



Eric Holcomb, Governor
State of Indiana

Division of Mental Health and Addiction
402 W. WASHINGTON STREET, ROOM W353
INDIANAPOLIS, IN 46204-2739
317-232-7800
FAX: 317-233-3472

The following information is required when submitting a bed waiver request to have more than 15 beds in an addiction residential facility.

- Request with number of desired beds
- Completed ASAM Application (If the bed waiver request is for a new facility, answer the application as you anticipate the program will run.)
- Floor plan (with bathrooms/showers/beds indicated)
- A list of direct care staff and their credentials
- An organizational chart or staffing plan
- Patient to staff ratios
- A list of the evidence-based practices that will be utilized in the facility
- Anticipated date of first enrollment of the beds

Documents and bed waiver request should be sent to the following email or address:

DMHA-CL@fssa.IN.gov
Division of Mental Health and Addiction
402 W. Washington St., Rm. W-353
Indianapolis, IN 46204-2739

If you have any questions, email DMHA-CL@fssa.IN.gov.

