

Understand the Emergency Preparedness CMS Requirements

The end-stage renal disease (ESRD) facility must establish and maintain an emergency preparedness program. Details on the required components of this program are outlined in the following three sections. Each component must be evaluated and updated at least every **two** years.

View the complete guidance here: [ESRD CMS Requirements](#)

1 Planning

The ESRD facility must develop and maintain an emergency preparedness plan. Your plan must include the following:

1. A documented, facility-based and community-based risk assessment
2. Strategies for addressing emergency events identified by the risk assessment
3. Types of services provided, continuity of operations, succession planning, and delegation of authority
4. Information regarding cooperation and collaboration with emergency management officials
5. Communication plan

RESOURCES

- [Risk Assessment Tool](#)
- [CMS Planning Guide](#)
- [KCER Planning One Pager](#)
- [Patient Communication Form](#)

2 Policies and Procedures

Emergency policies and procedures include emergencies such as fire, equipment or power failures, care-related emergencies, water supply interruption, and natural disasters likely to occur in the facility's geographic area. These policies and procedures must address:

1. A system to track the location of on-duty staff and sheltered patients
2. Safe evacuation from the dialysis facility
3. Volunteer management and surge staffing
4. How to obtain assistance from emergency management systems
5. Arrangements with other care providers to maintain continuity of services
6. A means to shelter in place for patients and all who remain in the facility
7. A medical documentation system that meets all privacy and quality standards and a plan to access these documents in the event of a cyber attack
8. Role of dialysis facility under a waiver allowing treatment at an alternate care site
9. Process for inventory tracking of emergency equipment and equipment necessary for operations

RESOURCES

- [FEMA Shelter in Place](#)
- [FEMA Continuity Plan Template](#)
- [Considerations for Triage](#)

The dialysis facility must develop and maintain an emergency preparedness training, testing and patient orientation program. The following must be included:

1. Provide initial emergency response training to all staff and volunteers
2. Emergency preparedness training must be offered every two years
3. Patient care staff maintain CPR certification
4. Nursing staff are trained on use of emergency equipment and medication
5. Document the trainings as they occur
6. Participate in a full-scale exercise every two years
7. Conduct an exercise at least every two years opposite the full scale exercise
8. Analyze the ESRD facility's response to and maintain documentation of all drills, tabletop exercises, and emergency events, and revise the ESRD facility's emergency plan, as needed

RESOURCES

- [Preparing and After-Action Report](#)
- [KCER Tabletop Exercises](#)
- [KCER Trainings List](#)

Integrating Healthcare Systems Through Collaborative Partnerships

The following partners offer resources and support for dialysis facilities to enhance emergency preparedness. Connecting with these partners is a valuable strategy to promote integrated response during emergencies.

Healthcare Coalitions

www.in.gov/health/emergency-preparedness/local-readiness/healthcare-coalitions/

About

HCCs serve an important communication and coordination role within their jurisdictions, given the many public and private entities that must come together to ensure health care delivery system readiness.

Points of Collaboration

- Exercise, training and educational opportunities
- Interagency collaboration
- Resource requests and networking
- Streamlined process for the provision of support

Indiana Department of Health

<https://www.in.gov/health/>

About

IDOH leads the development and maintenance of state-level all-hazards preparedness and response plans to support incident coordination, communication and resource support during public health emergencies.

Points of Collaboration

- Exercise support, training and educational opportunities
- Support and technical assistance of plan development

About

The KCER Program conducts activities to support ESRD Networks for disaster preparedness and response. Additionally, IPRO ensures quality data collection, analysis, and reporting by facilities in addition to providing technical assistance.

Points of Collaboration

- Emergency information sharing during preparedness, response and recovery activities
- Emergency management education & training
- Assistance with communicating open/close facility status

Other Partners

<https://www.kcercoalition.com/en/>

<https://esrd.ipro.org/emergency-management/preparedness/>

