

Jay County Indiana Cemetery Commission

President: Paul Pinkerton

Vice President: Kenny Bosworth

Secretary/Treasurer: Roy Leverich

Additional members are Rick Hambrook & Gordon Kesler

ANNUAL REPORT TO INDIANA HISTORICAL BUREAU

This second annual report is for the calendar year 2002. It was prepared by the Jay County Cemetery Commission Secretary in compliance with IC 23-14-67-3.5. This report is being sent on Wednesday 19 February 2003 to : Indiana Historical Bureau, (Attn Pamala Bennett) 140 North Senate Avenue Indianapolis, Indiana 46204-2296. This report will also be presented to the Jay County Commissioners and the Jay County Council as required by IC 23-14-67-4.

This Cemetery Commission, at the direction of the Jay County Commissioners, was formed on Thursday 22 March 2001.

This paragraph begins coverage of 2002 calendar year. Contents of this paragraph comply with subparagraph (b), items (1) (2) & (3) of the IC identified in the second sentence of this report. Officers for this five (5) member Commission, as displayed in the above letterhead, were nominated and voted for on Thursday 10 January 2002 during our first meeting of the year. These positions are for one year. Ten public meetings were conducted, all convening in the Jay County Genealogy Office 109 South Commerce Street Suite E Portland, Indiana. All meetings were announced in the local newspaper, The Commercial Review, which is published at 309 West Main Street in Portland, Indiana. Eight of ten meetings were conducted by President Paul Pinkerton and two by Vice President Kenny Bosworth.

Our annual budget for 2002 was \$36,000.00. Expenditures are as follows;

1. \$27,075.00. Repair/restoration of three cemeteries: Winters in Knox Township (217 stones), Mt. Vernon in the town of Redkey (134 stones) and Bridgford in Richland Township (9 stones).
2. \$4,500.00 Fence installation for Winters Cemetery.
3. \$1,880.00 Amount owed from 2001 for restoration work on the above mentioned cemeteries.
4. \$318.99. Mileage reimbursement for members (.31 per mile).
5. \$33,773.99. Total expenditures.
6. \$2,226.01 Remain in 2002 budget. (This amount does not carry over to 2003).
7. All members donate their time.

This paragraph depicts the Cemetery Commission's proposed activities for the year 2003 in accordance with subparagraph (b), item (4) of the IC identified in the second sentence of this report. Solicitation-for-bid letters were sent to three cemetery restoration professionals. Our objective is five cemeteries in Jefferson Township; Bost, Finch, Flesher, Mt. Pleasant and Powers. Bid/s selection will be chosen from responses first week in March. (This report, according to IC, is due before 1 March, after selection/s are firmed. Therefore, the results and financial numbers will not be a part of this report).

Our budget for 2003 is identical to 2002; \$36,000.00

(enclosures)

1. IC codes 23-24-75-3.5 & 23-14-67-4
2. 2003 budget
3. Minutes of our ninth meeting for 2002 (random selection)

Respectfully Submitted

Roy L. Leverich
Roy L. Leverich

Secretary/Treasurer

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FEB 20 2003
INDIANA HISTORICAL
BUREAU

January 9, 2003
9:47AM

JAY COUNTY

Period Ending Date: January 31, 2003

Account	2002 Actual	2003 Appropriated Budget	Net Budget Amendments	2003 Total Amended Budget	Month-to-date Actual	2003 Year-to-date Actual	2003 Budget Balance
Fund 0001 GENERAL							
Department 544 JAYCO-CEMETERY COMMISSION							
Category 2 OFFICE SUPPLIES							
Expenses							
544-2000.11	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
CEMETERY OFFICE SUPPLIES							
Expenses Total	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
2 OFFICE SUPPLIES Acct Cal Total							
	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
Category 3 OTHER SERVICES & CHARGES							
Expenses							
544-3000.23	133.92	3,000.00	318.99	3,318.99	318.99	318.99	3,000.00
CEMETERY TRAVEL EXPENSE							
544-3000.24	0.00	1,000.00	0.00	1,000.00	0.00	0.00	1,000.00
CEMETERY TELEPHONE EXPENSE							
544-3000.32	0.00	2,000.00	0.00	2,000.00	0.00	0.00	2,000.00
CEMETERY ADVERTISING							
544-3000.75	22,355.00	29,000.00	6,600.00	35,600.00	6,600.00	6,600.00	29,000.00
CEMETERY MAINTENANCE OF STONE							
544-3000.85	0.00	0.00	4,500.00	4,500.00	4,500.00	4,500.00	0.00
OTHER OPERATING EXPENSE							
Expenses Total	22,488.92	35,000.00	11,418.99	46,418.99	11,418.99	11,418.99	35,000.00
3 OTHER SERVICES & CHARGES Acct Cal Total							
	22,488.92	35,000.00	11,418.99	46,418.99	11,418.99	11,418.99	35,000.00
JAY CO CEMETERY COMMISSION Dept Total							
	22,488.92	36,000.00	11,418.99	47,418.99	11,418.99	11,418.99	36,000.00

