

Local Health Department Name:				Steuben County				← Local Health Department Name Selection: Click on the cell with "Adams County" listed in it. An arrow in a white box will appear on the right hand side of the cell. Click the arrow. A list of local health department names will appear. Select your local health department from the list. Total budgeted amount may not reflect the full amount distributed to the county.								
Health First Indiana Funding Amount:				\$671,482.50												
Total Budget Breakdown																
Section Number and Name						60% to 100% on Preventive Core Services		Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation		← Total Budget Breakdown (Rows 5-10): Will automatically add and populate from the Sub-Section below. Please do not enter anything into the Total Budget Breakdown table. If you click on it, you will get a pop-up telling you this section is locked. The only place you can enter information is in the LHD Request rows in the additional tabs.						
1. Personnel Services						\$308,644.10		\$238,947.27								
2. Supplies						\$19,991.13		\$12,100.00								
3. Other Services and Charges						\$72,556.23		\$16,743.77								
4. Capital Outlays Up to 10% of Total						\$67,148.25	Remaining Capital Balance	\$67,148.25	\$1,698.04			\$801.96				
						*SUBTOTAL		\$402,889.50		\$268,593.00						
						Combined Total		\$671,482.50								
						Total core service funding available:		\$402,889.50		\$268,593.00		*You must spend at least the minimum preventive amount **You <u>do not</u> have to spend the maximum regulatory amount				
								*Minimum Preventive Available		**Maximum Regulatory Available						
								*CURRENT BUDGETED		\$402,889.50		\$268,593.00				
								**Remaining Regulatory Balance:				\$0.00				
		TOTAL REMAINING HFI FUNDING BALANCE		\$0.00												
Version 1.0																

Personnel Services												
1. Salaries and Wages: Position/Title Description	Local	Position Category (Primary Role(s))	Part Time/ Full Time	New or Existing Position	# of Positions	Salary or Hourly Rate	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - Spent on Each Core Service - (Example - 20/20/60)	%  Justification  (How does this fit in the Core Service Selected)
Administrator		Administrator   Grant Manager   Medical Coding/Billing	Full Time	2024 - Existing Position Moved to HFI (Previously County Funded)	1	\$ 68,000.00	\$40,800	\$ 27,200.00	Health-Related Areas during Emergencies/Disasters   Vital Records   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Tobacco Prevention and Cessation   Environmental Public Health   Fatality Review & Prevention   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care	Yes		The Administrator oversees all program development and ensures that each program or core service is meeting the key performance indicator as stated in the strategic goals for the year. The administrator also acts as an executive decision maker when the health officer is not available. This includes making decisions when a program supervisor is requesting assistance or guidance when a problem arises.
Finance Manager		Financial   Clerical/Admin/Registrar	Full Time	2024 - Existing Position Moved to HFI (Previously County Funded)	1	\$ 51,500.00	\$ 51,500.00		Vital Records   Access to and Linkage to Clinical Care	no	80/20	The Financial Manager is responsible for all accounting and claims within the department. This positions also handles any issues with the auditors office and payroll. This position is also lead registrar within Vital Records. They are responsible for ensure accountability and controls on birth and death records.
Director of Public Health Nursing		Registered Nurse	Full Time	2025 - Existing Position Moving to HFI (Previously County Funded)	1	\$ 64,000.00	\$ 64,000.00		Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Tobacco Prevention and Cessation   Trauma and Injury Prevention   Maternal and Child Health   School Health Liaison   Access to and Linkage to Clinical Care	Yes		This position is the Director of Public Health Nursing whom oversees all Health Department related nursing activities. This includes being program lead over the following: Infectious Disease Surveillance and Prevention, Tuberculosis and Case Management, Tattoo, Body Piercing and Licensing, onboarding a Tobacco Cessation program for Vaping, School Liasion for all Districts, Braiding in Maternal and Child Health with schools, local college, head start and daycares; and increasing linkage and medical access within the county via community partners and agencies.  This position oversees the staff that run the Immunization program/ Clinic including outreach events and the STI/STD clinic and outreach events.
Chief Environmental Health Specialist		Specialist	Full Time	New Position Created in 2024	1	\$ 58,000.00	\$ 11,600.00	\$ 46,400.00	Environmental Public Health   Health- Related Areas during Emergencies/Disasters   Food Protection	No	50/20/30	This is the Chief Environmental Health Specialist whom oversees all Environmental Health Specialists and the Public Health Emergency Preparedness Coordinator in Environmental Public Health. This includes leading the following programs: Onsite Sewage Systems, Vector Surveillance and Control and the Smartgov permitting software.  The Smartgov permitting software is the platform that allows for permitting, licensing and issuing of letters of Non-objection and receipts for all transations within the Health Department.  This individual is cross trained to ensure all customers are met and guided to ensure their needs or wants are met to the best of the health departments' abilities within existing statutes and ordinances.
Environmental Health Specialist I		Specialist	Full Time	2025 - Existing Position Moving to HFI (Previously County Funded)	1	\$ 57,000.00		\$ 57,000.00	Food Protection   Environmental Public Health	No	65/35	This position is lead on the Food Protection overseeing all retail food establishments, Mobile Annual Foods, Vending, Bed and Breakfasts, Temporary Food Permits and Food related Accidents and Emergencies and Complaints related to food. This individual also assists with well, septic and construction office work and field work.  This individual is cross trained to ensure all customers are met and guided to ensure their needs or wants are met to the best of the health departments' abilities within existing statutes and ordinances.

