**EXHBIT \_**

**State of Indiana Office Lease**

**EDS # or Contract # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Letter of Confirmation**

This Letter of Confirmation is to be attached to the Lease between \_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Landlord) and the State of Indiana, acting by and through the Department of Administration, for and on behalf of the **\_\_\_\_\_\_\_\_\_\_\_\_** (Tenant). This Letter complies with Section 2 of the Lease which states that Landlord and Tenant shall confirm the commencement and expiration dates of the Lease for **\_\_\_\_\_\_ rentable square feet** located at **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, in the City of \_\_\_\_\_\_\_\_\_\_\_\_\_\_, County of \_\_\_\_\_\_\_\_\_\_\_\_, State of Indiana**, by signing a Letter of Confirmation, generated by the Tenant, which shall then become an attachment to the Lease. Therefore, it is agreed by the Landlord and Tenant that the Lease commenced on \_\_\_\_\_\_\_\_, 20\_\_, and will expire on \_\_\_\_\_\_, 20 .

The total agreed rent for the entire term of this Lease shall not exceed the sum of $\_\_\_\_\_\_\_, payable in equal consecutive monthly installments of $\_\_\_\_\_\_\_\_\_, which represents an annual square foot amount of $\_\_\_\_\_. The first month’s rent shall be prorated based on Tenant’s actual move-in date.

If required by law, Tenant shall separately reimburse Landlord any real estate taxes due with respect to the Leased Premises based on Tenant’s proportionate share of such real estate taxes.

Rent shall be paid in **arrears** as described in Section 5 of the Lease titled “Method of Payment”.

For the Landlord: For the Tenant:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Name & Title

Title:

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Revised 9/2020