Mike Gallo

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Career Overview

I am a highly self-motivated, professional educator, with strong organizational and personal skills. I possess a very strong work ethic and humble approach to education. I have held a variety of teaching and leadership positions. I have extensive experience handling all personalities and backgrounds. I pride myself on my outstanding attendance track record and my consistently high performance ratings from my administrators. I am a constant self-evaluator of my work performance. No individual has higher expectations or is more critical of their own performance than myself. I am committed to a classroom and school environment that focuses on Rigor, Relevance, and Relationships

Core Strengths

* Conflict resolution
* Calm demeanor
* Listening skills
* Excellent communication skills
* Creative problem solver
* Adaptability
* Strong organizational skills
* Strong personal relations
* Supportive Leadership

Work Experience

The Excel Center South Bend
Adult Education: Lead Teacher and Corporation Test Coordinator
August 2015-Present

- Teach adults English, Social Studies, and Personal Finance in an accelerated format to earn their Core 40 high school diploma
- Teach advanced reading and writing skills to help students pass the English ISTEP
- Evaluate and mentor fellow teachers
- Corporation testing coordinator which requires training and supervising site test coordinators and making sure all three schools follow and comply with state testing guidelines.
- Create multiple policies and initiatives that have improved student performance/credits and redirect inappropriate student behaviors
- Use data to focus on instructional goals and to track the progress of potential graduates
- Evaluated as highly effective every year

Bremen Public Schools
7th Grade World History Teacher
August 2014-July 2015

- Evaluated as a highly effective teacher
- Restructured the existing curriculum to effectively meet the new Indiana Standards
- Worked in a one to one technology classroom, where every student had their own MacBook

- Utilized project based learning whenever possible.

Xavier School of Excellence
Director of Curriculum, Instruction, and Assessment
October 2012-August 2014

- Assisted in evaluating teachers according to the RISE teaching rubric.
- Mentored and coached teachers to improve their teaching and planning.
- Coordinated parent teacher conferences for grades 6-8
- Coordinated and scheduled ISTEP, IREAD, and NWEA testing for the entire school.
- Arranged and led meetings between parents and individual teachers to discuss student performance and/or behavior.
- Evaluated and purchased resources and teaching texts for grades K-8
- Led weekly K-8 Grade Level Meetings and monthly staff meetings to discuss teaching strategies and share resources.
- Led all staff professional development and training over effective questioning techniques.
- Led a school-wide data tracking and focus that resulted in an 8% increase in ISTEP scores.
- Evaluated and helped staff create effective in class assessments for their students.
- Attended the National Conference for Charter Schools in July 2014
- Attended the Association for Supervision and Curriculum Development National Conference March 2014
- Evaluated as highly effective both years

Harrison College
Admissions Representative
June 2012-October 2012

- Presented information about the school and our programs to potential students and their families over the phone and during on campus interviews on a daily basis.
- Worked closely with students throughout the entire enrollment process and into the classroom.
- Inputted and maintained accurate student activities and notes in our school database software on a daily basis.
- Submitted weekly projections and activity reports to enrollment managers.
- Networked with local businesses and potential students during community events and career fairs.
- Worked in a fast paced, high pressure environment that required multi-tasking and time management skills on a daily basis.

Niles Community Schools Ring Lardner Middle School
August 2002- June 2012

- Taught 7th and 8th grade World and U.S. History for 10 years with excellent evaluations.
- Created unique presentations, projects, and assessments to meet curriculum goals and objectives and utilized project based learning.
- Built strong relationships with both students and their families/parents through consistent communication.

- Taught reading, writing, and literacy skills for 8 years.
- Trained and accredited in the Collin's writing method.

Career Accomplishments

Armstrong Teacher Educator Award Winner January 2017

- Nominated by fellow staff members for contributions to the students and the school

Staff of the Term Excel Center January 2016

- Nominated by students for the staff member that shows excellence in the classroom and who goes above and beyond to assist students.

Ring Lardner Social Studies Curriculum Director 2007-2012

- Responsible for developing curriculum maps for the entire social studies department in order to outline instruction and classroom pacing.
- Responsible for creating assessments that coordinate with state standards in order to evaluate student learning and effective teaching for the entire department.
- Responsible for creating learning goals to focus student learning and develop more effective classroom instruction.
- Responsible for analyzing student test data and using that data to direct and reflect on teacher instruction.

Ring Lardner School Improvement Team 2007-2012

- Responsible for helping create student achievement and school culture goals.
- Responsible for helping develop best teacher practices.
- Responsible for relaying administrative messages and goals to my department and academic team.
- Responsible for analyzing data to guide and change classroom instruction.

Educational Background

- Marygrove University Detroit, MI 2005-2007 Masters in the Art of Teaching

- Indiana University South Bend 2000-02 B.S. Education Secondary Social Studies Education Major

- Purdue University West Lafayette, IN 1995-99 B.A. Communications Advertising Major History and English Minors

Professional References

Tania Grimes	Former Director Xavier School of Excellence	574-514-7365
Justin Zobrosky	Director The Excel Center South Bend	574-993-0597
Jessie Lacay	Former Lead Life Coach The Excel Center South Bend	574-261-4728