

Licensed Child Care Home Advisory Committee

Meeting Minutes

Tuesday, October 23, 2013

Bureau Staff Present: Debbie Sampson

Resource & Referral Staff Present: Melissa Chalman - IACCRR

Advisory Board Members Present: Sabrina Chase, Tammy Dunn, Marci Graves, Noel Hanson, Latrina Johanning, Coleen Land, Christine Madewell (Tamela Hunt), Stephanie McKinstry, Jennifer Quartucci, and Eryn Wolf

Advisory Board Members Absent: Raneer Armstrong, Lena Burns, Ginny Harman, Brenda Kennedy, Rebecca Kenworthy, Lois Noggle, Tracy Renfro, Joey Scherschel-Buckles, and Maria Wynne

Old Business: Debbie Sampson made a motion to approve the minutes from the July 23, 2013 meeting via email and it was seconded. **Motion Carried.**

Bureau Business (Melanie Brizzi):

- Debbie Sampson via Melanie Brizzi informed the committee that a draft bill was passed by the Child Care Committee that requires CCDF providers to have twelve (12) hours of workshop/trainings or continuing education credits annually.
- The bill also would allow all provider types access to CHIP to check immunization records.
- Karen Burnside-Strack from Fort Wayne has decided to retire and closed her child care in September. She is resigning from the committee
- The Bureau will be hiring a new licensing consultant to replace Yvette Williams. Nancy Chew will be taking over Yvette Williams' territory. The open position will be located in Marion and Boone Co.

Other Business:

- Melissa Chalman from IACCRR informed the committee that Child Abuse and Neglect Detection and Prevention one (1) hour training is available on the IACCRR website. This training course is available in webinars and one (1) hour classes.
- Melissa Chalman informed the committee to contact IACCRR if they come across any trouble with CDA renewals. You can contact Melissa or Christina at 800.299.1627 or IAAYC at 800.657.7577.
- Please make sure you have your abuse and neglect prevention certificate. Your licensing consultant will request to see your certificate. This has always been a requirement. All child care providers, staff and volunteers are required to have this certificate.
- Please take the time to go register for the Breathe Safe Tool Kit. The kit is free. The web address is Breatheasyindiana.com.
- Stephanie McKinstry informed the committee to start the CDA renewal process early. Take in mind that the dates and requirements for renewal have changed. Take in mind the observers expect to be paid for coming to your daycare and observing.
- The 2014 committee meeting dates are as follows: Jan. 28th, April 22nd, July 22nd, and Oct. 28th. The new meeting dates will be posted online. A telephone number and passcode will be sent later.
- Tammy Dunn suggested that each committee member put together a list of topics that they

would want to discuss, and/or presenters that they would want presented at one of the committee meetings. It is advised that each member have a list prepared by the next meeting.

- The Committee Facebook page can be found at:

IndianaChildCareHomes@groups.facebook.com
www.facebook.com/groups/IndianaChildCareHomes/

Adjournment:

A motion was made by Tammy Dunn to end the meeting, it was seconded. The meeting started at 1:00 p.m. The meeting was adjourned at 1:33 p.m.

Note: Additional information on the new child care laws including the answers to frequently asked questions can be found on the BCC website:

<http://www.in.gov/fssa/2552.htm>