

Youth

Co-Leads: Leslie Crist (DWD) and Edmond O’Neal (Region 3)

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Responsibilities

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| <ul style="list-style-type: none"> ■ Criteria for awarding contracts 123(a) and 102(b)(2)(D)(v) ■ Strategies for meeting the 75% OSY requirement ■ Design of a potential waiver request for the 75% in transition year (subject to DOL guidance on this) ■ Sustainability plans for JAG ■ Allocation formula – discretionary option 128(b)(3) ■ Definition of High Poverty Area ■ Documentation of low income per definitions ■ Program elements policy 129(c) ■ Definition and strategies for reaching 20% work experience minimum ■ Other issues as determined by the workgroup |
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Updates:

January 22, 2015 meeting:

- Goal- Youth focused
- Leslie reviewed the Career Council’s Strategic Plan (3 Pillars of Transformation) and asked that these pillars guide the work of the group
- JAG in-school funding; Governor’s draft budget has \$5.8 million for dropout prevention programming; April funding will be WIOA, but will still be able to use 2014 funds for WIA programming
- Regulations postponed until further notice (possibly late spring), however DOL has drafted the youth guidance; information should include transition instructions for in-school youth

- Leadership very supportive of youth and JAG and are pushing to make sure our programs are covered
- Vocational Rehabilitation:
 - Under Division of Disability and Rehab Services
 - 5 regions, in all 92 counties; 20 physical location offices
 - Work with all disabilities, but goals are employment; individual must have employment goal as well
 - Referral process (age 14-death); application; eligibility; IPE (Individual Plan for Employment)); services; employment; case closure
 - Eligibility: must have physical or mental impairment; impediment to employment; need to need a service; must be able to benefit from the service/work (Trial Work Experience); 60 days at least from application date
 - Determine how independent they can be on the job; all very individualized based on needs and abilities; work towards independence; doesn't need to be full time employment
 - Inserting themselves in the schools for better referral process for students
 - Get into local office to meet with counselors to refine referrals; better align services
- **Discussion Points** (subcommittee members in parentheses, **lead is in bold**)
 - Partnerships (Alishea, Virginia, **Karen**)
 - Required and added
 - Policies (Linda and **Tony**)
 - Expenditures
 - Align cost of programs
 - Youth Councils (Linda, Jim, **Tony** and Becky)
 - Statewide Youth Council
 - Mission formulation
 - What is the real work they would be involved with
 - Contracts & Discretionary Allocations (**Erika**, Jim, Sherry)
 - Strategies for OSY requirement (**Kristal**, Rob, Becky, Marilyn, Brianna)
 - Look outside of Indiana (Missouri)
 - Low income documentation definition (Alishea, **Rob**, Tammy, Erika, Becky)
 - Monitoring team involvement (requirement vs. what they like to see)
 - Statewide consistency in enrollment or acceptable
 - High Poverty
 - Program elements policy and programs (Kristal, **Erika**, Tammy, Karen, Brianna)
 - Survey for current offerings
 - Documentation of how?
 - How specific do we want to be on "what"
 - 20% Work Experience definition and strategies (Virginia, Brianna, Tony, Karen, **Tammy**)
 - Overlap with WBL Workgroup
 - Transition/exit ISY (Kristal, Erika, Tammy, **Sherry**)
 - DOL guidance in February

*Subgroups to send notes by 2/12 to Edmond and Leslie

Next meeting February 13; 12:30-2:30 pm; IGCS Conference Room 5

Upcoming DOL Youth-related webinars:

- Out-of-School Webinar
 - February 25th from 1-2:30 pm (Central Time)
- Work Experience Webinar
 - March 25th from 1-2:30 pm (Central Time)
- Youth Credential Webinar
 - April 29th from 1-2:30 pm (Central Time)

February 13, 2015

WIOA Youth Workgroup

Present: Edmond O'Neal, Leslie Crist, Kristal Biehle, Tammy Stump, Erika Cheney, Linda Morley, Tony Waterson, Mark Hollman, Becky Branham, Rob King, Jim Heck, Virginia Bates, Brianna Morse

- WIOA Webinar Meeting Reminders; upcoming OOS Youth focused webinar on 2/25 hosted by Workforce3One
- Next Workgroup meeting will be **March 5th at 10:00 am in DWD Conference Room 301A**

