

**STATE WORKFORCE INNOVATION COUNCIL
EXECUTIVE COMMITTEE
FEBRUARY 23, 2012 9AM.
INDIANA GOVERNMENT CENTER SOUTH
INDIANAPOLIS, IN 46204**

Present: Dan Clark, Mark Goldman, Jac Padgett, Paul Perkins, Derek Redelman

Absent: Bill Stanczykiewicz

Also Present: From the Indiana Department of Workforce Development: Dr. Gina DelSanto, Senior Deputy Commissioner for Agency Policy and Education and Training, Jackie Dowd, Senior Director of Adult Education; Jeff Gill; General Counsel; Nate Klinck, Director of Policy; Marie Mackintosh; Director of Education and Training.

Call to Order and Roll:

State Workforce Innovation Council Chair, Paul Perkins, called the meeting to order at 9:05 a.m. Quorum was established.

Committee Business:

- **Approval of Meeting Minutes**
Committee members reviewed the meeting minutes from the January 19, 2012 meeting. After review, Mr. Goldman motioned that the minutes be approved; Mr. Clark seconded the motion; motion carried.
- **Overview of WIN Assessments**
Ms. Mackintosh provided a brief overview to the committee regarding WIN assessments and their usage by the WorkOne system, and possible usages for incumbent workers at Indiana businesses. Members discussed WIN assessments, and provided input to Ms. Mackintosh for her presentation at the March 1 SWIC meeting. Committee members recommended discussing WIN's connection with WorkKeys, possible uses/benefits to employers, and any information regarding WIN's current use by Indiana employers at the SWIC meeting. The committee also provided some ideas for successfully marketing WIN to employers.
- **Council on Proprietary Education (COPE) Transition**
Ms. Mackintosh provided an update to the committee on the status of the COPE transition. It appears as if the bill will pass through the legislature in short order, only containing some minor changes that affect how the credit-bearing for-profit institutions will receive accreditation through the Commission for Higher Education. DWD still anticipates that the SWIC will receive the responsibility for accrediting for-profit institutions that offer non-credit occupational certifications. The committee discussed the proper SWIC sub-committee to assume those responsibilities, and committee members expressed that whichever committee receives the responsibility will need to conduct regular, formal hearings with testimony, etc. to fulfill the fiduciary responsibilities. Dr. DelSanto is planning to lead a brief discussion at the March 1 SWIC meeting.
- **Establishing Updated Local Planning Process**
Mr. Klinck led a discussion with the committee regarding updating the local planning policy and process. WIBs and RWBs will be asked to submit updated local plans for approval by the SWIC before the end of the program year. Mr. Klinck shared a draft timelines for DWD and the WIBs/RWBs to follow in developing and submitting the plans. The tentative due date for the first draft of the plans would be May 11. The committee recommended including the SWIC Performance and Compliance Committee in the review of each of the plans, and recommended using a similar review rubric as the one developed and utilized last year. Mr. Klinck stated that he

is finalizing the guidance and will provide it to the SWIC in advance of the March 1 SWIC meeting, so SWIC members will have an opportunity to review prior to vetting the process and guidance at their meeting.

- **Quarterly Performance Discussion**

Dr. DelSanto shared that Randy Gillespie was unable to attend this meeting due to a prior commitment, but that Mr. Gillespie is prepared to provide the quarterly performance outcomes at the March 1 SWIC meeting.

- **Update on DWD Review of Regional Implementation of Customer Flow Policy**

Dr. DelSanto provided a brief overview of the outcomes of DWD's review of the implementation of the Customer Flow Policy that took place in late January. DWD Policy and Field Operations staff, together with Regional Operator staff, visited offices in each of Indiana's regions to assess how the customer flow was being utilized. Dr. DelSanto reported that there were a number of positive practices that were occurring, but that there also were a number of inconsistencies from region to region, and that the most important issue was differences on how regions were interpreting the policy relative to the point of "enrollment" in WIA activities.

- **Other Business**

Mr. Perkins noted that the time was running out and that the committee would have to table the remaining topics on the agenda until the next meeting. Among the topics that the committee will review at the next meeting are SWIC Committee Assignments, SWIC Member Attendance, and an update on the State Plan process.

Adjournment

Mr. Perkins adjourns the meeting at 11:05am.