

SNAP/TANF Program Policy Manual

Transmittal # 10

2025

| SECTION | SECTION TITLE | CHANGES MADE | MONTH |
|------------|---|--|--------------|
| 3010.15.05 | 100% Income Standards (C) | Updated Countable Net Income Standard with 2025 federal poverty levels | JANUARY 2025 |
| 2830.05.00 | CHILD SUPPORT (S) | Corrected PPM referenced to 3440.05.05 | JANUARY 2025 |
| 1420.10.00 | MANUALS AND PROGRAM DIRECTIVES | Updated wording to: "The public shall have access to all program manuals and supplemental instructions used to determine eligibility. These materials are available for examination both on the DFR website and in person at DFR offices via the internet during standard business hours on regular workdays." | MARCH 2025 |
| 1465.10.20 | DROP-OFF POINT FOR APPLICATIONS (S) | Corrected FAX number to- 888-436-9199 | MARCH 2025 |
| 1605.20.00 | REFUGEE CASH ASSISTANCE | Typo - "Case" updated to "Cash" | MARCH 2025 |
| 1830.25.00 | SCREENING FOR SNAP EXPEDITED SERVICES (S) | Reworded: Households with less than \$150 monthly gross income and with liquid resources not exceeding \$100 in the month of application | MARCH 2025 |
| 2215.05.00 | SIMPLIFIED REPORTING (S) | Typo - Corrected "there are lottery/gambling winning of \$4500" – to "winnings" | MARCH 2025 |
| 2220.10.05 | CHANGES RESULTING IN AND INCREASE | Typo - Corrected spelling from "CHANGES RESULTING IN AND INCREASE" to "CHANGES RESULTING IN AN INCREASE". | MARCH 2025 |
| 2406.05.05 | DEFINITION OF HOMELESS INDIVIDUAL | Created section 2406.05.05 - DEFINITION OF HOMELESS | MARCH 2025 |

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| | | INDIVIDUAL /Updated Table of Contents | |
| 2438.15.10. | 05 EXEMPTIONS FROM IMPACT (C) | <p>Typo - "When an individual has been exempted due the care of a young child" Corrected to: "When an individual has been exempted due to the care of a young child"</p> <p>Typo - "and the individual begins working or indicates that the ablility to participate in an employment activity" Corrected "ablility" to "ability"</p> <p>Typo - "A Refugee (or other alien with refugee equivalent status) for twelve (12) months from their date of arrival" Updated to "A Refugee (or other alien with refugee equivalent status) for twelve (12) months from their date of arrival if they are cooperating with a resettlement agency"</p> | MARCH 2025 |
| 2438.17.05 | ABAWD STATUS DETERMINATION (S) | <p>Typo - Updated from- "The individual is homeless." To: "The person is currently experiencing homelessness as defined in Section 2406.05.05."</p> | MARCH 2025 |
| 2438.45.10.10 | VOLUNTARY QUIT GOOD CAUSE DETERMINATION (S) | <p>Typo - Job was less than minimum wage or, if receiving training wage" Corrected to: "Job was less than minimum wage"</p> <p>Typo - "Failure to report to a potential employer to who referred." – Corrected to: "Failure to report to a potential employer to whom they were referred."</p> | MARCH 2025 |
| 2450.00.00 | PERSONAL RESPONSIBILITY AGREEMENT | <p>Reword - "Ensure no use of illegal drugs or abuse other substances that would interfere with the ability to be self-sufficient."</p> <p>Updated to- Ensure that there is no use of illegal drugs or abuse of other substances that could</p> | MARCH 2025 |

