

SNAP/TANF Program Policy Manual

Transmittal # 6

2021

SECTION	SECTION TITLE	CHANGES MADE	MONTH
3400.00.00	Budgeting and Benefit Calculation	Removed all references of ICES and ICES screens.	MARCH 2021
3020.00.00	Utility Standards	Updated SUA amounts	MARCH 2021
2605.05.00	Definition of Resources	Added bitcoin.	APRIL 2021
2615.45.05	Bitcoin (S)	Added section to policy.	APRIL 2021
2615.45.05.05	Determining Values of Bitcoin	Added section to policy.	APRIL 2021
3025.15.05	Homeless Shelter Expenses/Deductions (S)	Added section to policy.	APRIL 2021
3440.10.00	Shelter Expenses/Deductions (S)	Added deduction for homeless	APRIL 2021
2220.20.00	AG's which split up during an entitlement period	Added: If PAYEE is incarcerated (verified) and another adult is available in the AG the payee can be changed and case would not close. If PAYEE is deceased and another adult is available in the AG the payee can be changed and case would not close.	MAY 2021
2525.05.00	ASSESSMENT TIME FRAMES (S, C, I)	Removed: when the eligibility worker changes their referral code from 00-25"	MAY 2021
2438.17.10	Compliance with ABAWD/IMPACT (S, I)	Remove: An individual may remain in compliance when participating in an approved activity or working less than the required hours due to illness or injury. ADD: Good cause for ABAWD non-participation may	MAY 2021

		allow for a client to remain compliant in a given month, without accruing a countable month, if there are circumstances such as illness; injury; temporary loss of transportation, or other unpredictable circumstances that prevented the individual from meeting the required hours for participation	
3025.15.05	HOMELESS SHELTER EXPENSE/DEDUCTIONS (S)	ADD: An individual who is homeless must be asked if they have incurred expense for shelter within the last 30 days at time of interview. If so, (and have verified expense per PPM 3440.15.10) they are eligible for the homeless shelter deduction.	MAY 2021
3610.05.30	Validity Period (C)	ADD: Cash allotments have a validity period of 180 days from the month the benefits are authorized. If not used within the 180 day time period, the benefits are expunged	JUNE 2021
2615.60.15	Treatment of Vehicles (C)	UPDATE: Each AG is allowed an exclusion of \$10,000 of the equity in one vehicle. (f21a) Equity is the vehicle's fair market value less any liens. If more than one vehicle is owned, the equity in each vehicle is to be determined. Since the \$10,000 disregard can be applied to only one vehicle, it is to be applied to the vehicle with the highest equity value. No amount is excluded from the equity value of the remaining vehicle even if the value of the first vehicle is less than the \$10,000 disregard	JUNE 2021