Environmental Health Specialist II	Specialist	Full Time	2025 - Existing Position Moving to HFI (Previously County Funded)	1	\$ 48,925.00		\$ 48,925.00	Environmental Public Health   Food Protection		50/50	<p>This position is lead for the Well program and 2nd on the Food Protection program overseeing all retail food establishments, Mobile Annual Foods, Vending, Bed and Breakfasts, Temporary Food Permits and Food related Accidents and Emergencies and Complaints related to food. This individual also assists with well, septic and construction office work and field work.</p> <p>This individual is cross trained to ensure all customers are met and guided to ensure their needs or wants are met to the best of the health departments' abilities within existing statutes and ordinances.</p>
Public Health Nurse - Immunization	Registered Nurse	Full Time	New Position Created in 2024	1	\$ 52,736.00	\$ 52,736.00		Immunization   Lead Case Management and Risk Assessment   School Health Liaison	No	80/10/10	<p>This is the Public Health Nurse that oversees the Immunization program within the Health Department. She is in control of clinical operations and scheduling for the clinic. This is a patient facing role. This individual also conducts Lead review, assessment and case management for children that are seen in the clinic. This also includes outreach events with the schools, organizations and agencies that request routine vaccinations or special clinics for flu, RSV for adults or Men B for college bound high schoolers.</p>
Subtotal will total automatically. Please do not enter anything into this row. 1. Salaries and Wages Subtotal:						\$ 220,636.00	\$ 179,525.00				
2. Employee Benefits: Local Position/Title Description	Type of Benefit		# of Positions		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation		Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - Spent on Each Core Service - (Example - 20/20/60) %	Justification  (How does this fit in the Core Service Selected)
All full time employees that are paid by HFI funding (7 employees)	Social Security		7		\$ 16,358.46	\$ 14,253.87		Vital Records   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Tuberculosis (TB) Control and Case Management   Tobacco Prevention and Cessation   Trauma and Injury Prevention   Environmental Public Health   Fatality Review & Prevention   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care   Health-Related Areas during Emergencies/Disasters	Yes		<p>53% of Social Security is spent on preventive core services with the individuals whom have job duties that have been deemed prevention core services.</p> <p>47% of Social Security is spending on Regulatory core services with the individuals whom have job duties that have been deemed regulatory in nature.</p>
All full time employees that are paid by HFI funding (7 employees)	PERF		7		\$ 23,949.64	\$ 20,868.40		Vital Records   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Tuberculosis (TB) Control and Case Management   Tobacco Prevention and Cessation   Trauma and Injury Prevention   Environmental Public Health   Fatality Review & Prevention   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care   Health-Related Areas during Emergencies/Disasters	Yes		<p>53% of PERF expenditures are spent on preventive core services with the individuals whom have job duties that have been deemed prevention core services.</p> <p>47% of PERF expenditures are spending on Regulatory core services with the individuals whom have job duties that have been deemed regulatory in nature.</p>
All full time employees in Health Department	Health Insurance		10		\$ 29,700.00	\$ 24,300.00		Vital Records   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Tuberculosis (TB) Control and Case Management   Tobacco Prevention and Cessation   Trauma and Injury Prevention   Environmental Public Health   Fatality Review & Prevention   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care   Health-Related Areas during Emergencies/Disasters	Yes		<p>Each full time employee costs \$5,400 annually for health insurance coverage.</p> <p>55% of Health Insurance Expenditures are spent on individuals whom have job duties that have been deemed preventative core services: Health Officer, 0.5 FTE Administrator, Director of Public Health Nursing, Public Health Nurse Immunization, Financial Manager, Deputy Register II.</p> <p>45% of Health Insurance Expenditures are spent on individuals whom have job duties that have been deemed Regulatory core services: 0.5 FTE Administrator, Chief Environmental Health Specialist, Environmental Health Specialist I, Environmental Health Specialist II, Environmental Health Specialist III.</p>
Employee Benefit Claims Cost Share	Health Insurance		1		\$ 18,000.00			Immunization   Lead Case Management and Risk Assessment   School Health Liaison	no	80/10/10	<p>This covers the DeWitt County's cost share of health insurance due to the county being self funded. This allowed the Health Department to take the Clinic Coordinator in 2023 and transform the position to the PHN Immunization in 2024 with a FTE with benefits due</p>