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| | | interfere with the ability to be self-sufficient. | |
| 2530.00.00 | SELF-SUFFICIENCY PLANS | Typo - "Have A clearly defined" Updated to "Have a clearly defined" | MARCH 2025 |
| 2540.10.40.05 | VOCATIONAL TRAINING | Typo - "Certified Nursing Assistant (CAN)" updated to "Certified Nursing Assistant (CNA)" | MARCH 2025 |
| 2615.60.15 | TREATMENT OF VEHICLES (C) | Typo - "exclusion of \$10,000 of the equity income vehicle" Corrected to: "exclusion of \$10,000 of the equity in one vehicle" | MARCH 2025 |
| 2630.20.00 | HOME ENERGY ASSISTANCE PAYMENTS | Typo - Section was mislabeled as 1630.20.00 - updated to 2630.20.00/updated Table of Contents | MARCH 2025 |
| 2815.05.00 | IN-KIND EARNINGS | Typo - "works of his rent" Corrected to: "works off his rent" | MARCH 2025 |
| 3210.15.10 | LIVE-IN ATTENDANTS (S) | Typo - "child-care" Corrected to: "childcare" | MARCH 2025 |
| 3210.15.30.15 | RESIDENTS WHO LEAVE AGS TO ENTER SHELTER | Typo - Added "for" ("for only one month") | MARCH 2025 |
| 3215.05.25.05 | MINOR PARENTS (C) | Typo - "A statement from a social service or governmental agency or a knowledgeable individual corroborating the minor's assertion that his parent's whereabouts are unknown;" appeared twice. Deleted one of the bullet points. | MARCH 2025 |
| 3450.05.00 | CASH ASSISTANCE NEED STANDARD (C) | Typo - Corrected "compared" to "composed" | MARCH 2025 |
| 4205.05.05 | ASSISTANCE IN EXERCISING THE RIGHT TO APPEAL | Reword - "The DFR is responsible for assisting an individual so that the right to appeal may be exercised." Rewritten as "The DFR is responsible for helping individuals exercise their right to appeal." | MARCH 2025 |

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| 4405.00.00 | INTERFACES PURPOSE | Typo - "Interface are performed..." Corrected to "Interfaces are performed..." | MARCH 2025 |
| 4810.05.05.05 | CONTRIBUTIONS/RESOURCES | Typo - Corrected spelling from "CONTRIBUTIOINS/RESOURCES" to CONTRIBUTIONS/RESOURCES | MARCH 2025 |
| 4815.05.00 | SUBMISSION OF CEMETERY CLAIM BY FUNERAL DIRECTOR | Typo - Corrected "They is the cemetery representative" to "They are the cemetery representative" Corrected "They has been designated such by the cemetery representative." to "They have been designated as such by the cemetery representative." | MARCH 2025 |
| 2815.05.05.05 | MEDICARE ADVANTAGE SUPPLEMENTAL BENEFITS (S) | Created new section to clarify Medicare Advantage Supplemental Benefits budgeting rules. | APRIL 2025 |
| 2875.05.05 | RENTAL INCOME | Updated section reference | MAY 2025 |
| 2875.05.10 | RENTAL INCOME | Updated section reference | MAY 2025 |
| 3215.05.25 | MINOR PARENT CONSIDERATION | Fixed grammar error | MAY 2025 |
| 3445.30.00 | 165% INCOME LIMIT BENEFIT CALCULATION | Fixed grammar errors | MAY 2025 |
| 4210.15.00 | CONDUCT OF THE HEARING | Fixed grammar error | MAY 2025 |
| 2540.10.20 | JOB READINESS | Improved sentence | MAY 2025 |
| 2540.10.30 | IMPACT COMMUNITY WORK EXPERIENCE PROGRAM | Fixed grammar error | MAY 2025 |
| 3450.45.05 | INCOME DEEMED FROM A STEPPARENT/NON-RECIPIENT SPOUSE | Fixed grammar error | MAY 2025 |
| CHAPTER:2400 | NON-FINANCIAL REQUIREMENTS | Updated and corrected footnotes throughout this chapter | MAY 2025 |
| CHAPTER: 2600 | Resources | Updated and corrected footnotes throughout this chapter | MAY 2025 |
| Chapter:2800 | Income | Updated and corrected footnotes throughout this chapter | MAY 2025 |

