



Indiana
Department
of
Health

Long-term Care
NEWSLETTER

LTC Newsletter 2024-03
Feb. 8, 2024

LTC Update:

- **QMA Inservices and Certification Renewals on the New MyLicense One Platform**

QMA Inservices and Certification Renewals on the New MyLicense One Platform

Starting in January 2024, aide certificate holders and/or registrants (CNA, QMA, QMA-I, HHA) started utilizing the new MyLicense One platform to renew their certifications, update contact information, and submit any additional required documentation.

In this new platform, QMAs are required to upload documentation of the required six hours of annual inservice training to renew their QMA certification. Facilities are encouraged to remind their QMAs of this requirement, provide them with any inservice documentation that has been provided by the facility, and reiterate the importance of keeping their own copies of inservice documentation for when it is time to renew their certification.

To access this new platform, individuals will log in or register for an Access Indiana account at <http://mylicense.in.gov/eGov/ML1PLA.html>. The new platform will require individuals to link their certificates and/or registrations by using their certification/registration number and their registration code which will be provided on their renewal notices. The renewal notices will remind QMAs that they will have to upload documentation of their inservices to renew their certification.