

Governor’s Commission on Minority and Women’s Business Enterprises

Webex Video Conference¹

Monday, June 8, 2020 | 1:00 p.m. – 3:00 p.m.

Meeting Minutes

I. Call to Order

Chairman Wilson called the meeting to order Monday, June 8, 2020 at 1:00 p.m. EST.

II. Roll Call

Dr. Vonda Brooks took roll call. Those members present were:

Gregory L. Wilson Chairman	Lesley Crane Indiana Department of Administration – Commissioner	Maia Saprashvili Division of Supplier Diversity Deputy Commissioner	John Bartlett State Representative
Elizabeth Kiefner Crawford Indiana Department of Transportation Representative	Jean Breaux State Representative	Erin Houchin State Representative	Litany Pyle Central Representative
Remo Mezetta Central Representative	Rebecca Kubacki Northern Representative	Christine Jeffers Indiana Small Business Development Center	Ellen Dunnigan Central Representative
Alfonso Vidal Central Representative	Sharon Negele State Representative		

III. Establish quorum

Having 10 voting members, a quorum was established for the meeting.

IV. INDOT DBE Program Update

Elizabeth Kiefner Crawford presented the Indiana Department of Transportation DBE program update. She provided an update on certification, contract compliance and support services. She reported certification statistics, including number of certified firms. She also included updates on current and future INDOT projects in relation to their supplier diversity goals.

V. State Educational Institution (SEI) Reports

Each SEI gave a brief overview of their overall goals and utilization percentages for the quarter. The SEIs that presented their reports were:

- Ball State University: MBE: 5.14%, WBE: 1.93%, IVOSB: 0.36%

¹ Due to COVID-19 pandemic, the public meeting took place electronically, via Webex.

- Indiana State University: MBE: 1.34%, WBE: 2.78%, IVOSB: 0.00%
- Indiana University: MBE: 3.69%, WBE: 5.02%, IVOSB: 0.66%
- Ivy Tech Community College: MBE: 4.39%, WBE: 5.66%, IVOSB: 0.14%
- Purdue University: MBE: 5.40%, WBE: 4.69%, IVOSB: 0.98%
- University of Southern Indiana: MBE: MBE: 5.80%, WBE: 2.05%, IVOSB: 3.42%
- Vincennes University: MBE: 3.86%, WBE 22.84%, IVOSB 2.44%

VI. Deputy Commissioner's Report

Maia Saprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of 2nd quarter 2020. The report included:

- Overview of the creation of the Division, MBE/WBE/IVOSB participation goals and the three (3) main functions of the Division: certification, contract compliance and business outreach.
- Overview of the Division's organizational chart and MBE/WBE/IVOSB participation goals.
- Certification review which highlighted the 60-day automatic extension and the Division's average days to process MBE/WBE/IVOSB certifications remain under the 90 requirement:
- Continuation of the 2020 goals for certification which include: the Electronic Certification project and revisions to the certification application.
- Compliance review switched to an electronic process, remain proactive in contract auditing, Preparation Meeting Opportunity workshop, new contract compliance manager
- Business outreach update that addressed plans for the **2020 Business Outreach Strategy,- Seeing the Big Picture**, outreach efforts switched to weekly webinars in May and June and reviewed the 2020 Disparity Study webinar.
- Review of the 2020 Disparity Study timeline and projected deliverables.

VII. Certification Update

Maia Saprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general overview of certification data for the 2nd quarter 2020:

- Provided comparative numbers of 2020 1st quarter to 2020 2nd quarter new incoming MBE/WBE applications (94), recertification applications (81), applications completed (141), preliminary denials issued (13), applications denied (1) and average processing time (17.2 days).
- Reported MBE and WBE new applications received and recertification's received 2020 1st quarter to 2020 2nd quarter.
- Reported the data for total certified firms: 2020 1st quarter to 2020 2nd quarter.
- Reported the data for the number of certified MBE and WBE firms by ethnicity.
- Provided comparative numbers of 2020 1st quarter to 2020 2nd quarter new incoming IVOSB applications (20), recertification applications (11), applications completed (23) and average processing time (9.6 days).

VIII. Contract Compliance Update

Maia Saprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general review of Compliance and Outreach in the 2nd quarter 2020:

- Provided a compliance update that reported 42 INDOT Good Faith Effort Reviews were conducted in the 2nd quarter – 24 were granted and 0 were not granted; Division of Supplier Diversity attended 3 pre-proposal meetings and tracked 3 RFP's with MBE/WBE participation.
- Reported that there was 0 payment/utilization issue and 10 subcontractor replacements on statewide contracts.
- Reported the payments made to M/WBE subcontractors: Committed - MBE \$2,708,224,180.97;

WBE \$2,440,239,474.77; Paid to date - MBE \$23,034,182.88; WBE \$17,536,150.85.

- Reported the payments made to commitment goals- percentage of : Committed - MBE 5.18%, WBE 4.66%, Paid to date - MBE 5.63%, WBE 5.68%.

IX. Business Development and Outreach Update

Maia Saprashvili, Deputy Commissioner of the Division of Supplier Diversity gave a general review of Outreach in the 2nd quarter 2020:

- Provided the dates for the bi-monthly Certification Webinars and Pay Audit Webinars.
- Reviewed the Division's outreach activities that detailed 8 outreach events, one of which was the IDOAPreparation Meeting Opportunity Workshop on March 27th. Also detailed the attended and hosted webinars that were held in the 2nd quarter.
- Discussed the remaining 2020 Commission Meeting dates.

X. Deputy Commissioner of Procurement's Report

Erin Kellam, Deputy Commissioner of Procurement, gave a general overview of procurement report:

XI. Reviewed the 1st quarter 2020 certified prime spend data and payments made to prime contractors.

XII. Public Comments

PUBLIC COMMENTATORS:

Due to the electronic formatting, the public was advised to send the public comments to the mwbe@idoa.in.gov mailbox. The following comments were submitted:

Is there a reason that the City will no longer accept MWBE State Certification?
We are missing opportunities because the City requires its' own certification which uses the same application. Can this group encourage the Office of OMWBE to change this practice?

Diana M. H. Brenner, FAIA IIDA
President

On the April 30th call with the preview of the work being done by BBC Research I submitted a question asking for data to be gathered showing LGBT MBEs be included. Can you please ask each of the Agencies presenting to include any information (even if antidotal) on how LGBT MBEs are being included? The LGBT certifying body is NGLCC, with same mission, stature, processes etc as WBENC, NMSDC, etc.

<https://www.nglcc.org>

Thank you.

Regards,

Michael S. Fuller

Hello, my name is Takesha McClane President of the Inclusive Procurement and Contracting Board for the City of South Bend joined the call recently. Are you guys requiring the minority businesses to be certified to meet your goals and can a non certified business participate on the

solicitations as well?

Also one of the barriers I see with XBE's companies is inability to obtain General Liability insurance from A+ insurance companies. Many of them are new ventures and don't have any contracts yet may have to settle with an A insurance company. How can an XBE company overcome this obstacle?

Sincerely,

Takesha McClane

Thank you for your presentation today.

Over the past 24 years WDi Architecture has participated in your events, to gain awareness to best position of opportunities, nevertheless we do not see value-added opportunities with the State nor with the Universities. How would WDi best navigate professional services opportunities as an MWBE?

Ms. Daryl Williams-Dotson,

XIII. Adjourn

Chairman Wilson adjourned the meeting Monday, June 8, 2020, 2:59 p.m. EST