

2035.32.00 ENROLLMENT PROCESS FOR MA 10

Once eligibility is established, a conditional approval for MA 10 is to be authorized. This means that the children meet all eligibility requirements of MA 10 except for payment of the first premium(s).

The first premium month is the month after authorization. The months of application and months through the month of authorization are premium-free. The children will be enrolled when the premium has been paid.

When processing the MA 10 application, the DFR worker must complete an off-line calculation to determine if the child would be eligible for retro Medicaid coverage in another category. Refer to Chapter 3405.00.00 on how to process retro benefits for a MAGI case.

It is not necessary to request retro income unless there is a significant change in income ~~→~~ **however income should be entered for each retro month.** If the child is found to be eligible for retro coverage, then the worker should open the category for those retro months and fully document what was completed in the case notes.

The billing process allows for an overdue billing, which gives the payer a subsequent opportunity to pay the premium before the application will be closed. If a payment is not received by the final due date, the conditional approval will be system denied.

~~Once the first premium has been paid and MA 10 is authorized, coverage If the individual is can only discontinued for non-payment at renewal.¹ Outstanding premiums must be paid by renewal month. If the premium payments are not received by renewal month, benefits will be terminated. If the individual is discontinued for nonpayment of premiums, that individual will need to submit a new application. Individuals who reapply are not required to pay the previously owed premiums. then that individual may enter a lockout period up to 90 days in which the individual cannot be eligible for CHIP. The individual, however, may pay back all outstanding premiums during the lockout period which will allow for the Client to be eligible again for the MA10 Program and not have to serve the full 90 days. In this case the lockout period ends upon receipt of the outstanding premium payments. Once the Client is eligible again a new application needs to be submitted to be reopened.~~

Note: For MAGI applications, if the applicant does not state/verify the income was different in the retro months, the verified income for the application month must be copied/entered for each retro month to avoid incorrectly determining eligibility for those months based on zero income.

~~If the individual does not make payment of the outstanding premium balance before the end of the lockout period, then the individual must re-apply for MA10 once the lockout period ends. If the individual re-applies after the lockout period ends the individual is not required to pay the previously owed premiums.~~

¹ **42 CFR 457.570 and 42 CFR 600.525(b)(2)**