

**REVISED**  
**NOTICE OF MEETING AND AGENDA**

October 20, 2010, 1:30 P.M.  
Indiana Commission on Public Records  
Room 401, Indiana State Library

**MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (November 17, 2010)
- III. APPROVAL OF MINUTES (September 22, 2010)
- IV. OLD BUSINESS
  - 1. State Department of Health, Medical Radiological Services Division Retention Schedule
  - 2. State Department of Health, Long Term Care
  - 3. State Department of Health, Silvercrest
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. INDIANA SECRETARY OF STATE  
All Divisions
  - 2. ALCOHOL AND TOBACCO COMMISSION  
All Divisions
  - 3. STATE DEPARTMENT OF HEALTH  
Medical Radiology Services
  - 4. DEPARTMENT OF EDUCATION  
Office of Legal Affairs
- VII. NEW BUSINESS
- VIII. MEETING ADJOURNMENT