Subtotal will total automatically. Please do not enter anything into this row. 2. Employee Benefits Subtotal:						\$ 88,008.10	\$ 59,422.27					
3. Additional Payroll Areas				# of Positions		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - Spent on Each Core Service - (Example - 20/20/60) %	Justification  (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 3. Additional Payroll Areas Subtotal:						\$ -	\$ -					
4. Contract Personnel Services: Local Position/Title Description	Position Category (Primary Role(s))	Part time/ Full time	New or Existing Position	# of Positions	Salary or Hourly Rate	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - Spent on Each Core Service - (Example - 20/20/60) %	Justification  (How does this fit in the Core Service Selected)	
Subtotal will total automatically. Please do not enter anything into this row. 4. Other Personnel Services Subtotal:						\$ -	\$ -					

Personnel & Benefits Total	\$ 308,644.10	\$ 238,947.27
Total core service funding available:	\$402,889.50	\$268,593.00
	Minimum Preventive Available	Maximum Regulatory Available
Remaining Regulatory Balance:		\$0.00
Total Allocated HFI	\$671,482.50	
Total Remaining HFI Funding Balance	\$0.00	

Supplies						
5. Office Supplies:	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
General Office Supplies (Pens, Binder Clips, Sticky Notes, Folders Etc)	\$1,500.00		Vital Records   Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Fatality Review & Prevention   School Health Liaison   Access to and Linkage to Clinical Care	Yes		General Supplies for the implementation and coordination of each program area.
General Office Supplies (Pens, Binder Clips, Sticky Notes, Folders Etc)		\$2,000.00	Food Protection   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Environmental Public Health	Yes		General Supplies for the implementationand coordination of each program area.
Other (Enter Details in Justification)		\$200.00	Environmental Public Health	Yes		Photo and Photo printing for court cases to ensure high quality prints are available. Also used for posters.
Technology - Software	\$13,941.13		Immunization   Vital Records   Health-Related Areas during Emergencies/Disasters	No	77/21/2	Immunization: Athena Health HER; Vaxcare HER  Vital Records: Chronica Vital Records  Health Related: Mobile Link Generator cloud capabilities.
Subtotal will total automatically. Please do not enter anything into this row. 5. Office Supplies Subtotal:	\$15,441.13	\$2,200.00				

