

RFF- 2020-07
REQUEST FOR FUNDING ANNOUNCEMENT
FOR
Disbursement of State Opioid Response Grant Funding

This is a Request for funding announcement (RFF) issued by the Family and Social Services Administration/***Division of Mental Health and Addiction, Addiction and Forensic Treatment Team.***

This RFF is intended to publicize the availability of Grant opportunities for services described herein. Neither the issuance of this RFF nor the receipt of any responses thereto, shall create any obligation to the State of Indiana to make any award pursuant hereto. The award of any grant(s) as a result of this RFF shall be at the sole discretion of FSSA. Neither this RFF nor any response (“proposal”) submitted hereto are to be construed as a legal offer.

CONFIDENTIAL INFORMATION

Potential respondents are advised that materials contained in proposals are subject to the Indiana Public Records Act, IC 5-14-3 *et seq.*, and after the grant award may be viewed and/or copied by any member of the public, including news agencies and competitors. Potential respondents claiming a statutory exception to the Indiana Public Records Act must place all confidential documents in a sealed envelope clearly marked “Confidential” and must indicate on the outside of their proposal envelope that confidential materials are included and, in their cover letter, specify which statutory exception provision applies. The State reserves the right to make determinations of confidentiality. If the State does not agree that the information designated is confidential under one of the disclosure exceptions to the Public Records Act, it may either reject the proposal or discuss its interpretation of the allowable exceptions with the respondent. If agreement can be reached, the proposal will be considered. If agreement cannot be reached, the State will remove the proposal from consideration for award and return the proposal to the respondent upon request. The State will not determine price to be confidential information.

COMPENSATION

FSSA/***Division of Mental Health and Addiction*** encourages respondents, in their responses to the RFF, to be as creative as possible regarding cost to the State, as cost efficiency for the State will be a consideration in determining whether a grant(s) will be awarded based on responses to the RFF.

TERMS

Selected applicants will receive a four (4) month grant, with funding available May 13, 2020 to September 29, 2020.

PROPOSALS

Respondents interested in providing these services to FSSA/***Division of Mental Health and Addiction*** should submit electronic proposals to:

Michael Tomlinson
Email Address: ***Michael.tomlinson@fssa.IN.gov***

The proposal must include:

1. Cover Letter with agency and contact persons information
2. Proposal narrative
3. Budget
4. Identify Administrative Staff overseeing project
5. Most recent audit report for agency identified as fiscal agent for funds made in accordance with OMB circular A-133 if applicable.

Proposals must be in electronic format, a maximum of 10 pages not including attachments and be received no later than **4:30 p.m. Eastern Time on April 29, 2020. Proposals received after 4:30 p.m. will not be considered.** Proposals must be delivered in electronic format with all required documents. Please use the following language in the subject heading of the email:

**RESPONSE TO RFF #2020-07
State Opioid Response Grant**

No more than one proposal per respondent will be accepted. In the cover letter please indicate the principal contact for the proposal along with a telephone number and email address.

Any questions regarding this RFF must be submitted via email to Michael Tomlinson (michael.tomlinson@fssa.IN.gov) no later than **4:30 p.m. Eastern Standard Time on April 15, 2020. Questions received after 4:30 p.m. may not be considered. Please keep questions brief and of high priority.** Responses to all questions will be promptly prepared and emailed to group.

All inquiries are to be directed to Michael Tomlinson and are not to be directed to any other staff member of FSSA. Such action may disqualify respondent from further consideration for a grant as a result of this RFF.

SCOPE OF WORK

Indiana Division of Mental Health and Addiction (DMHA) is granting funds to help in the expansion of Recovery Residences specific to women in Indiana. The intent is to offer 1 award of up to \$75,000. However, DMHA reserves the right to divide the total amount amongst the number of respondents based on needs. Eligible respondents must be a reputable entity with proven results in programming for women, data driven outcomes, and group training, or must partner with an agency who can perform these tasks. This funding should be used to expand capacity of Recovery Residences specific to women throughout Indiana through both general training activities or targeted technical assistance via virtual interface or in-person consultation to qualified entities.

Responses must include respondent's identified process for admitting new clients, documentation of how to best offer assistance to new clients, provide technical assistance to support a process for admitting new clients, programming for women and integrating medication assisted treatment into the recovery residence curriculum..

TIME FRAME:

April 8, 2020	RFF sent to potential applicants
April 15, 2020	RFF questions due
April 29, 2020	RFF proposals due back
May 6, 2020	Notify Grantees of Awarded Funds
May 13, 2020	Grant effective date

Funding:

The maximum award for this funding opportunity *is \$75,000. However, DMHA reserves the right to divide the total* for this program are subject to budgetary exigencies associated with the availability of Federal and State funding.

SELECTION PROCESS AND CRITERIA

Proposals will be reviewed and scored by a committee selected by the *Division of Mental Health and Addiction* or designee. Proposals will be evaluated based upon the proven ability of the respondent to meet the goals of the Program in a cost-effective manner. Specific criteria are:

Evaluation Criteria

Each narrative will be evaluated on the following criteria:

1. **Demonstration of Qualifications** (50 points)
 - a. Identify and describe funding need.
 - b. Describe current conditions compared to the need.
 - c. Describe respondent's experience in providing reputable services to women in recovery residence setting.

2. **Program** (20 points)
 - a. Identify supervisory staff and training leads.
 - b. Include process for working with existing recovery residences in the State.
 - c. Provide planned process for identifying recipients needing technical assistance and delivering said services.

 - d. Documentation of proven results in outcome data, programming, group training.

3. **Budget** (30 points)
 - a. Detailed budget is adequate to support the requested items listed on the scope of work.
 - b. Costs are reasonable in relation to the objectives.

