

## Report Development & Data Clean-up Schedule

Priority	Report/Roster Name	Estimated Completion Date	Status
1	Reporting table extract (WIASRD like file -- will be used for DOL Reports, will also be available to regions)	Oct. 2	In testing phase with DWD.
2	Client Conversion Roster by Region/Site	Sept. 6	Completed - In use
2	Client Conversion Roster by Caseload	Sept. 6	
2	Last Service Date Roster	Sept. 11	
2	Last Service Date Caseload Roster	Sept. 11	
2	Planned Exit Roster	Sept. 13	
2	Planned Exit Caseload Roster	Sept. 13	
3	Planned Exits With Employment Roster	Sept. 15	
3	Planned Exits With Employment by Caseload	Sept. 15	
3	Contact Information - Planned Exit Roster by Region/Site (EXCEL)	Sept. 15	<p><b>Development completed -- In Testing phase with Master Users.</b></p> <p>These reports will show the historical, carry-overs and new clients by the new region and new office location, <b><i>once the data update query is run</i></b> to assign the new office ORGID to the historical and carry-over clients. Development was complete on due date. Reports are accurate for any new activity since July 3, 2006, but not for carry-overs until the ORGID reassignments are made. Oct. 25 is the target date to have the update queries ran.</p>
3	Contact Information - Planned Exit Roster by Case Manager (EXCEL)	Sept. 15	
3	Contact Information - Official Exit Roster by Region/Site (EXCEL)	Sept. 15	
3	Contact Information - Official Exit Roster by Case Manager (EXCEL)	Sept. 15	
4	First Intensive Service by Region/Site	Sept. 22	
4	First Intensive Service by Caseload	Sept. 22	
4	Core Service(Only) by Region/Site	Sept. 22	
4	Core Service(Only) Last Service Date by Region/Site	Sept. 22	
4	Core Service(Only) Exits by Region/Site	Sept. 22	
	<b>NEW REPORT ADDED to Original Schedule</b> --- ASCII Text files for Planned and official Exits. Contact Info for Customer Satisfaction Surveys	Sept. 27	

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5	WIA ADULT-DW File Review Sheet	Sept. 27	On Hold for now - due to DWD monitoring group needing a Service History Detail Rosters, which was added to the report dev. schedule.
5	WIA Youth File Review Sheet	Sept. 27	
	<b>NEW TASKS ADDED to Original Schedule</b> -- DATA Clean-up -- The old WSA+Site codes must be converted to the new office location ORGIDs.	Oct. 24	Crosswalk table has been compiled. Development has begun on the update query to attach the appropriate ORGID to the Applications. We are proposing focusing on data clean-up issues the week of Oct. 16th. This will push out the completion dates for some reports, but is necessary to address now.
	DATA Clean-up -- Post an EnrollID on all services created since July 3, 2006.	Oct. 24	
6	Monthly Milestones Report	<del>Sept. 29</del> Oct. 25	In Testing phase with Master Users. Development was complete on due date, but there are data issues to be addressed before the report will be accurate, thus it is only available to Master Users at this time.

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Priority	Report/Roster Name	Estimated Completion Date	Status
7	NEW REPORT ADDED to Original Schedule -- Service History Detail Roster by Region/Site	<del>Oct. 6</del> Oct. 31	On Hold for now -- 70% of development was completed for a printable report, when it was discovered the monitoring group needs the data in Excel. Development was stopped and the monitoring group was given the needed data in Excel on Oct. 9. This is the data needed for the monitoring visit for region 12 scheduled for Oct. 16. We will come back to this printed report and make modifications to it so it can be used by frontline staff. A similar request for a printed report has been made to the Help Desk.
7	NEW REPORT ADDED to Original Schedule -- Service History Detail Roster by Caseload	<del>Oct. 6</del> Oct. 31	On Hold for now -- 70% of development was completed for a printable report, when it was discovered the monitoring group needs the data in Excel. Development was stopped and the monitoring group was given the needed data in Excel on Oct. 9. This is the data needed for the monitoring visit for region 12 scheduled for Oct. 16. We will come back to this printed report and make modifications to it so it can be used by frontline staff. A similar request for a printed report has been made to the Help Desk.
	NEW REPORT ADDED to Original Schedule -- Monitoring List - EXCEL EXPORT	Oct. 25	Development completed. The interface to run the Excel export from the desktop is completed. The export will be fully functional for historical, carry-overs and new clients by the new region and office, once the data update query is run to assign the new office ORGID to the historical and carry-over clients. If another regions data is needed before, @Work will run the Excel Export by hand for DWD.
	NEW REPORT ADDED to Original Schedule -- USER LOGIN REPORT	Oct. 20	DWD Monitoring group has requested the existing canned User Login report be modified so designated DWD staff can run a report for any organization. Right now the report is limited to the login information for the users' organization, so DWD staff could not run it for a service provider. A new report must be developed with different run-time parameters.
	NEW REPORT ADDED to Original Schedule -- EEOC Report	Nov. 8	Need to draft a sample report for review. Depending on the complexity of the report the estimated completion date may need to be adjusted.
7	Individual Training Account Summary Sheet	<del>Oct. 6</del> Oct. 31	Due to new reports added to the list and the need to address data issues, these estimated completion dates have been adjusted. 40% of development completed -- Reporting tables in place.
7	Obligations Summary by Funding Source	<del>Oct. 6</del> Nov. 8	
7	Obligations Detail by Client/Accounts	<del>Oct. 6</del> Nov. 8	

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Priority	Report/Roster Name	Estimated Completion Date	Status
8	WIA Youth Pre-Tests	<del>Oct. 13</del> –Nov. 15	Due to new reports added to the list and the need to address data issues, these estimated completion dates have been adjusted. 30% complete -- reporting table for test results are in place.
8	WIA Youth Missing Pre-Test	<del>Oct. 13</del> –Nov. 15	
8	WIA Youth Goals	<del>Oct. 13</del> –Nov. 20	Due to new reports added to the list and the need to address data issues, these estimated completion dates have been adjusted.
8	WIA Youth Without a Single Goal	<del>Oct. 13</del> –Nov. 20	
9	Real-time Dashboard Indicators	<del>Oct. 27</del> –Dec. 6	New Estimated completion date to start testing phase is Dec. 6th.
9	Year-to-Date Training Summary by Targeted Industry/Occupational Group	<del>Oct. 27</del> –Dec. 6	