Exhibit A

Application Checklist - Experienced Operator

#	Document	Page Limit	Format	Completed
	Application Overview (including Enrollment Plan)	Use Template in Exhibit B	PDF and MS Excel	
	Application (including Executive Summary)	60	MS Word or PDF	
1	Applicant Group Resumes	None	MS Word or PDF	
2	Statement of Economic Interest & Conflict of Interest Form (for each governing board member)	Use Template in Exhibit C	PDF	
3	Education Service Provider Information	None	MS Word or PDF	
4	Governance Structure	Use Template in Exhibit D	PDF	
5	Network Capacity (if applicable)	5 pages	MS Word or PDF	
6	Course Scope and Sequence	30 pages	MS Word or PDF	
7	School Calendar and Schedule	15 pages	MS Word or PDF	
8	Academic and Exit Standards	10 pages	MS Word or PDF	
9	Organizational Chart	10 pages	MS Word or PDF	
10	Student Discipline Policy	10 pages	MS Word or PDF	
11	Evidence of Support from Community Partners	None	MS Word or PDF	
12	Need and Demand Analysis	None	MS Word or MS Excel	
13	Grievance Policy	10 pages	MS Word or PDF	

#	Document	Page Limit	Format	Completed
14	Governance Documents	None	MS Word or PDF	
15	Statement of Assurances (only one form required)	Use Template in Exhibit E	PDF	
16	Start-Up Plan	10 pages	MS Word, Excel, or PDF	
17	Insurance Estimate	None	MS Word or PDF	
18	Enrollment Policy	5 pages	MS Word or PDF	
19	Budget Projections Workbook	Use Template	MS Excel (no PDF submissions)	
20	Budget Narrative	5 pages	MS Word or PDF	
21	Existing Organizer Financials (if applicable)	None	MS Excel	
22	Academic Performance Workbook	Use Template	MS Excel	
23	Litigation Summary (if applicable)	10 pages	MS Word or PDF	
24	Entire Application (excluding items exempt from Indiana's Public Access Laws assuming prior written approval from Indiana's Public Access Counselor)	None	PDF	