<p>1432.10.00. DFR staff and.</p>	<p>ADA Coordinator</p>	<p>Remove: The DFR has an ADA Coordinator to ensure compliance with Section 504 and the ADA. The ADA Coordinator will provide training, advice, and guidance regarding Section 504 and the ADA. DFR staff and contractors with any specific questions or issues regarding compliance with the Section 504 or ADA provide inquiries to the REM, who will contact the ADA Coordinator. The ADA Coordinator works with REM to resolve questions or issues, and evaluate the next steps, if any, needed to comply with Section 504 or the ADA. Add: FSSA has a Chief Health Equity and Americans with Disabilities Act (ADA) Officer who helps ensure compliance with Section 504 and the ADA. The Chief Health Equity and ADA Officer oversees training, advice, and guidance regarding Section 504 and the ADA along with other members of FSSA. DFR staff and contractors, supporting Field Operations, that have questions or inquiries regarding compliance with Section 504 or the ADA should contact the DFR Regional Manager. For DFR Staff and contractors, working in Central Office that have questions or inquiries regarding compliance with Section 504 or ADA should contact their supervisor. Both the DFR Regional Managers and Central Office supervisors will then contact the FSSA Chief</p>	<p>JUNE 2021</p>
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		Health Equity and ADA Officer to address and resolve any questions and/or inquires.	
2550.40.05	Choosing a Dependent Care Provider (S) (I)	Remove: child care in red	JUNE 2021
3615.00.00	3615.00.00 SNAP EBT (HOOSIER WORKS) CARD(S)	Add: Any EBT Hoosier Works card delivered to the Local Office on behalf of an Assistance Group (AG) must be handled and secured by State employees only and tracking and the delivery of EBT Hoosier Works card to the AG should be monitored by State employees.	JULY 2021
2005.00.00	THE INTERVIEW	Remove: The interviewee may select additional programs of assistance during the interview	JULY 2021
3605.25.05.05	Criteria for Determining Mismanagement to Exist (C)	Remove: Conviction of a TANF payee of a drug felony. Mismanagement is presumed to continue until such time as the convicted felon has successfully complete a state certified drug treatment program or has completed the court ordered sentence for the offense	JULY 2021
3005.05.00 3010.05.00 3010.05.05 3025.10.00 3025.15.00 3025.15.05	SNAP COLA CHANGES	UPDATE INCOME STANDARDS, STANDARD DEDUCTIONS AMOUNTS PROVIDED BY FNS	AUGUST 2021
2600 - Footnote	f21a	Remove – 470 IAC 10.3.-3-4-2 Add – IC 12-14-2-1(b)(2)	AUGUST 2021
3050.05.00	MAXIMUM BENEFITS (S)	Updated maximum SNAP allotment eff 10/1/21	AUGUST 2021
3445.40.00	SNAP BENEFIT LEVEL (S)	Updated - All eligible one or two person AGs will receive at least the minimum benefit of \$20 for ongoing months effective 10/01/21	AUGUST 2021

3610.05.30. If	Validity Periods (S)	SNAP allotments have a validity period of nine (9) months from the month the benefits are authorized. If not used within the nine (9) month time period, the benefits are expunged. Assistance groups whose benefits are pending expungement will be mailed a notice 30 days prior to the expungement date. Deceased participants validity period is the following month after death all benefits will be expunged unless there is another payee in the assistance group	SEPTEMBER 2021
2402.20.55	Systematic Alien Verification for Entitlements (SAVE)	Update: In addition to obtaining documentation from the AG (as discussed in Section 2402.20.05), the Local Office is required to verify each alien's immigration status with Systematic Alien Verification for Entitlements (SAVE) if the Social Security Administration interface returns VLP (Verify Lawful Presence). SAVE was established by the Immigration and Naturalization Service (INS) to implement a provision of the Immigration Reform and Control Act of 1986 which mandated direct verification of alien immigration status with INS. INS has undergone a name change to Citizenship and Immigration Services (CIS) under the Department of Homeland Security	SEPTEMBER 2021
1000; 1200; 1400; 1600; 1800; 2000; and 2200	Headers for all chapters	UPDATE: SNAP/TANK PROGRAM POLICY MANUAL	OCTOBER 2021

2400;2500; 2800;3200 4200;4400; 4600;4800		REMOVE: ICES language from title UPDATE: SNAP/TANF Policy Manua	OCTOBER 2021
2845.45.00 of	MIGRANT NEW SOURCE INCOME (S)	Correction: If a migrant household is determined eligible for expedited service according to Section 1830.25.00, only income received between the first of the month and the application date is included in the budget. All income anticipated from a new source after the application date is disregarded for the month of application. Regarding the recertification of migrants, income from a new source is disregarded in the first month of the new certification period if income of more than \$25 will not be received from the new source by the 10th calendar day after the date of the AG's normal issuance cycle. Travel advances should be considered as income to the AG	NOVEMBER 2021
2408.05.00	Verification of Identity (S)	Addition: Official Photo ID, such as driver's license or state ID may stand alone as a sufficient verifier of identification. If other, non-photo sources of identification are utilized, more than one source should be obtained and used in combination with the SSA data match to verify identity	NOVEMBER 2021