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| Chapter 3000 | ELIGIBILITY STANDARDS | Updated and corrected footnotes throughout this chapter | MAY 2025 |
| 1440.20.00 | COMPLAINTS OF DISCRIMINATION | Updated USDA address to send civil rights complaints to. | MAY 2025 |
| 1210.15.00 | ELIGIBILITY CRITERIA (C) | Updating wording to include interface as acceptable pregnancy TANF verification. | JULY 2025 |
| 2438.17.10 | COMPLIANCE WITH ABAWD (S) | Updated formatting. | JULY 2025 |
| 1605.20.00 | REFUGEE CASH ASSISTANCE (C) | Updated wording to reflect new RCA time length | JULY 2025 |
| 2400 | Chapter 2400 | Removed “within the C category” throughout entire chapter | JULY 2025 |
| 2635.05.10 | RESOURCE DEEMED FROM ALIEN’S SPONSOR/SPOUSE | Updated wording | JULY 2025 |
| 2635.05.20 | AMOUNT DEEMED FROM SPONSOR TO ALIEN | Updated wording | JULY 2025 |
| 2025.05.05 | VERIFICATION OF QUESTIONABLE INFORMATION | Fixed typo | JULY 2025 |
| 3010.00.00 | INCOME/NEED STANDARDS | Title rewritten- and section reworded. Removed all references to “Need Standard(s)” in entire chapter 3000 | AUGUST 2025 - 1 |
| 3000.00.00 | ELIGIBILITY STANDARDS | Reworded section | AUGUST 2025 - 1 |
| 3010.10.00 | NEEDS STANDARDS | section removed | AUGUST 2025 - 1 |
| 3010.15.00 | 185% INCOME STANDARDS (C) | section removed | AUGUST 2025 - 1 |
| 3050.10.00 | MAXIMUM BENEFITS (C) | reworded | AUGUST 2025 - 1 |
| 3450.05.00 | CASH ASSISTANCE NEED STANDARD (C) | section removed | AUGUST 2025 - 1 |
| 3450.05.05 | 185% GROSS INCOME TEST (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.35.05 | BENEFIT CALCULATION (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.40.00 | ALLOCATION OF PARENTS’ INCOME (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.40.05 | ALLOCATION/185% TEST (C) | section removed | AUGUST 2025 - 1 |
| 2810.25.05.05 | FULL-TIME STUDENT/FULL OR PART-TIME EMPLOYEE (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |

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| 2810.25.05.10 | PART-TIME STUDENT/FULL-TIME EMPLOYEE (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3445.50.00 | BUDGETING AGS WITH DISQUALIFIED MEMBERS (S) | Removed “This means the AG would be subject to the \$2000 rather than \$3000 limit if the only elderly/disabled member is the disqualified member” to avoid confusion. | AUGUST 2025 - 1 |
| 3450.40.10 | ALLOCATION/BENEFIT CALCULATION (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.45.05 | INCOME DEEMED FROM A STEPPARENT/NON-RECIPIENT SPOUSE (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.00.00 | FINANCIAL ELIGIBILITY & BENEFIT CALCULATION (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.45.10.05 | INCOME DEEMED FROM AN INELIGIBLE PARENT (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.45.30 | INCOME DEEMED FROM A NON-RECIPIENT PARENT WITH NO SPOUSE (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3450.45.35 | INCOME DEEMED FROM AN ALIEN’S SPONSOR (C) | Reworded/removed no longer needed references | AUGUST 2025 - 1 |
| 3010.15.05 | 100% INCOME STANDARDS (C) | Updated chart EFFECTIVE 7/1/2025 | AUGUST 2025 - 1 |
| 3610.10.15 | STOLEN BENEFITS | ADDED “The Continuing Resolution passed by Congress and signed by the President on Dec. 21, 2024, does not include an extension to continue the replacement of SNAP benefits stolen via card skimming, card cloning or other similar methods. Therefore, any SNAP benefits stolen from Dec. 21, 2024, forward cannot be replaced”. | AUGUST 2025 - 2 |
| 3450.40.05 | ALLOCATION/gross income TEST (C) | CORRECTION MADE Added site back and updated wording to reflect gross income test being used instead of 185% test | AUGUST 2025 - 2 |
| 3010.15.05 | 100% INCOME STANDARDS (C) | CORRECTION MADE Updated chart | AUGUST 2025 - 2 |