Subgroups Review

- Partners Subgroup
 - Review notes (no need to meet again)
 - Focus on quality of partners, must be engaged in helping with wrap-around services; everyone who is a partner has equal voice; improved communication
 - Cross training for all teams
 - Building relationships
 - Who else do we add to the partner list: Chambers, Economic Development, MCCOY and similar regional groups, Foster Care/DCS, Afterschool Network, DOC, IYI, Education Service Centers, CHE/Outreach Coordinators, JobCorps
- Youth Councils
 - Review notes (no need to meet again)
 - Make State Youth Council more diverse; change meeting times; remote meetings in other regional areas; WebEX/GotoMeeting options
 - Unsure of the full SWIC plan for committees, etc.
 - Youth Council assist in grant applications
 - No mandate for local YC's or council make-up; but have more businesses involved; remove youth and WIA parent (hard to get them to attend)
 - Not involved in RFP process; push to full WIB
 - Region 1: Hire a Youth Today campaign to assist the WIB in reaching more/non WIA youth
- Policy/Incentives
 - Review notes (meet again before 3/5)
 - JAG Policy; simply update language, remove barriers for delivery; double check for OOS language, etc.
 - Best practices, guidance, etc. for all; no policy specific to money
 - Committee willing to draft guidance/TAB
 - Incentives for indicators that lead to performance metrics
 - Leave room for exception to the rules; OR state "approves" regional policies

- Contracts
 - Review notes (meet again before 3/5)
 - Concerns spending Work Experience money
 - Language used in the contract (percentages in the contract for *what* they spend and how)
 - Workgroup look at how boards issue contract; what format; incentive based
 - Timeline for updating/re-procure new service providers with WIOA
 - What else can/should we include in RFP (some standard language); let locals determine exact language; example: Region 3 production schedule (regarding enrollments and exits)
 - ½ session on RFP discussion
 - Leslie/Brianna to find and share most recent RFP's
- OOS Youth
 - Review notes (meet again before 3/5)
 - Carry-in funds to assist IS youth with WIA requirements
 - Use data systems in read-only mode to cross-enroll participants
 - Shared case conferencing with Adult Ed staff, etc.; joint ISS development
 - Allow front line staff to share best practices
 - Increase relationships with local high schools to ID dropouts and mid-term grads; path for exits
 - Can we make Alternative Education students OOS?
 - Strengthen partnerships with agencies that exit into our system (DOC, JobCorps, etc.)
 - Get notes from Youth Directors regarding OOS recruitment and follow-up (from Tuesday)
- Low-Income
 - Review notes (meet again before 3/5)
 - Work to define low-income in case regulations are not finalized before
 - Federal definition "high poverty area"; 20% of population is in poverty; city population; census data
 - WIOA monitoring subgroup may also be coordinating these definitions (check with Laura)
 - Data validation policy (choices) for Free and Reduced Lunch definition; what documentation would they need to provide
 - Work on list of suggestions for documentations*
- Program Elements
 - Review notes (survey before next meeting)
 - TAB information could include partners, guidance on best practices, etc.
 - Develop another survey for partners to see what services they are already offering; not duplication of efforts on their service offerings (core partners only)
- Work Experience
 - Review notes

- Develop model for WEX for regions that don't typically offer for OOS youth
- Differences in amount of funding offered; don't want it to be too prescriptive to allow for regional differences
- Could it include Youth OJT? What is the difference/definitions (work activities)? Workforce3One (Youth Program webinar)?
- Crossover with WBL subcommittee?

Youth Workgroup

March 5, 2015

Attendees: Rob King, Becky Branham, Kristal Biehle, Julia Johns, Karen Bailey, Erika Cheney, Tammy Stump, Mark Hollman, Tony Waterson, Sherry Klein, Jim Heck, Alishea Hawkins, Edmond O'Neal, Leslie Crist, Brianna Morse

Partnerships

- Update partner list based on previous conference call
- Will send list out to all

Policies

- Supportive Service and Incentive TAB
- Incentives should focus on performance measures
- Support could be for the 14 elements
- Needs supportive payments, but must also have regional needs related policy (Florida reference from Edmond; includes benchmarks for *why*); remove from DRAFT TAB; but regions would need their own policy for needs related expenses; Sherry and Tammy to check
- Regions will send "menu" of options for incentives (what each region pays); identify average from all regions

Contracts

- Pulling RFP's from other states
- Sub-recipients in OMB Circular (fiscal agents); Alishea to send information to Leslie
- Edmond questions on pay for performance
- Formula allocation recommendation; 70/30 split or traditional 100% split; **RECOMMENDATION TO STAY WITH 100% FORMULA ALLOCATION**

OOS Youth

- Added information from ABE/YD meeting: JAG seniors, school system drop-outs, DOE MOU, housing authority
- Webinar; Missouri Best Practices; Laura researching; community service project related to training; qualifiers from DOE on IS/OOS youth related to Alternative Education; Alt Ed is State grant (still housed by a school); IN students must be dropped out, signed out by parent or Supt.; DOE code for homeschool or drop-out; why can't DOE count homeschool as drop-outs so we could serve them
- ABE programs and OOS programs partnering together to reach out in youth programs

