



## MEMORANDUM

**TO:** Governor's Workforce Policy Committee  
**FROM:** PJ McGrew, Executive Director, Governor's Workforce Cabinet  
**DATE:** Wednesday, June 5, 2019  
**RE:** WorkINdiana Program to Workforce Ready Grant Transition

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**Summary:** Provide an opportunity for local workforce boards to continue to connect individuals to the two most utilized certificate programs under WorkIN for up to one year while the usage rate is monitored closely. This will provide an opportunity to evaluate the INDemand Occupational Ranking Methodology used for Workforce Ready Grant program selection as well as other criteria, such as outcomes metrics. Provide opportunities for workforce boards to have access to track clients through the process to ensure proper supports are available to help individuals through to completion. Additionally, allow for incentives to be given to the workforce boards so we can begin to create a more seamless system between the federal WIOA system and state programs.

**Background:** In October 2018, the Governor's Workforce Cabinet approved a recommendation to transition the WorkINdiana certification program to a combination of programs being utilized for similar purposes; the Workforce Ready Grant program under the NextLevel Jobs initiative and Integrated Education and Training programs under Adult Education. The Governor's Workforce Cabinet recommended that the WorkIN program transition from a grant program that funds entities to make the connection for the individual to the Workforce Ready Grant program. Both programs currently allow individuals to receive certificate training in certain areas. The primary rationale for transitioning the program was to streamline activity, better leverage other state and federal resources, and highlight occupations that provide better opportunities for economic self-sufficiency.

### **Recommended Action:**

- 1) Allow for Workforce Ready Grant funding to be utilized in the areas of CDL and CNA for a period of up to one year, provided that:
  - a. the individual is connected to one of these two programs via a WorkOne;
  - b. the individual is co-enrolled in a program through the WorkOne;
  - c. the individual is enrolled in 12 hours of Adult Education prior to enrollment in either program;
  - d. Integrated Education and Training funds are utilized prior to Workforce Ready Grant funding when the Adult Education provider offers a CDL or CNA;
  - e. no more than \$700,000 is to be utilized for this training.
- 2) Allow for local workforce boards to monitor the progress through the NextLevel Jobs portal of **all** individuals they help connect to the Workforce Ready Grant program.
- 3) Incentive funding be provided to the local workforce boards for connecting the individuals they serve to the Workforce Ready Grant program, provided that:
  - a. the individual is co-enrolled in a program through a WorkOne if the Workforce Ready Grant provider does not offer support services;
  - b. the amount of incentive funding not exceed the amount provided to the local board for WorkIN administration.