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| 3050.10.00 | MAXIMUM BENEFITS (C) | CORRECTION MADE Updated chart | AUGUST 2025 - 2 |
| 3010.15.00 | Gross INCOME STANDARDS (C) | CORRECTION MADE Added site back and updating wording to reflect 35% being used instead of 185% test | AUGUST 2025 - 2 |
| 3010.05.00 | INCOME STANDARDS (s) | Updated income standards effective 10/1/25 | AUGUST 2025 - 2 |
| 3010.05.05 | INCOME STANDARDS – ELDERLY/DISABLED SEPARATE AG (S) | Updated income standards effective 10/1/25 | AUGUST 2025 - 2 |
| 3025.10.00 | STANDARD DEDUCTION (S) | Updated Standard Deduction amount effective 10/1/25 | AUGUST 2025 - 2 |
| 3025.15.00 | EXCESS SHELTER EXPENSE DEDUCTION (S) | Updated Excess Shelter Expense Deduction amount effective 10/1/25 | AUGUST 2025 - 2 |
| 3025.15.05 | HOMELESS SHELTER DEDUCTION | Updated Homeless Shelter Deduction amount effective 10/1/25 | AUGUST 2025 - 2 |
| 3050.05.00 | MAXIMUM BENEFITS (S) | Updated Maximum Benefits amounts effective 10/1/25 | AUGUST 2025 - 2 |
| 3445.40.00 | SNAP BENEFIT LEVEL (S) | Updated Minimum Benefit amount effective 10/1/25 | AUGUST 2025 - 2 |
| 4610.10.00 | INADVERTANT HOUSEHOLD ERROR CLIENT ERROR DEFINITION | Corrected misspelling in title | SEPTEMBER 2025 |
| 4620.05.00 | ASSIGNING THE REFFERAL TO THE BENEFIT RECOVERY WORKER | Corrected misspelling in title | SEPTEMBER 2025 |
| 1425.10.05 | RELEASE OF CONFIDENTIAL INFORMATION TO THE INDIVIDUAL | Corrected misspelling in title- and misspelling in section | SEPTEMBER 2025 |
| 3610.10.05 | LOST, STOLEN, DESTROYED WARRENTS (C) | Corrected misspelling in title | SEPTEMBER 2025 |
| Chapter 2800 | | Removed outdated references | SEPTEMBER 2025 |
| CHAPTER 1400 | | Updated wording in section | SEPTEMBER 2025 |
| 3010.15.00 | Income standard (c) | Combined 2 tables into one labeled Income Standard | SEPTEMBER 2025 |
| 3010.15.05 | Income standard (c) | Combined 2 tables into one labeled Income Standard | SEPTEMBER 2025 |

