

## Home Modification

### HOM

*Available under Pathways, Health and Wellness, and TBI*

### What is HOM?

HOM are changes made to adapt a living space to meet the needs of the individual with physical limitations so they can continue to live independently and safely.

HOM providers will submit bids for the modification and the lowest bid that meets the minimum requirements will be chosen. Two bids will be gathered for any modification over \$5,000.

There is a lifetime cap for \$20,000 available for HOM and a \$1,000 annual allowance for repair for individuals.

Acceptable modifications include:

- Adaptive door openers and locks
- Bathroom modifications
- Home control units
- Kitchen modifications
- Home safety devices
- Ramps
- Vertical lift or stair lift
- Widening doorways

### What is needed to provide HOM?

Any applicable licensure based on modification being completed; home inspector, plumber, architect, evaluator certification, or residential contractor's license- home modifications.

### How to apply for HOM?

Prepare the following documents:

#### **Documents to Gather**

- W-9 Tax Form/EIN
- Background Check (for owner and current employed)
- Liability Insurance Policy
- Secretary of State Letter

#### **Operations Manual**

- Personnel Policy
- Job Descriptions
- Job Performance Evaluation Policy
- Employee's Rights and Responsibilities
- HIPAA Compliance Policy
- File Retention Policy
- Transfer of Information Policy

- Organizational Chart
- Quality Assurance/Quality Improvement Policy
- Incident Reporting Policy
- Warranty policy

## Resources

- [HCBS Waiver Manual](#)
- [Aging Rule](#)
- [Home Instructors Licensing](#)
- [Plumbing Licensing](#)
- [Architect Licensing](#)