



RECORDS TRAINING

FREE FOR ANY COUNTY/LOCAL OFFICE!

A training on records & information management, destroying and transferring records, permanent & critical records, electronic records, digitization projects, & learning about the County Commission of Public Records. Other benefits include a Q&A session & 1:1 discussions.



06.12.2026

Who Should Attend:

🕒 2 - 4 p.m. CST/ 3 - 5 p.m. EST

📍 **La Porte County Public Library**

904 Indiana Ave
La Porte, IN 46350

- Elected Offices
- Public Libraries
- Local Health Depts.
- Cities & Towns
- Planning & Zoning Depts.
- Township Trustees
- K-12 Public Schools
- Public Safety Agencies

RSVP

by Monday, June 8!

Limited space available



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