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| Chapter 2600 | | Corrected spelling and grammar errors in chapter | SEPTEMBER 2025 |
| CHAPTER 2800 | | Corrected spelling and grammar errors in chapter | SEPTEMBER 2025 |
| 3020.00.00 | UTILITY STANDARDS | Updated Utility Allowances effective 10/1/2025 | SEPTEMBER 2025 |
| 2520.10.00 | Orientation appointment process | Added new chapter to explain appointment processes | SEPTEMBER 2025 |
| 2545.05.00 | Case manager responsibilities for non-compliance | Updated chapter to include on instructions on how to handle participant calls when eligibility sent them to IMPACT to end date sanctions. | SEPTEMBER 2025 |
| 3410.15.00 | ALLOWABLE SELF-EMPLOYMENT COSTS | Updated Daycare meal allowable amounts | SEPTEMBER 2025 |
| 2815.05.05 | IN-KIND AWARDS PROGRAMS, GIFT CARDS, GIFT CERTIFICATES, ETC. | Removed reference to healthy options rewards given to clients from healthcare providers | SEPTEMBER 2025 |
| 2030.00.00 | PROVIDING INFORMATION TO THE ASSISTANCE GROUP | Removed words from 7th bullet point: “with the exception of the first month for expedited SNAP. | SEPTEMBER 30, 2025 |
| 2438.45.10.10 | VOLUNTARY QUIT GOOD CAUSE DETERMINATION | Changed title to: VOLUNTARY QUIT OR VOLUNTARY REDUCTION OF HOURS GOOD CAUSE DETERMINATION, added “of 30 or more hours per week” and “to under 30 hours per week” for clarification purposes | NOVEMBER 2025 |
| 2438.50.00 | VOLUNTARY QUIT | Changed title to: VOLUNTARY QUIT OR VOLUNTARY REDUCTION OF HOURS, added “of 30 or more hours per week” and “to under 30 hours per week” for clarification purposes | NOVEMBER 2025 |
| 2402.20.00 | IMMIGRANTS | Updated list of qualified immigrants following enactment of H.R. 1 | NOVEMBER 2025 |
| 2402.20.05 | LAWFULLY ADMITTED FOR PERMANENT RESIDENCE | Updated list of conditions following enactment of H.R. 1 | NOVEMBER 2025 |
| 2402.20.10 | CONDITIONAL ENTRANT REFUGEE | Updated to reflect Conditional entrant refugees no longer being eligible for SNAP | NOVEMBER 2025 |

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| 2402.20.15 | REFUGEE UNDER SECTION 207 | Updated to reflect Refugees no longer being eligible for SNAP | NOVEMBER 2025 |
| 2402.20.20 | PAROLEES UNDER SECTION 212(D)(5) | Updated to reflect Parolees no longer being eligible for SNAP | NOVEMBER 2025 |
| 2402.20.25 | ASYLEES UNDER SECTION 208 | Updated to reflect Asylees no longer being eligible for SNAP | NOVEMBER2025 |
| 2402.20.30 | DEPORTATION WITHHELD UNDER SECTION 243(H) | Updated to reflect individuals with DEPORTATION WITHHELD status no longer being eligible for SNAP | NOVEMBER2025 |
| 2402.20.35 | AMERASIAN IMMIGRANTS | Updated to reflect AMERASIAN IMMIGRANTS needing to be LPRs to be eligible for SNAP | NOVEMBER2025 |
| 2402.20.43 | HMONG/LAO IMMIGRANTS | Updated to reflect HMONG/LAO IMMIGRANTS needing to be LPRs to be eligible for SNAP | NOVEMBER2025 |
| 2402.20.47 | BATTERED ALIEN SPOUSE/CHILD (S) | Removed policy site | NOVEMBER2025 |
| 2402.20.48 | VICTIMS OF SEVERE TRAFFICKING IN PERSONS | Removed policy site | NOVEMBER2025 |
| 2402.20.49 | IRAQI AND AFGHANI SPECIAL IMMIGRANTS | Updated to reflect individuals with IRAQI AND AFGHANI SPECIAL IMMIGRANT status no longer being eligible for SNAP | NOVEMBER2025 |
| 2620.20.15 | EXEMPTION OF REAL PROPERTY | Changed form number 118A to form number 118 | DECEMBER 2025 |
| 2810.25.05.10 | PART-TIME STUDENT/FULL-TIME EMPLOYEE | Fixed typo | DECEMBER 2025 |
| 3410.10.00 | ESTABLISHING ANNUAL SELF-EMPLOYMENT INCOME | Reworded | DECEMBER 2025 |
| 2205.10.00 | SCHEDULING REDERMINATION INTERVIEWS | Fixed typo | DECEMBER 2025 |

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