



RECORDS TRAINING

FREE FOR ANY COUNTY/LOCAL OFFICE!

A training on records & information management, destroying and transferring records, permanent & critical records, electronic records, digitization projects, & learning about the County Commission of Public Records. Other benefits include a Q&A session & 1:1 discussions.



10.30.2026

🕒 10:00 a.m. - 12:00 p.m.

📍 **South Whitley Community
Public Library**
201 E Front St.
South Whitley, IN 46787

RSVP

by Monday, October 26!
Limited space available

Who Should Attend:

- Elected Offices
- Public Libraries
- Local Health Depts.
- Cities & Towns
- Planning & Zoning Depts.
- Township Trustees
- K-12 Public Schools
- Public Safety Agencies

**LEU'S
& OTHER
CREDITS
AVAILABLE!**



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