

**ICES PROGRAM POLICY  
MANUAL TRANSMITTAL #79  
05/09/2013**

<b>SECTION</b>	<b>SECTION TITLE</b>	<b>DESCRIPTION OF CHANGES</b>
1000.00.00	<u>INTRODUCTION TO THE POLICY MANUAL</u>	Removed ICES Program references.
1005.00.00	<u>PURPOSE AND SCOPE OF THE MANUAL</u>	Removed reference to hard copy manual and added internet version.
1015.00.00	<u>MANUAL NUMBERING SCHEME</u>	Removed ICES Program references.
1020.00.00	<u>MANUAL TERMINOLOGY</u>	Removed ICES Program references.
1030.00.00	<u>ACCESSING THE POLICY MANUAL</u>	Removed reference to on-line from title and in section.
1035.00.00	<u>MANUAL DISTRIBUTION</u>	Removed all references to hard copy manuals.
1040.00.00	<u>FUTURE REVISIONS TO THE POLICY MANUAL</u>	Removed ICES program references.
1410.00.00	<u>PERSONNEL STANDARDS</u>	Removed Child Care reference.
1410.05.00	<u>DIVISION OF STAFF RESPONSIBILITIES</u>	Removed EBT vault card references.
1410.10.00	<u>MERIT PERSONNEL FOR ELIGIBILITY CASE PROCESSING</u>	Removed reference to service plans.
1410.15.00	<u>USE OF OTHER STAFF</u>	Removed EBT vault card references.
1420.10.00	<u>MANUALS AND PROGRAM DIRECTIVES</u>	Added to be accessible via the internet.
2225.15.00	<u>THE TANF FAMILY BENEFIT CAP (C)</u>	Clarifies exemption from IV-D cooperation for children affected by the Family Cap
2402.05.00	<u>DECLARATION OF CITIZENSHIP/IMMIGRATION STATUS</u>	Removed paragraph concerning completion of FI 2403, Part 3.
2412.30.00	<u>VERIFICATION OF THE DISABILITY REQUIREMENT (MED 1)</u>	Clarification of verification issued by SSA and received by DFR
2436.10.05	<u>Automatic Child Support Exemptions (C)</u>	Adds exemption for children affected by the Family Cap
2510.00.00	<u>APPLICANT SERVICES (C, I,)</u>	Clarifies assessment requirement and CCDF policy for Applicants
2525.00.00	<u>IMPACT ASSESSMENT PROCESS</u>	Specifies appropriate

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	<u>(F, C, I)</u>	Recipient Assessment Form
2525.05.00	ASSESSMENT TIME FRAMES (F, C, I)	Specifies appropriate Recipient Assessment Form
2525.10.00	ASSESSING STRENGTHS AND BARRIERS TO SELF-SUFFICIENCY (F, C, I)	Minor edit
2530.05.10	Contents of Self-Sufficiency Plans (F, C, I)	Adds time frame for reporting attendance
2540.10.05	Unsubsidized Employment (C, I)	Clarifies process for determining self-employment participation hours
2540.10.30	IMPACT Community Work Experience Program - CWEP (F, C, I)	Clarifies time frame for Site Supervisor to submit attendance and evaluation reports
2540.10.30.10	Determining CWEP Participation Hours (F, C, I)	Parent whose 24 months have expired no longer considered an "ineligible TANF individual"
2545.00.00	<u>NON-COMPLIANCE DEFINITION (C, I)</u>	Clarifies employment requirements
2545.05.00	Non-Compliance With IMPACT Program Requirements (C, I)	Changes effective cure date of zero sanctioned applicants from date AJS Orientation is completed to last day of the month of application
2550.45.05	Priority Child Care Referrals (C, I)	Clarifies referral policy, and referral method required for security purposes
2550.45.15	Reporting Changes To the Intake Agent (C, I)	Edits referral method needed for security purposes
2627.00.00	<u>HEALTH SAVINGS ACCOUNTS</u>	Health Savings Accounts are exempt as a resource if verified the account can be used only for qualified medical expenses.
3006.00.00	<u>Facility Rate Used to Calculate Penalty Period</u>	Increases to \$5549 effective with applications filed on or after 7-1-13
3010.20.10	<u>Post-Eligibility Standards</u>	Spousal Income Standard

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	<u>(Med 1)</u>	increased to \$1939 effective 7-1-13 and Shelter Standard increased to \$582 effective 7-1-13
3020.00.00	<u>Utility Standards (F)</u>	Updated amounts effective 5/1/13
3210.25.20	<u>Felony Drug Conviction (F, C)</u>	Removed reference to Application Part 3 and added application or redetermination summary.
3605.05.00	<u>AUTHORIZED REPRESENTATIVE (F)</u>	Changed ICES screen references to AEARP.
3615.05.00	<u>FOOD STAMP EBT (HOOSIER WORKS) CARDS (F)</u>	Removed vault card reference and updated information.
3620.10.05	<u>Retention of Issuance Materials (F)</u>	Updated title of FS-48 form.
3620.15.10	<u>Other Returned Food Stamp Benefits (F)</u>	Updated reference to EBT Admin system.