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SECRETARY'S REPORT

The eighteenth Cemetery Commission meeting (and the 9th of the year 2002) was held at 4:30PM Thursday 17 October 2002 in the Jay County Genealogy spaces, 109 South Commerce Street, Suite E, Portland, Indiana

The Secretary distributed copies of the Secretary's Report and the Treasurer's Report from the previous meeting held on Thursday 27 September 2002. The Secretary read allow the contents of these two reports & called for additions or corrections. There were none forthcoming. The minutes of these two reports will stand as printed & read.

New Business: 1. There was some discussion concerning our plans for the year 2003 resoration projects. All members agree if a contractor signs on to restore more than one cemetery, the contractor must complete work on one cemetery before commencing work on another. 2. Five (5) cemeteries were selected for the year 2003 restoration projects. They are, along with stone population, Bost 51, Finch 74, Flesher 57, Mount Pleasant (Or New Mount Pleasant 147 and Powers 86. These stones total 401, although all may not require attention. (Stones involved for 2003 total 360). 3. Paul Pinkerton suggested we run an add. (or adds) in the Muncie, Indiana Star newspaper for cemetery restoration professionals. Roy Leverich made a counter suggestion to contact Jeannie Regan-Dinius (317) 232-1646, the Cemetery Registry Coordinator for the State of Indiana, and obtain a list of those in the cemetery restoration discipline. This was agreed upon and given priority over any newspaper entries.

Our next scheduled meeting will be held at 4:30PM Thursday 5 December 2002 in the location discribed above in the opening paragraph. Motion to adjourn was made by Kenny Bosworth & seconded by Gordon Kesler. Meeting adjourned at 5:35PM.

Secretary/Treasurer

Roy L. Leverich

TREASURER'S REPORT

Original Funding	Expenditures	Expenditures	Claims Pending	Remaining
\$36,000.00	\$26,855.00	Committed \$4,720.00	\$0	\$4,425.00

ADDITIONAL EVENTS SINCE THE ABOVE MEETING

Friday 18 October: Called Jeanie Regan-Dinius (317) 23-1646, Cemetery Registry

Coordinator for the state of Indiana for a list of cemetery restorers. She possessed no list as few artisans choose this field of endeavor, either professionally or through amateur application. She suggested we call a Mr. John Walter of Fayette County, Indiana for guidance.

Monday 21 October: Mike Leonard (Jay County Commissioner) contacted the Jay County Cemetery Commission Secretary in regards to upkeep on the cemetery located at the Jay County Retirement Home. Will open this for discussion at our next meeting.

Thursday 24 October: Hand carried a written notice to the Commercial Review Newspaper in Portland, Indiana informing them of our next meeting, to be held at 4:30 PM Thursday 5 December 2002 in the Jay County Genealogy Office, 109 South Commerce Street Portland, Indiana.

Thursday 21 November: The Secretary received at his home address, 2575W 50N Portland, Indiana 47371, a bill for \$4,500.00 indicating Gabbard Fence & Construction 4798N CR 400E Winchester, Indiana 47394 had completed the new fence at Winters Cemetery (SR 1). This bill was sent by the Cemetery Commission President, Paul Pinkerton 5341W 400N Portland, Indiana 47371. Fence was completed Sunday 17 November 2002.

Wednesday 27 November: Secretary received from Jay County Auditor a Certificate Of Insurance (Farm Bureau Insurance) covering the Gabbard Fence & Construction Business mentioned in the above paragraph.

Thursday 28 November: Secretary inspected three(3) cemeteries; Winters, Mt. Vernon & Bridgford. Winters appears "99%" completed. A very small number of miniature stones at one location are the only loose material remaining. Many of the repaired stones, however, remain two-toned as a cleaning process was not implemented. Mt. Vernon shows progress but attention remains. Foundations need filling, some stones remain on the ground and other production style foundations for upright stones should be removed or used. Bridgford has been started & appears completion should be accomplished with no real problems.

Monday 2 December: Secretary submitted a \$4,500.00 voucher to Jay County Auditor for payment to Gabbard Fence & Construction, details which are described in the Thursday 21 November paragraph.

Secretary/ Treasurer

Roy L. Leverich :