**Residence Commission Meeting Minutes**

The meeting of the Residence Commission was held on April 5, 2013 at the Indiana State Library.

Commission members in attendance were:

Nancy Lawton

Carol Stephan

Shelly Triol

Phyllis Garrison

Simona Hasten

This represented a quorum of Commission members.

Also in attendance from the Governor's staff were:

Brenda Gerber, Chief of Staff to First Lady Karen Pence

Marilyn Fernandez, Deputy Chief of Staff to First Lady Karen Pence

Kara D. Brooks, Press Secretary

Mark Ahearn, General Counsel

Tiffany Mulligan, General Counsel and Ethics Officer

Shelly Triol acted as temporary Vice Chairman and brought the meeting to order at 1:05 p.m.

The first agenda item was for the Commission to designate a member to serve as Vice Chairman.  Phyllis Garrison volunteered to serve as Vice Chairman.  The Commission designated Phyllis Garrison as Vice Chairman in a unanimous vote.

Mrs. Garrison presided over the remainder of the meeting.

The Commission's next agenda item was to adopt the Charter of the Commission. Mrs. Garrison asked the Commission if there were any objections or comments regarding the Charter.  There were none. The Commission adopted the Charter without amendment in a unanimous vote.

The third agenda item was to designate a member to serve as Secretary.  Carol Stephan volunteered to serve.  The Commission designated Carol Stephan as Secretary in a unanimous vote.

The Commission members discussed the requirement that all members take online ethics training as special state appointees.  Ms. Mulligan informed the group the General Counsel's office will notify the group when they are enrolled in the system and able to access the online ethics course.

The final order of business was for the Commission to set future meeting dates.  The Commission agreed to meet on April 15, 2013 at 1:00 p.m. in the State Library.

The meeting was adjourned at 1:25.