

## **NOTICE OF MEETING AND AGENDA**

December 17, 2008, 1:30 P.M.  
Indiana Commission on Public Records  
Room E418, Indiana Government Center South

### **MEETING OF THE OVERSIGHT COMMITTEE ON PUBLIC RECORDS**

- I. CALL TO ORDER
- II. DATE OF NEXT MEETING (January 21, 2009)
- III. APPROVAL OF MINUTES (November 25, 2008)
- IV. OLD BUSINESS
  - 1. FSSA Request for Waiver from OCPR Policy No. 06-01
  - 2. County/Local General Retention Schedule
- V. DIRECTOR'S REPORT
- VI. RECORDS RETENTION AND DISPOSITION SCHEDULE(S) (Action Needed)
  - 1. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-14-08  
DFR, Bureau of Child Care
  - 2. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-14-08  
Office of Medicaid Policy and Planning
  - 3. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-25-08  
DFR, Quality Control Section
  - 4. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Field Operations Division
  - 5. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Legal Division
  - 6. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Location and Environment
  - 7. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Engineering and Management Services

8. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Business Services Division
9. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Toll Bridge Division
10. DEPARTMENT OF TRANSPORTATION.....12-05-08  
Research and Training
11. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-17-08  
Divs. Of Family & Children-“Project Safe”
12. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-17-08  
“Indiana Office of Social Services”
13. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-17-08  
“Social Services Fiscal Office”
14. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-17-08  
DMH & Addiction, Education and Training
15. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-26-08  
Audit Services & Contract Management
16. FAMILY & SOCIAL SERVICES ADMINISTRATION.....11-26-08  
DDARS, Accounting Division
17. DEPARTMENT OF CORRECTION, PLAINFIELD CORR. FACILITY.....12-02-08
18. FAMILY & SOCIAL SERVICES ADMINISTRATION.....12-09-08  
Division of Family Resources

VII. NEW BUSINESS

VIII. MEETING ADJOURNMENT