

2612.05.00 AVS TIMEFRAMES

AVS completes a lookback period for gathering resources of the applicant/member and any other members that would be included in the resource test (such as a spouse). Depending on the application lifecycle, the following is the process for lookback occurs:

- For new applications, including category changes from MAGI to non-MAGI categories, the AVS completes a five-year look back period
- At redetermination, AVS reviews resources for one month prior to redetermination processing date (90 days before redetermination is due)
- For reapplications, AVS completes a four-month lookback period.

AVS requests can be made every ~~90~~ 30 days, however, if another AVS exchange is required prior to the ~~90~~ 30 days, this must be sent to PAL, and if determined necessary, PAL can request a new AVS ping. Unless necessary, AVS pings should not occur more than once a year.

When the worker completes the wrap-up in the eligibility system, this will ping the AVS system, and AVS will return initial findings from electronic verification in 13 days. A 2032 Request for Verifications form must also be sent to the applicant member and authorized representative with the 13-day deadline pending all unverified resources.

Even if the individual's resources are verified via hard copy before the 13 days, the worker cannot authorize the case until the 13th day after AVS electronic verification was requested. Unless the applicant/member is failing (such as being over income or over resources based on information they provided), no case action should be taken until after the 13th day. If no AVS information is returned by the 13th day, the worker should process as normal based on what the applicant/member has verified or failed to verify.

If an unreported or unverified resource by the applicant member is found by AVS, then the AVS information should be entered to continue the eligibility determination process. At no time should a case be closed or denied for failure to verify a resource if the resource has been verified by AVS.

If AVS finds additional information between days 13 and 30, and the case has already been authorized, any changes based on the newer AVS information should be treated as verified change. (See 2215.00.00.) After 30 days, AVS will not return any further information.

If an asset is returned by AVS but was not reported by the applicant/member, the AVS value should be used. In the case that an applicant/member or their authorized representative returns verifications and they do not match the AVS documentation, then the higher balance will be used as the verified resource amount. The only exception to this is if there is a successful rebuttal verified by a hard copy verification, then AVS will not be used. (See IHCPPM 2612.10.00.)