs.

## Indiana Department of Administration Division of Supplier Diversity

The Division of Supplier Diversity team is dedicated to customer service. We are committed to helping businesses grow, be informed, and achieve higher levels of success.

We hope your encounter with our team has been a meaningful experience. We welcome the opportunity to serve you!

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### Stay Connected



Facebook: @IDOA.DSD  
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[www.in.gov/idoa/mwbe](http://www.in.gov/idoa/mwbe)

## Indiana Department of Administration Division of Supplier Diversity



DSD



## Division of Supplier Diversity

Indiana Department of Administration

Adding Value to Indiana's Economy

### Mission

Our mission is to provide equal opportunity in the state's procurement and contracting process to Minority and Women Owned Enterprises (M/WBE) and Indiana Veteran Owned Small Businesses (IVOSB) by way of certification, outreach, and compliance.

We fulfill our mission by providing knowledge, guidance, and service to our clients while protecting the integrity of both programs. Our commitment to high quality, efficient, and professional customer service demonstrates respect for our clients and colleagues.



The Division of Supplier Diversity manages two certification programs:

- Minority & Women Business Enterprises
- Indiana Veteran Owned Small Businesses

With each program we dedicate our focus on:

- Creating a fair, competitive and equitable business environment;
- Providing networking opportunities to our clients;
- Working to increase contract utilization;
- Monitoring and enforcing program compliance.

## Certification Eligibility

### M/WBE Certification Qualifications

To qualify as a Minority Business Enterprise or Women's Business Enterprise, a firm must be 51% owned by qualifying minorities\* or women who:

- Possess expertise in the field;
- Control the business enterprise; and,
- Are U.S. citizens.

\*Qualifying minority groups include African-Americans, Native Americans, Latino/Hispanics, Pacific Asians, and Subcontinent Asians.

### IVOSB Certification Qualifications

To be certified as an Indiana Veteran Owned Small Business, a business must be registered as an Indiana business through either the U.S. Department of Veterans Affairs or the State of Indiana registration process.

This state certification requires the company be at least 51% owned by a veteran, who must have control over the management and day to day operations and meet one or more of the following requirements:

- Pays the majority of its payroll (in dollar volume) to residents of Indiana;
- Employs Indiana residents as a majority of its employees;
- Makes a significant capital investment in Indiana; or,
- Has its headquarters in the State of Indiana.



## Certification Benefits



There are many benefits to certification, some of which include:

- Qualify to meet MBE/WBE and/or IVOSB State of Indiana subcontracting participation goals;
- Appear in M/WBE and/or IVOSB Certified Business Directory;
- Attend business development workshops and networking events;
- Receive state business opportunity notifications.

### Monitoring Compliance

The Division of Supplier Diversity is responsible for ensuring State of Indiana subcontractor participation goals are met. The Division conducts routine contract and process audits to ensure program compliance. In addition, the Division investigates allegations of noncompliance. Overall the Division acts as an advocate for our certified businesses to promote the utilization of diverse suppliers.