

**STATE WORKFORCE INNOVATION COUNCIL**  
**EXECUTIVE COMMITTEE**  
MARCH 18, 2009, 12:00PM  
INDIANA GOVERNMENT CENTER SOUTH, DWD ROOM 301-B  
INDIANAPOLIS, INDIANA

**Present:** Leroy Jackson, Jim McClelland, Paul Perkins, John A. (Jac) Price, Derek Redelman, Robert Schaefer, Dennis Wimer.

**Also Present:** From the Indiana Department of Workforce Development: Dr. Gina DelSanto, Senior Deputy Commissioner for Policy and Performance; Betty Culley, Policy; Nate Klinck, Policy; and Casey Long.

The meeting was called to order by Dr. DelSanto at 12:42PM. Dr. DelSanto introduced all members and the new SWIC secretary, Casey Long.

Dr. DelSanto discussed strategic plan objectives and introduced the "Summary Report by Region" handout. When considering costs as broken down by region for the month of February, concerns arose regarding the minimal amount spent on training. Mr. Schaefer suggested enforcing training as a key goal for WorkOne to instill importance of training programs. Additionally, Mr. Schaefer noted training programs need to be made more visible to workers who are visiting WorkOne centers. Dr. DelSanto requested all members study the handout and consider solutions to address problem.

Dr. DelSanto provided the Track One Service Model/Taxonomy handout and discussed restructuring the process to streamline action steps. Dr. DelSanto will continue to work with Michael Young, Director of Field Support Systems at DWD, to resolve this issue. She asked the committee to evaluate the process and propose new ideas that support driven approach.

Dr. DelSanto introduced a handout titled Proposed Strategy: SWIC Oversight of WIA/WP and Special Program Budgets. She suggested SWIC Executive members recommend spending targets and then report their actions to the Regional Workforce Board as listed under the May – Annually bullet point. In December, Dr. DelSanto noted the full SWIC will conduct a YTD budget review including total expenditures and funds remaining. There was discussion regarding obligated funds that Regional Operators receive. As related to incremental requests and special funding, Dr. DelSanto stated that ROs are encouraged to spend quickly and wisely and maintain records of how funds were spent. In the past there have been training dollars remaining and the regions need to work harder to spent funds on training programs. Dr. DelSanto noted that if funds are not being used for training and ROs request addition resources, an evaluation will be conducted to determine where money has been spent before additional funds are distributed. Dr. DelSanto shared that special funding will be reported bi-monthly in the future.

Dr. DelSanto discussed the need for remediation of regions using at least 70% of their allocated funds. Going forward, determination of fund usage is necessary for specific

times of the year. Rescission will involve review of funds within each region and a determination will be made as to whether funds need to be reallocated. The review will be conducted bi-monthly with recommendations presented to the full SWIC board. A handout will be introduced to the SWIC and process will be tested for a full year. A motion to approve the document was given by Mr. Shaffer, seconded by Mr. Perkins and passed by the committee.

Dr. DelSanto provided the committee with a DWD Funding Streams document as prepared by Mr. Klinck. The working draft is to be reviewed by the committee. TAA comprised the majority of the automotive industry and the parts supplies. Mr. Schaefer questioned funds dedicated to people who are in prison and need jobs once released. It was noted that they fall into the WIA Youth or Adult if over 18 years of age.

Dr. DelSanto noted that the audit report indicated improvements to be addressed by the SWIC, with specific attention on mandatory changes to the Youth Committee.

Dr. DelSanto gave an update on the state planning process based on the USDOL template. The template needs to be more creative and has four to five major goals. D. Redelman passed out a National Center for Higher Education Management Systems (NCHEMS) booklet that provides recommendations for setting goals, better coordination across agencies and tips on developing a strategic plan. The state plan is due in 2010.

Dr. DelSanto introduced a PowerPoint handout titled Assessment of Literacy, Numeracy, Informational Literature; Adult versus Youth. Discussion included statistics of completion rate of youths for their GED and young adults for their Associate Degree. Improvement of this process depends on right placing individuals. We need to determine placement based on learning outcomes and skill standards.

It was agreed upon that the next SWIC Executive Committee meeting would take place March 30, 2009.

The chair adjourned the meeting at 4:08PM.

**STATE WORKFORCE INNOVATION COUNCIL**



Paul Perkins, Chairman

6/9/09

Date

**ATTEST:**



Teyesa L. Voors, Commissioner  
Indiana Department of Workforce Development