6. Operating Supplies: LHD Item(s)	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Other (Enter Details in Justification)	\$2,000.00		Trauma and Injury Prevention   Maternal and Child Health   Lead Case Management and Risk Assessment   Infectious Disease Surveillance and Prevention	Yes	25/25/25/25	This line item covers all supply purchases for operating the Trauma and Injury prevention program (what is not provided by the State of Indiana); Lead Case Management supplies that are not covered by the State of Indiana (hand warmers to ensure ease of capillary draw); Any Operating supplies needed for Maternal and Child Health and Infectious Disease Surveillance and Prevention
Other (Enter Details in Justification)	\$1,500.00	\$2,500.00	Chronic Disease Prevention   Vital Records   Immunization   Food Protection   Infectious Disease Surveillance and Prevention   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Environmental Public Health   Fatality Review & Prevention   Maternal and Child Health   School Health Liaison   Access to and Linkage to Clinical Care	Yes		Gasoline for vehicles and generators: 62.5% on Regulatory programs including Food Protetion, Environmental Health, and Tattoo and Body Piercing Permitting. 37.5% on preventative core services.
Environmental & Food Safety Supplies		\$5,500.00	Food Protection   Environmental Public Health	No	30/70	This line item will cover all necessary items needed from an operational standpoint for Environmental Public Health.
Other (Enter Details in Justification)	\$750.00		Tuberculosis (TB) Control and Case Management	Yes		This line item is in place if there are emergency medical expenses related to a tuberculosis case that cannot be financially covered. Mainly related to chest x-ray or supplies for isolation of a individual or household.
Subtotal will total automatically. Please do not enter anything into this row. 6. Operating Supplies Subtotal:	\$4,250.00	\$8,000.00				



7. Repair and Maintenance Supplies	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Vehicle Repair/Maintenance Supplies		\$ 1,200.00	Food Protection   Environmental Public Health	Yes		replacement set of tires if needed due to normal wear and tare on vehicle.
Field Equipment Repair/Maintenance Supplies		\$ 400.00	Food Protection   Environmental Public Health	Yes		To purchase replacement items for field inspections in Food Protection, Onsite Sewage and Well program
Office Equipment Repair/Maintenance Supplies	\$ 300.00	\$ 300.00	Vital Records   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Trauma and Injury Prevention   Environmental Public Health   Maternal and Child Health	Yes		This will be utilized on an as needed basis for staff if something were to fail in the office (I.e. Keyboard, Mouse, Computer Screen, or hard drive)
Subtotal will total automatically. Please do not enter anything into this row. 7. Repair and Maintenance Supplies Subtotal:	\$ 300.00	\$ 1,900.00				
8. Program/Partner Support Supplies	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 8. Other Supplies Subtotal:	\$ -	\$ -				

Supplies Total	\$ 19,991.13	\$ 12,100.00
	\$402,889.50	\$268,593.00
	Minimum Preventative Available	Maximum Regulatory Available
Remaining Regulatory Balance:		\$0.00
Total Allocated HFI	\$671,482.50	
Total Remaining HFI Funding Balance	\$0.00	

