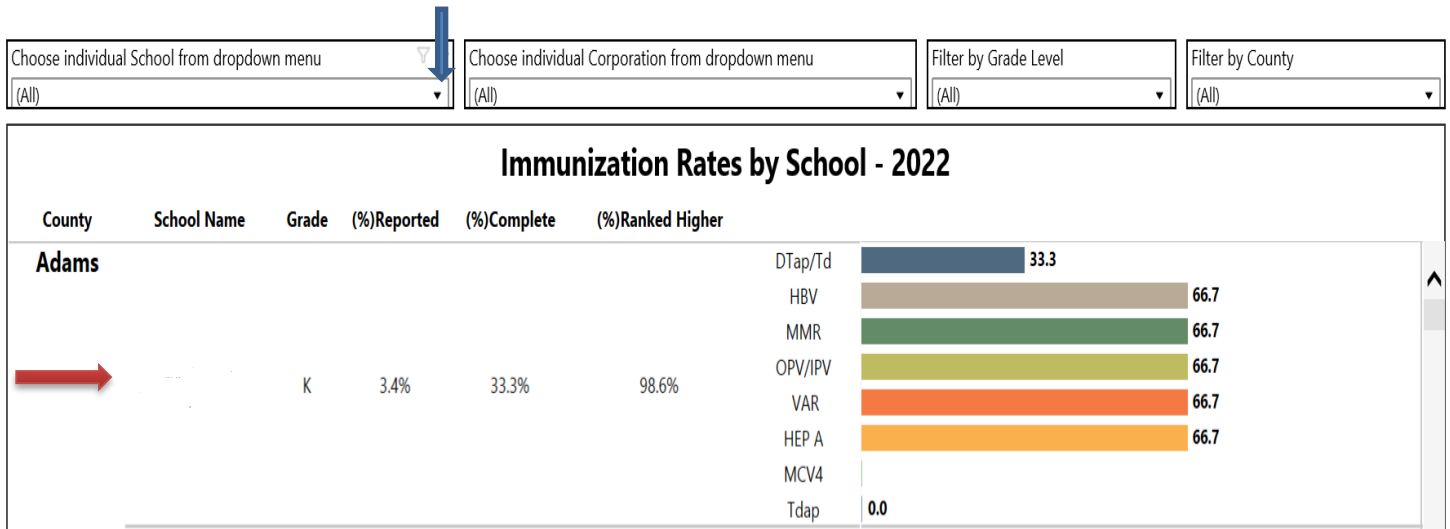# How to Check your School's
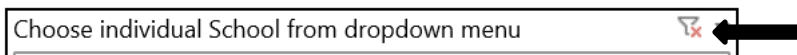## Supplemental School Vaccination Coverage Report

How To Use the Dashboard: There are different ways to see school reports using the Tableau dashboard filters-- by school name, school corporation name, grade, and County. You can use multiple filters at the same time or a single filter.

Search by School, Corporation, Grade, or County: Click the dropdown arrow (*see blue arrow below*) to view the dropdown menu to search or start to type your desired school name in the search bar after clicking the dropdown menu, press the enter button on your computer and the report will pop up in the field (*see red arrow below*).

*Use the Scroll bar arrow to look through the dashboard (*see purple arrow above*).

** To search for another School, Corporation, grade, or County always click the red "X" sign at the top of the filter to clear the current search filters. (*see black arrow below*)

Understanding the Dashboard

1. See the Dashboard for short description on Percent Reported, Complete and Ranked Higher.

2. If (%) Reported is 'Not Reported', then there is no CHIRP *School Nurse Module* matched to that school in our reporting protocol. Please see our [Resources for School Nurses](#) and reach out to the IDOH Immunization Division for assistance and to make sure that your school nurse module is matched appropriately.

3. If (%) Reported is 0.0%, then there is a CHIRP school nurse module matched to the school, but there are no student records reported for that grade cohort.

4. Note that Kindergarteners are not required to have MCV4 or Tdap which is why it displays a zero or is left blank.