

Registered Ministry Advisory Group Meeting Minutes
April 20, 2009

Members present in person:

Marsha Goecker
Senator Craycraft
Barbara Fairchild

Members present over the phone:

Melissa Peterson
Barb Newton
Deb Hughes
Tracey Marshal
Vanessa Fletcher
Robyn Chrisman
Amy Zoeller

Bureau Staff Present:

Melanie Brizzi
Ken Hudson
Gary Rogers

Meeting was called to order at 1:10 pm.

Agenda Items discussed:

1. Minutes from last meeting were approved.
2. Dates of future meetings were discussed. **Future 2009 meetings will be held July 21 and October 20.** Each will be held at 1:00 pm at the Government Center and teleconferencing will be available.
3. The goals and the mission statement for the advisory group were discussed. Marsha requested that all suggested edits be sent to her and that she would compile them and the group would vote on approval during the next meeting.
4. A joint meeting with the Homes and Centers Advisory Groups was proposed. Melanie will extend the invitation to the other groups and try to schedule the meeting during the summer months. The purpose of this meeting is to meet each other and develop and recognized common challenges and goals as child care providers.
5. Ken Hudson discussed the fact that the most recent State Fire Marshal registration form looks very much like the current BCC registration form. He discussed the importance of filing out each form and making sure that the form gets to the

correct agency. Additionally Ken agreed to change the size of the mailing envelope used so that all of the required paperwork would fit inside.

6. Member representation was discussed. Maps of the local Child Care Resources and Referral SDAs (service delivery areas) were distributed and current members were plotted on the map based on the SDA in which they reside. It was noted that there are still 6 SDAs that may be lacking representation. Melanie Brizzi and Ken Hudson will be working on filling these vacant positions. If members have suggestions for additional membership please send them to Melanie Brizzi.
7. The by-laws were discussed and approved. Melanie will change the heading on the by-laws to indicate the approval date.
8. Marsha explained the use of Yahoo Groups so that each member of the group could join and share information.
9. The food program was discussed, including possible summer food service programs.
10. The desire for each member to submit a brief bio for the next meeting was suggested and approved.
11. It was suggested that Ken Hudson present VCP training at one of the future meetings. Marsha will work with Ken to determine the best time for this training to occur. Ken noted that it is best that members of the Group be present in person for this training because he uses a PowerPoint presentation for the training.

Meeting was adjourned at 2:41 pm.