Other Services and Charges						
9. Professional Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Translation/Interpretation Services	\$2,000.00		Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Maternal and Child Health   Access to and Linkage to Clinical Care   School Health Liaison   Trauma and Injury Prevention	Yes		Translation Services via over the phone, video and accurate medical translation of documents within the different nursing programs.
Other (Enter Details in Justification)		\$5,000.00	Environmental Public Health			Laboratory Fees for Water Quality Monitoring. This is a collaborative effort with other community partners to ensure the quality of water in the Steuben County waters. This includes water chemistry testing and pharmaceutical testing for certain human linked drugs like metformin or acetaminophen.
Medical Waste Disposal	\$1,500.00		Immunization   Trauma and Injury Prevention	Yes		Hazardous waste disposal for STD program and immunization waste
Subtotal will total automatically. Please do not enter anything into this row. 9. Professional Services Subtotal:	\$3,500.00	\$5,000.00				
10. Communication, Transportation and Professional Development	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Cell Phone/Phone	\$2,356.23	\$3,143.77	Infectious Disease Surveillance and Prevention   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Trauma and Injury Prevention   Food Protection	No	42.85/57.15	42.85%: Director of Public Health Nursing, Administrator and Public Health Nurse Immunization  57.15%: Chief Environmental Health Specialist, Environmental Health Specialist I, Environmental Health Specialist II, Environmental Health Specialist III
Travel/Professional Development- All	\$5,400.00	\$6,600.00	Vital Records   Tobacco Prevention and Cessation   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Trauma and Injury Prevention   Environmental Public Health   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment	yes		All Employees-travel expenses related to required and CEU educational needs. Hotel, Milage and food for approved travel.
Postage	\$1,500.00		Vital Records   Immunization   Infectious Disease Surveillance and Prevention   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment	yes		Postage would be used for Immunization Recall Reminders, Immunization Records, Lead reminders to area families, fliers to families and more. This could also include over night shipping for birth certificates in specific situations.



Other (Enter Details in Justification)	\$800.00		Infectious Disease Surveillance and Prevention   Health-Related Areas during Emergencies/Disasters	no	80/20	Shipping and Freight Surcharges shipping and handling on purchases or needs that require rapid shipping in or out.
Subtotal will total automatically. Please do not enter anything into this row.	\$10,056.23	\$9,743.77				
11. Printing and Advertising	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Printing Services	\$1,000.00		Vital Records   Immunization   Infectious Disease Surveillance and Prevention   Chronic Disease Prevention   Trauma and Injury Prevention   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care	No	25/25/10/10/10/10/10	This printing line item allows for professional printing of materials needed for the nursing program or high quality printing for information or documentation.
Subtotal will total automatically. Please do not enter anything into this row.	\$1,000.00	\$-				
12. Insurance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Liability/Malpractice Insurance	\$20,000.00		Vital Records   Tobacco Prevention and Cessation   Food Protection   Immunization   Infectious Disease Surveillance and Prevention   Tuberculosis (TB) Control and Case Management   Tattoo, Body Piercing, Eyelash Safety and Sanitation   Trauma and Injury Prevention   Environmental Public Health   Maternal and Child Health   School Health Liaison   Lead Case Management and Risk Assessment   Access to and Linkage to Clinical Care   Health-Related Areas during Emergencies/Disasters	Yes		The Liability is the cost share for the county liability insurance and applies to all departmental activities and personnel.
Subtotal will total automatically. Please do not enter anything into this row.	\$20,000.00	\$-				

13. Utility Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 13. Utility Services Subtotal:	\$ -	\$ -				
14. Repairs and Maintenance	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Vehicle Maintenance Services	\$ 2,000.00	\$ 2,000.00	School Health Liaison   Immunization   Environmental Public Health   Food Protection	Yes		School Health Liaison/ Immunization: This covers wear and tare on vehicles that are used by the Director of Public Health Nursing and Immunization Public Health Nurse for School Liaison activies and Vaccine/education clinics out in the community.  Environmental Public Health/ Food Protection: This covers routine activies like onsite sewage site review, septic inspections, IOWPA qualified inspections, well placement discussion, permit signoffs for well placements, Retail Food Inspections, Temporary food inspections, and complaint investigation.
Subtotal will total automatically. Please do not enter anything into this row. 14. Repairs and Maintenance Subtotal:	\$ 2,000.00	\$ 2,000.00				
15. Rentals	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 15. Rentals Subtotal:	\$ -	\$ -				