Low Income/High Poverty Area

- Research on high poverty (Tammy); according to Census Bureau (20% of residents are poor); Lexicon version; R1 may only have 1 HPA as an example
- Possible examples: low income housing; counties with high food stamp; lowest income; high unemployment county; check with Allison Leeuw on what she can pull/wage records, etc.; low wages; Karen to pull report regarding Fayette County; Title 1 school districts; could we get a whole county or zero in on one street or zip code; what if data doesn't stay even over time

- Data validation documentation before next meeting; more information on SSI/SSDI difference and paperwork needed

Program Elements

- Update Youth Manual with new documents; check in with Ohio re: their youth manual
- Survey to state re: elements; in-house vs. referrals; definitions on new elements; survey to YD's that will then be disseminated to SP staff, etc.; next step may be to share with partner agencies and results from surveys
- DOE Financial Literacy requirement; what is the curriculum

WEX

- 20% Allocation – Admin cost; only what WIB can classify as admin; at every level there should be 10% admin funds (per Alishea)
- Definition of work experience: pre-apprenticeships and OJT's are included in the law; DWD OJT Policy includes youth component; classes before pre-apprenticeships; does WEX have to include curriculum or classroom training component

DOL Waiver; submitted to Joe Donnelly's office; no response back; will share with full WIOA Workgroups

Technical Assistance Bulletin's; review before next meeting; new subgroup that includes Tammy, Kristal (lead), Brianna, and Tony

Next meeting via Conference Call; April 6th (Monday) afternoon at 1 pm; submit notes by Wednesday, April 1st to Edmond and Leslie

WIOA Youth Workgroup

April 6, 2015

Conference Call

Edmond O'Neal, Leslie Crist, Linda Morley, Brianna Morse, Jim Heck, Laura Phillips, Mark Hollman, Irwin Larrier, Becky Branham, Karen Bailey, Tammy Stump, Alishea Hawkins, Kristal Biehle, Julia Johns, Erika Cheney

- TEGL Review
 - Section 4.3: English Language Learner or has HSD/HSE will be OSY if BSD
 - Expenditure requirement: admin expenses not counted in 75% calculation; demonstrate progress towards meeting it if can't do it in PY 15-16; increase in 10% over 50%
 - Funds not spent in PY 14, but are carry forward can still be used in WIA fund spirit
 - Transition plan through new policy director in coming weeks
 - 5% rules: ISY, not more than 5% could be needs additional assistance; OSY not low-income
 - OSY recruiting, page 5
 - Standing committee: not required, but regulations do list required members
 - Transitioning youth: don't just exit and drop from services; PY 13-14 funds could also be used for carry-in and could still be split in WIA funding way; JAG sophomores may be exited (performance hit); could transition to State funds, but will not meet performance
 - Section 7: Program Elements
 - WEX expansion; 20% of non-admin funds: summer employment, pre-apprenticeships, OJT's and internships and job shadowing; allows for staffing costs and wages to be included in 20%, but DWD will have to give guidance on this and how to track in uniform manner
 - ISY eligibility criteria; no older than 21; definition required for needs additional assistance; **ask regions* to send definitions**
 - All current participants must be grandfathered for service, but not for funding expenditures
 - Contract modifications for additional Scope of Work; can do 1+1+1 year contract.
 - Tracking of funds; Leslie working with Fiscal to determine what and how funds are included; **get estimated ISY and OSY expenditures from regions***
- DRAFT Regulations available now
- Served over 7,000 youth (18-24) last year as WIA Adult
- Program Elements Survey
 - All regions completed
 - Paid and unpaid, supportive services and follow-up are provided in house (100%)
 - Tutoring and Alternative Education, supportive services and transitioning to post-secondary activities are referred out (top 3 services)
 - Adult Education and IvyTech are top referrals for tutoring

- IvyTech provides internships; private companies; Goodwill
- Trustee's offices, CBO's, Community Action Programs for supportive services
- How formalized are the referrals; what formal agreements are already in place?; uniform referral "form"
 - Put on agenda at Director's meeting, May 13th
- Virtual services: tutoring, labor market, transition to post-secondary, financial literacy
- Compile and develop language of definition responses
- Youth Work Based Learning Updates
- Workforce3One WEX Webinar
 - Line item for WEX on budget/expenses
 - Common guidance will be given regarding what (staff expenses) can be charged towards the 20% WEX
- Policy Update
 - TAB review, see notes
 - Policies on DWD will be aligned with WIOA (other updates and rescinded if necessary)
- Draft of Contracts Memo for review
- JobCorps, YouthBuild and Adult Ed. Title II are all OSY under new regulations
 - Post-secondary training in JobCorps, could they be counted as credential (Becky question); will review Regulations
- INtraining does not include JobCorps program (Becky and Jeff Byrd)

Next meeting date TBA (if needed)