

NOTICE OF MEETING AND AGENDA

September 24, 2025, 10:00 a.m. Eastern Time

Indiana Archives and Records Administration

Meeting Location: Conference Room 12, Cardinal Hall

MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS

I. CALL TO ORDER

II. ROLL CALL

III. DATE OF NEXT MEETING – November 12, 2025

IV. APPROVAL OF MINUTES – June 25, 2025

V. DIRECTOR’S REPORT – Chandler Lighty, Executive Director

VI. NEW BUSINESS

1. Notice of Public Comment Period for Rule Readoption
 - i. LSA Document #24-638 [60 24-638 | IARP](#)
2. Appointment of Kegan Prentice as designee for Secretary of State, Diego Morales

VII. OLD BUSINESS

1. None.

VIII. RECORDS RETENTION AND DISPOSITION SCHEDULES (Action needed)

1. County / Local: Surveyors (SU)
2. County / Local: Educational Institutions (ED)
3. County / Local: Public Libraries (LIB)
4. County / Local: Zoning, Planning, Development, and Enforcement (LAND)
5. Horse Racing Commission
6. Department of Labor / Indiana Occupational Safety and Health Administration

IX. MEETING ADJOURNMENT