16. Debt Services	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 16. Debt Services Subtotal:	\$ -	\$ -				
17. Community Grants/Partnerships (MOU/Contract)	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification*** Required Area  (How does this fit in the Core Service Selected)
Faith Based Organization	\$ 12,000.00		Access to and Linkage to Clinical Care   Maternal and Child Health   Chronic Disease Prevention	Yes		Faith Community Health Clinic is a local non-profit in Steuben County with a mission to provide healthcare to Steuben County residents who are in need. The Clinic strives to bring together resources from the entire community, in order to minister to the whole person in a loving and compassionate manner. The Clinic desires to support medical care to individuals within Steuben County who meet the threshold of 200% of the federal poverty guidelines and who do not have insurance coverage.
Community Based Organizaiton	\$ 12,000.00		Access to and Linkage to Clinical Care   School Health Liaison   Chronic Disease Prevention   Maternal and Child Health	Yes		Well Child Clinic is a local non-profit in Steuben County with a mission to provide free quality preventative medical (dental) care for children from newborn to 18 years of age. Well Child Clinic desires to support pediatric dental care within Steuben County especially working with area schools, dental offices and WIC to ensure services are offered to those in need and whom qualify.
Hardship/Enabler Fund	\$ 12,000.00		Access to and Linkage to Clinical Care   School Health Liaison   Maternal and Child Health   Trauma and Injury Prevention	yes		This contract is in development to provide harm reduction outreach and include a fund to meet unpaid copays and fees related to mental health services.
Subtotal will total automatically. Please do not enter anything into this row. 17. Other Services and Charges Subtotal:	\$ 36,000.00	\$ -				
	\$ 72,556.23	\$ 16,743.77				
	\$402,889.50	\$268,593.00				
	Minimum Preventative Available	Maximum Regulatory Available				
	Remaining Regulatory	\$0.00				
	\$671,482.50					
	\$0.00					

Capital Outlays	Up to 10% of Total	\$67,148.25	Remaining Balance:	\$67,148.25	<--- Sections 18, 20, 23 & 24 Combined						
18. Land*** Goes towards 10%				60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)		
Subtotal will total automatically. Please do not enter anything into this row. 18. Land Subtotal:				\$ -	\$ -						
19. Infrastructure				60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)		
Subtotal will total automatically. Please do not enter anything into this row. 19. Infrastructure Subtotal:				\$ -	\$ -						
20. Buildings*** Goes towards 10%				60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)		
Subtotal will total automatically. Please do not enter anything into this row. 20. Buildings Subtotal:				\$ -	\$ -						

21. Improvements Other Than Buildings		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 21. Improvements Other Than Buildings Subtotal:		\$ -	\$ -				
22. Machinery and Equipment (No Vehicles)	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)
Machinery		\$ 1,698.04	\$ 801.96	Chronic Disease Prevention   Immunization   Lead Case Management and Risk Assessment   Food Protection   Environmental Public Health	No	67.92/30.08	This is a standby line item if there is a larger piece of equipment that needs repair or replacement within the health department
Subtotal will total automatically. Please do not enter anything into this row. 22. Machinery and Equipment (No Vehicles) Subtotal:		\$ 1,698.04	\$ 801.96				
23. Machinery and Equipment (Vehicles Only)*** Goes towards 10%	Quantity	60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	If NO - % Spent on Each Core Service - (Example - 20/20/60)	Justification  (How does this fit in the Core Service Selected)

Subtotal will total automatically. Please do not enter anything into this row. 23. Machinery and Equipment (Vehicles) Subtotal:		\$ -	\$ -				
24. Future Capital Outlays*** Goes towards 10%		60% to 100% on Preventive Core Services	Up to 40% of funding spent on Food Protection, Environmental Public Health and Tattoo, Body Piercing, Eyelash Safety, and Sanitation	Core Services Addressed by Budget Request	Are the Core Services Evenly Distributed?	% Spent on Each Core Service (Enter the Acronym + % for each Core Service)	Justification  (How does this fit in the Core Service Selected)
Subtotal will total automatically. Please do not enter anything into this row. 24. Other Capital Outlays Subtotal:		\$ -	\$ -				

Capital Outlays	\$ 1,698.04	\$ 801.96
	\$402,889.50	\$268,593.00
	Minimum Preventative Available	Maximum Regulatory Available
Remaining Regulatory Balance:		\$0.00
Total Allocated HFI	\$671,482.50	
Total Remaining HFI Funding Balance	\$0.00	